

NDLA Web Site Policy

The North Dakota Library Association web site performs two primary functions. One purpose of the web site is to provide Association members with current information relating to North Dakota libraries and librarianship. The web site also serves as an online repository for selected Association documents and information.

NDLA Executive Board members or their designated alternates are responsible for providing the Web Editor with official Association documents or information to be posted to the web site including:

- changes to the Association constitution and bylaws
- new or updated section and roundtable policies handbooks and bylaws
- Executive Board minutes, meeting reports, conference resolutions, and conference general session minutes
- conference information
- issues of *The Good Stuff*
- new or revised forms
- new or updated award, legislative, and professional development information

Any NDLA member may provide the Web Editor with:

- announcements pertinent to members of individual sections and roundtables or to the Membership as a whole
- library job openings

The following types of documents or information will not be posted to the web site:

- for-profit advertising or commercial marketing
- non-library related announcements or job openings
- political statements unrelated to North Dakota library issues
- insulting, defamatory, or offensive messages

Membership benefit opportunities may be added to the web site if approved by the NDLA Executive Board.

If the Web Editor questions any proposed content, the Web Editor will consult with the President of NDLA prior to posting the document or information. The proposed content will not be posted to the web site if the Web Editor and the President determine that it is not appropriate.

Approved by Executive Board: 3/14/08

Revised by Executive Board: 12/4/09