

NDLA Executive Board
Electronic Discussion/Action
June 6, 2011, to September 16, 2011

Monday, June 6, 2011

Preparation for Quarterly Meeting

McHenry suggested corrections or changes to the March 16, 2011, minutes of the Executive Board as submitted to the list by Hirning, scheduled to be approved at the June quarterly meeting.

Thursday, June 30, 2011

Question on Membership

President Ennen forwarded a question from Kuntz regarding membership requirement for candidates. A candidate on the slate of candidates accepted during the June 7, 2011, Board meeting does not have a current membership, but the particular individual (Stephen Banister) is in the Minot area, which is impacted by flooding. President Ennen posed the question: Should we push the question at this time, or would it be acceptable to send Banister an e-mail to let him know that he needs to be an active/paid member and proceed to publish the election information before Banister's membership comes in? Baesler replied that if we want to do as suggested by President Ennen, we would need a motion to suspend temporarily the bylaw requiring membership due to the extreme flooding situation. The motion should state that the suspension of the bylaws will last until October 2011. Anderson voiced her inclination to contact Banister and remind him of the need to pay his dues and to give a deadline, perhaps July 15. Harken added that position for which Banister has been nominated requires an ALA membership, but he is not listed in the ALA membership database.

Tuesday, July 5, 2011

Question on Membership

McHenry voiced her support of contacting Banister to remind him to pay his NDLA and ALA dues and to give him until July 15. McHenry does not feel it is appropriate to wait for the dues past the time when information about the election is sent to the membership.

Conference Location

Markland asked whether we should consider moving the conference from Minot due to the flooding and the need for hotel rooms by people within the community. She also expressed concern for the local arrangements committee who would no doubt be dealing with flooding concerns as well. Markland suggested that making a decision now would make it easier to find a new conference location, if such a thing would even be possible. Safratowich voiced similar concerns and inquired if anyone had been in touch with the International Inn or the local arrangements people. Trude related a similar experience and stated that the citizens of Minot may need to use the local hotels while cleaning and restoring their homes.

Wednesday, July 6, 2011

Conference Location

Davis expressed concerns similar to those broached by Markland and Trude. Davis stated that while it is important to support the businesses in Minot, the various systems in Minot (such as sewage, infrastructure, and businesses) may take some time to restore. Davis noted that the 1998 conference was held in Grand Forks, not too long after the flood in that city. Davis asked if anyone who attended that conference would care to comment on the 1998 conference and the preparations for it.

West offered suggestions for ways the conference could benefit the citizens of Minot, particularly if the conference were to be held in Minot. West suggested that we advertise that a portion of the proceeds from the silent auction to a Minot flood recovery fund and a similar fund for Bismarck/Mandan. West suggested we coordinate a volunteer day option for conference attendees. She pointed to the Libraries Build Communities Volunteer Day offered prior to the ALA annual conference.

Trude mentioned that we could switch the conference location from this year to the next so that Minot would still get our business but would have more time to recover before hosting our conference. Trude questioned whether Fargo would have locations left if we had the conference there this year. Changing venues would greatly impact those planning the conference. The possible change of venue would need to be discussed in depth with the International Inn and others so that we would have a better idea about the positive and negative impact of keeping the conference in Minot or switching locations.

President Ennen stated that the conference planning committee had been thinking about this very topic. They have a meeting scheduled with the conference center in Minot on July 12 and will know something more definite after that. Langemo offered to join President Ennen and the others for their meeting in Minot. Langemo stated that the Minot facility and the planning committee would be in the best position to decide whether it would be feasible for them to handle our conference. She also voiced concern that lining up a facility of sufficient size elsewhere in the state would likely be impossible at this date.

Monday, July 11, 2011

Treasurer's Report, End of 2nd Quarter

Safratowich submitted the financial report for 2nd quarter 2011, along with supporting documents. Safratowich moved that the report be approved. Hirning seconded the motion to approve the financial reports for 2nd quarter 2011.

Wednesday, July 13, 2011

Treasurer's Report, End of 2nd Quarter

President Ennen recognized the motion and second to approve the financial reports and opened the floor for questions or discussion.

Friday, July 15, 2011*Treasurer's Report, End of 2nd Quarter*

Seeing no discussion, President Ennen asked voting members to cast their votes on the motion to accept the Treasurer's report for 2nd quarter.

Tuesday, July 19, 2011*Treasurer's Report, End of 2nd Quarter*

President Ennen stated that the motion to approve the financial reports for 2nd quarter 2011 carried.

State/Regional/Local Retired Librarian Group

Langemo forwarded an e-mail thread relating to an inquiry by a person connected with the ALA Retired Members Round Table. RMRT would like to establish a network of such groups for purposes of partnering.

Thursday, July 21, 2011*Question on Membership*

Kuntz informed the Board that she had not heard from Stephen Banister, a candidate for ALA Councilor who does not have a current membership with NDLA. Kuntz stated that we will need to remove his name from the slate of candidates. Kuntz stated that she is working on the online ballot surveys and asked to be notified if she should include his name.

State/Regional/Local Retired Librarian Group

President Ennen stated that she answered the inquiry regarding whether we have a specific group for retired librarians. She remarked that some states have a special member rate or a group for retirees to encourage them to stay involved. President Ennen asked if NDLA would be interested in doing something similar. Strohane shared that MPLA offers a discounted rate for students, trustees, and retirees. Strohane remarked that some retirees might be enticed to retain their membership by bargain prices, and "some revenue beats none." Thomas replied that we have an Associate membership for \$20. The description of an Associate membership is a "non-voting membership for persons not employed in a ND Library (friends, retirees, etc.)." President Ennen thanked Thomas for the information and asked whether we have done anything particularly to promote that or if there has ever been an effort to help retirees network. Wightman offered her perspective as a retired librarian. Retirees can offer quite a bit to NDLA due to their experience and expertise. Because we will see more librarians entering retirement in the next few years, we need to make a concerted effort to encourage this group (before they retire) to continue their membership.

Friday, July 22, 2011*State/Regional/Local Retired Librarian Group*

Thomas said that we have a few retirees who have continued their memberships for a number of years. When members tell Thomas that they are retiring, she informs them about an Associate membership. However, Thomas does not recall that we have done anything specific or have had any special networking events. Steckler added that she has had a couple retired colleagues tell

her that they would like a retiree category and would like to attend the conference. They are library volunteers and remain active in library service.

Major Benefactor of the Year

McHenry reported that the Major Benefactor of the Year committee has met. As a result, McHenry moved that Dr. Arne Brekke of Grand Forks be given the NDLA Major Benefactor of the Year Award for 2011.

“Dr. Brekke has both encouraged and funded the [Chester Fritz] Library’s Family History program. He helped establish the Norwegian Bygdebok Collection, which is recognized as one of the largest such collections in North America. Bygdebøker are publications organized by regions in Norway and include historical and genealogical information for specific localities of Norway. ... Dr. Brekke has been instrumental in developing the Library’s first Bygedebok acquisition program in 1980. His efforts included writing letters to hundreds of Norwegian municipalities. The letter was translated into Norwegian by Dr. Brekke and resulted in the acquisition of hundreds of Bygdebøker. During his many travels to Norway, he always looked for new or rare Bygdebøker and often returned to UND with a suitcase filled with new volumes, which he donated to the Collection. A bibliography of the Bygdebok Collection may be found at <http://bygdebok.library.und.edu> . In recognition of his immense contributions, the Bygdebok Collection was named in honor of Dr. Brekke in November 2010. ... In addition to the donations to the Library’s acquisition program, Dr. Brekke helped plan and supported the Library’s Norwegian Family History conference held in 2005 and 2007....”

Sunday, July 24, 2011

Major Benefactor of the Year

Harken seconds the motion that Dr. Arne Brekke of Grand Forks be given the NDLA Major Benefactor of the Year Award for 2011.

Monday, July 25, 2011

Major Benefactor of the Year

President Ennen recognized that it had been moved and seconded that Dr. Arne Brekke of Grand Forks be given the NDLA Major Benefactor of the Year Award for 2011 as recommended by the Major Benefactor of the Year committee. President Ennen opened the floor for discussion.

Harken voiced her hearty endorsement of the recommendation to award the NDLA Major Benefactor of the Year Award to Dr. Arne Brekke. Harken highlighted the work Dr. Brekke has done to collect and donate materials to the Chester Fritz Library, and Harken can attest to the depth and wealth of information provided by the donated materials.

Tuesday, July 26, 2011*Major Benefactor of the Year*

Hanson voiced his strong recommendation for Dr. Brekke to be honored as the NDLA Major Benefactor of the Year. Dr. Brekke has donated numerous titles to the Arne G. Brekke Bygdebok Collection, which is quite extensive and is one of the largest in the United States.

Wednesday, July 27, 2011*Major Benefactor of the Year*

President Ennen recognized that it had been moved and seconded that Dr. Arne Brekke of Grand Forks be awarded the NDLA Major Benefactor of the Year Award for 2011 as recommended by the Major Benefactor of the Year Committee. President Ennen asked the members to vote on the motion.

Thursday, July 28, 2011*Eric Stoshane and the Mountain Plains Library Association*

President Ennen forwarded an e-mail from Dana Braccia, President of Mountain Plains Library Association. In addition to sharing updates from MPLA, Braccia shared that Stoshane is doing a terrific job as the State Representative to MPLA, particularly his efforts in sharing information between the members of both associations. Stoshane also serves on their Administration Committee in an advisory capacity.

Saturday, July 30, 2011*NDLA Conference Book and Awards Banquet Program*

Langemo listed items she needs by August 10 in order to prepare the conference program book and the awards banquet program, as well as to order the awards.

Thursday, August 4, 2011*Major Benefactor of the Year*

President Ennen announced that the motion that Dr. Arne Brekke of Grand Forks be awarded the NDLA Major Benefactor of the Year Award for 2011 as recommended by the Major Benefactor of the Year Committee has carried.

Monday, August 8, 2011*MLA 2011 Annual Conference*

Langemo forwarded an e-mail announcing the opening of registration for the Minnesota Library Association 2011 Annual Conference.

Tuesday, August 23, 2011*Governance Structures for State Library Associations*

Langemo forwarded an e-mail from an individual who is co-chairing an ad hoc working group looking at reorganizing the PA Library Association governance structure. The working group members would like to talk with other associations which have recently gone through the reorganization process.

Call for Proposals

Langemo forwarded a call for proposals from OK-ACRL and OKSLA for their Fall 2011 conference.

Press Release

Langemo noted that the press release regarding the 2011 Conference which she distributed to statewide media on August 11 had not been published or announced in some locations. As a result, she made a few changes as recommended by Trude and redistributed the press release to all statewide media. Langemo asked Board members to let her know if they see the press release in their local publications or hear it announced on local television and radio stations. Langemo requested members who do not see or hear the announcement in their local areas to submit the report to their local media contacts. She attached the revised press release.

Wednesday, August 31, 2011

Nominations and Elections Policy Handbook

Baesler announced that the Constitution, Bylaws and Policies Committee reviewed the proposed changes to the Nominations & Elections Committee Policies Handbook as requested by the Nominations & Elections Committee Chairperson, Tina Kuntz. Baesler stated that the Constitution, Bylaws and Policies Committee recommended approval of these changes and requests President Ennen entertain a motion to approve. Baesler attached a document showing the proposed changes. Greff moved to approve the Nominations, Elections & Voting Committee Handbook as distributed. McHenry seconded the motion to approve the Nominations, Elections & Voting Committee Handbook as distributed. President Ennen recognized the motion and second to approve the Nominations, Elections & Voting Committee Handbook as distributed, and she opened the floor for discussion.

Policy Handbooks

Baesler requested that Board members who have not reviewed their policy handbooks this year do so at this time to make any necessary additions, deletions, or changes and then send the suggested revisions to Baesler for review by the Constitution, Bylaws and Policies Committee. President Ennen thanked Baesler for the reminder. Langemo stated that she will be forwarding Baesler's recommendations to the Executive Secretary handbook.

Friday, September 2, 2011

Nominations and Elections Policy Handbook

Seeing no discussion, President Ennen called for a vote regarding approval of the Nominations, Elections & Voting Committee Handbook.

Quarterly and Annual Reports, Numbering for Reports

President Ennen reminded Board members to send out both a quarterly and an annual report prior to the next Board meeting. President Ennen requested members to post their reports by noon on September 16. She reminded members of the numbering for reports, which now includes the addition of the Continuing Education Committee. President Ennen also solicited agenda items for the Executive Board meeting and the general sessions.

Wednesday, September 7, 2011

Nominations and Elections Policy Handbook

President Ennen announced the motion carried to approve the Nominations, Elections & Voting Committee Handbook as distributed.

Thursday, September 8, 2011

Secretary's Handbook

Baesler stated that the Constitution, Bylaws and Policies Committee reviewed the proposed changes to the Secretary's Handbook. The bulk of the changes pertain to minutes of electronic business conducted by the Board and by the general membership. The committee recommends approval and asks President Ennen to entertain a motion.

Monday, September 12, 2011

Secretary's Handbook

Hirning moved that the Board accept the proposed changes to the Secretary's Handbook, as reviewed by the Constitution, Bylaws and Policies Committee.

Tuesday, September 13, 2011

Secretary's Handbook

President Ennen recognized that it had been moved that we accept the proposed changes to the Secretary's Handbook, as reviewed by the Constitution, Bylaws and Policies Committee. Madler seconded the motion. President Ennen recognized the second to the motion and opened the floor for discussion. McHenry requested an addition of the following to the Chronological Guidelines for October: Prepare the resolutions for publication in *The Good Stuff* and to the Web Editor for uploading to the NDLA web site.

Wednesday, September 14, 2011

Binders and Retention of Manual

Markland inquired whether there is a need for HSIS to retain a binder titled NDLA Executive Board Manual, containing policies and bylaws from all the sections, plus miscellaneous board meeting minutes. Those same materials are available online. Baesler replied to encourage the recycling of the materials in the binder.

Secretary's Handbook

President Ennen stated that she agrees with the additional change suggested by McHenry. Baesler clarified that if Hirning and Madler amend their motion and second to include the suggestion from McHenry, we can move forward with the discussion and a vote on the amended motion. Hirning amended her motion to include the suggestions made by McHenry, and Madler seconded the amended motion. President Ennen asked if there was further discussion.

Resolutions

Hirning distributed a blank resolution form and pointed members to the forms area on the website where the resolution form is located.

Thursday, September 15, 2011

Pre-Conference Board Meeting

President Ennen requested Board members to send her agenda items for the pre-conference board meeting. West replied that she will not be able to attend the pre-conference meeting.

Session Introductions

Bratton listed several conference sessions she needs people to introduce. Harken replied with an offer to introduce three sessions. Trude replied with an offer to introduce a session. Bratton noted that two of the sessions Harken listed are concurrent.

Secretary's Handbook

President Ennen called for a vote on the amended motion to approve the Secretary's Policy Handbook.

Friday, September 16, 2011

Secretary's Handbook

The amended motion to approve the Secretary's Policy Handbook passed.

Respectfully submitted,
Chandra Hirning, Secretary

Approved during September 2011 pre-conference Executive Board meeting