

NDLA Executive Board Electronic Minutes
September 23, 2006 – December 5, 2006

September 30, 2006 – Mike Safratowich submitted the Treasurer's Report for the end of the third quarter, along with supporting information. Mike moved that we approve the third quarter financial report. President Postema restated the motion, that it had been seconded and called for the vote, to be completed by 5:00 pm on Tuesday, October 17. She reported on October 18, 2006 the motion carried.

November 29, 2006 – President Postema sent out the announcement of the quarterly board meeting of the Executive Board of NDLA to take place on Friday, December 8 in Jamestown at the Gladstone Inn at 9:30 am. She requested that reports be electronically disseminated by 5:00 pm on Wednesday, December 6. She noted it is helpful to have a number attached to the report in the header of the email as well as on the report. In past years it has worked well to assign each report the number that it is placed in order in the official listing of the Exec Board in the Good Stuff (i.e. President is 1, President-elect is 2, etc).