



NDLA Executive Board Electronic Minutes
May 19, 2014 – September 9, 2014

May 19, 2014

There will be several vacant committee chairs this fall: Continuing Education, Finance, Intellectual Freedom, Nominations, Elections, & Voting, Professional Development, and Constitution, Bylaws and Policy. According to the CB&P Policy Handbook, it's preferable that the incoming chair be a current member of the committee. V. Bjorness will speak with the committee members and let S. Banister, President-Elect, know if any are interested in the position. Also three of these chair positions are appointed by the incoming President not nominated & voted on, Nominations, Elections, & Voting, Finance, and Constitution, Bylaws & Policy. If anyone is interested in these three positions, let S. Sharp know and she will inform S. Bannister. There are [handbooks](#) for each position that explain the duties of the committee chair. Please consider volunteering for one of these positions.

S. Sharp (NEV) will be seeking members to fill NDLA officers and Section Chairs soon. The list of candidates must be approved by the Executive Board and published in the *Good Stuff* prior to a ballot being sent out to all members. Our publication submission deadline for the August *Good Stuff* issue is Friday, June 27, 2014.

May 20, 2014

It was proposed at the last board meeting that NDLA consolidate discussion lists down to the high-volume ones: NDLA, NDLA-EXEC and NDLA-HSIS (this list is maintained separately). After discussion, the board concluded that it could not act on the proposal without asking the membership for input. Statistics and information were sent out on the listserv to generate discussion regarding the issue.

May 28, 2014

The following committee vacancies have been filled:

(19) Intellectual Freedom Committee

Outgoing Chair: Christine Kujawa

Incoming Chair: Rita Ennen

(23) Professional Development Committee

Outgoing Chair: Lori West

Incoming Chair: Patricia Caldwell

May 29, 2014

President Lieberman asked that the Executive Board accept the Mentoring Ad-Hoc Committee Report presented at May 9, 2014 business meeting. P. Nelson made a motion to accept this report, seconded by C. Scarr. 10 votes in favor, none against or abstaining. Motion carries.

May 30, 2014

President Lieberman received news that the Otto Bremer Foundation approved the grant to the North Dakota Library Association in the amount of \$17,460.00 for the purpose to support the development of advocacy and capacity building for libraries in North Dakota.

June 3, 2014

President Lieberman called for a motion to approve the letter of support for Governor Dalrymple declaring October to be Information Literacy Awareness Month in North Dakota, as part of a national effort to have this occur throughout the country. E. Graten made the motion, seconded by P. Nelson. 13 votes in favor, none against or abstaining. Motion carries. NDLA's letter will be included with a letter from the State Library/DPI and forwarded to the Governor. [Information Literacy Proclamation Support Letter \(rev.\).pdf](#)

June 26, 2014

Lots of discussion ensued regarding getting people to run for NDLA offices. Most offices only have one person running with a write-in candidate option. Our Bylaws state that the NEV Committee shall propose "a minimum of two candidates" for the offices of President-Elect, Secretary, and Treasurer. Additionally, the Committee shall propose "a minimum of two candidates" for each section and RT. It was suggested that NEV be a committee rather than just a chair, more information can be available at conferences as to what holding an office entails, and we could ask K. Baesler, DPI to advocate for school librarians to get professional development time off to run for offices.

President Lieberman called for a motion to approve the slate of nominees for the 2014 NDLA Ballot. Motion made by P. Nelson, seconded by C. Scarr. 13 votes in favor, none against or abstaining. Motion carries.

2014 Nominees

Officers

President-Elect	Greta Guck
Secretary	Mary Lorenz
Treasurer	Mike Safratowich

Sections & Roundtables

New Members RT

Megan Richardson (Chair-Elect)

Academic & Special Library Section
Government Documents RT
Health Sciences Information Section

ALA Councilor
(Choose 1 of 2 candidates)
School Library & Youth Services Section

Public Library Section
(Choose 1 of 2 candidates)

Samuel Stover (Chair-Elect)
Alicia Kubas (Chair-Elect)
Dawn Hackman (Chair-Elect)
Merete Christianson (Secretary)
Laurie McHenry
Sally Dockter
Aaron Stefanich (Chair-Elect)
Traci Juhala (Secretary)
Janet Anderson (Chair-Elect)
Steve Hammel (Chair-Elect)

[NO CANDIDATES
Archives & Records Management RT
Technical Services RT

July 2, 2014

M. Safratowich sent the 2nd quarter financial report & supporting documents to the Executive Board and made a motion that the report be approved. Seconded by C. Scarr. 7 in favor, none against or abstaining. Motion carries.

July 8, 2014

The NDLA membership directory is being updated by W. Martin, part of the improvements will be how we suppress member information such as:

- suppress all membership information from NDLA directory
- suppress all personal information from membership directory
- complete listing of contact information (work/personal). (default)

Changing the username & password on an annual basis was suggested. W. Martin is working on a new system where members will have their own username (email address) and be able to set their own password to access the membership directory.

July 9, 2014

The conference registration forms are now up on the website, one for printing and one for online registration through Pay Pal.

Kay Rudser, wife of Ron Rudser, passed away on July 3rd. Ron was a professor at MSU and when he passed away Kay donated money to NDLA to establish the Ron Rudser Memorial Scholarship. Kay was a school librarian for many years at Dakota School at Minot Air Force Base. Kay's family has requested that memorials be made to the Ron Rudser Scholarship Fund for Kay.

Minot Public Library Director Jerry Kaup and P. Nelson thought that it might be appropriate and thoughtful of NDLA to consider re-naming the award the “Ron and Kaye Rudser Memorial Continuing Education Grant,” since both were longtime library supporters, and Kaye also was a member of NDLA for many years. Jerry also spoke to the family about this, and they all liked the idea and were supportive. President Lieberman asked for a motion to rename this professional development grant the “Ron and Kaye Rudser Memorial Continuing Education Grant.” C. Scarr made the motion, seconded by M. Lorenz. 11 votes in favor, none against or abstaining. Motion carried. President Lieberman will send a letter to the Rudser family acknowledging the support NDLA has received over the years, and our wish to rename our continuing education grant award in both their honor.

July 18, 2014

NDLA's Health Sciences Information Section will host the Medical Library Association Midwest Chapter conference in Bismarck Oct. 10-14. This is a great opportunity to learn about the hottest topics in the academic and hospital medical library field.

August 21, 2014

Two NDLA roundtables this year do not have candidates to fill chair positions, Archives and Records Management (ARM) and Technical Services (TS) roundtables. Both sections are encouraged to discuss the interest among participants in continuing these groups within NDLA. J. DeShaw, current Technical Services RT Chair, feels it would be best to merge Technical Services into another section or find another way for them to be represented without a dedicated position on the board. P. Nelson commented that Children’s Roundtable was one round table that was discontinued in the past due to the struggles of finding candidates to run for office. As a group, they decided that they had enough in common with the school librarians and formed the SLAYS section (School Librarians and Youth Services). Our bylaws state, it is the Board’s responsibility to determine if there is sufficient interest, and if not, to vote over a succession of two meetings in consideration whether a roundtable or section should be discontinued. This will be an agenda item for discussion at our conference business meeting in September.

August 25, 2014

President Lieberman called for a motion that NDLA be represented on the NDLC during its 2014-15 membership year by its Past President. S. Bannister, our incoming President, is ineligible to serve on the board as NDLA president because he is in his 2nd year of his 3-year term as Academic Library representative and one person cannot hold two positions on the council. M. Safratowich made the motion, seconded by C. Scarr. 12 votes in favor, none against or abstaining. Motion carried.

September 1, 2014

The following new links will be added to the NDLA website: Association for Rural and Small Libraries, NDSL ALA/MLIS Training Grant Program, & MPLA Grants.

September 3, 2014

There are two Board meetings to attend at conference:

Wednesday, Sept. 17, 2014

4:15 PM- 7:00 PM-NDLA Executive Boarding Meeting- Governor's Room

Friday, Sept. 19, 2014

3:45 PM- 4:45 PM NDLA Executive Board Meeting: Senate Room

September 9, 2014

Quarterly reports submitted: L. Robertsdahl-Public Relations & Executive Secretary, S. Sharp-Nominations, Elections, & Voting, P. Nelson-MPLA Report, S. Harken-ALA Councilor Report, C. Scarr-Public Libraries, C. Kujawa-Intellectual Freedom, A. Madler-Mentorship Ad-Hoc Committee, & J. DeShaw-Technical Services RT.

Respectfully Submitted,

Mary Lorenz
NDLA Secretary