

NDLA Executive Board Meeting Minutes
June 7, 2002

Members present: President La Dean Moen, Marlene Anderson, Leeila Bina, Phyllis Bratton, Susan Dingle, Sally Dockter, Kristi Engle, Susan Gessner, Robert Jacobson, Marilyn Johnson, Bonnie Krenz, Victor Lieberman, Liz Mason, Suzanne Morrison, Jeanne Narum, Kaaren Pupino, Marlene Ripplinger, Michael Safratowich, Kathy Thomas, Charlene Weis, Doris Ott, State Librarian; and Cathy Langemo, Executive Secretary.

Members absent: Cheryl Bailey, Jan Hearn, Ellen Kotrba, and Melody Kuehn

Guests: Mark England, Tri-Conference Technical Support Coordinator, and Diane Briggs, Tri-Conference Local Arrangements Committee Chair

Call to Order: President La Dean Moen called the meeting to order at the Ramada Plaza Suites in Fargo at 9:30a.m. on Friday, June 7, 2002.

Minutes: Marlene Anderson, Secretary, presented the minutes of the March 22 meeting. Bonnie Krenz, Small Libraries Roundtable Chair, moved to accept the minutes as presented. Sally Dockter, Past President, seconded. Anderson also presented the minutes of electronic business for February 9-June 6, 2002. She noted that some electronic messages were permanently lost and/or never received due to server problems at Bismarck State College and stated that corrections or additions might be needed. Two corrections were made. Under disbandment proceedings, this sentence was added, "The final phase of this process will be carried out at the Tri-Conference." It was also noted that the motions regarding the MPLA Leadership Institute passed. Kaaren Pupino, President-elect, moved to accept the electronic minutes as corrected. Leeila Bina, Health Science Information Section Chair, seconded.

Treasurer's Report: Michael Safratowich, Treasurer, distributed the treasurer's report, balance sheet, and budget expenditures as of June 5. Bina noted that an expense of \$31.80 should have been listed under HSIS instead of the Government Documents Roundtable budget. The correction was noted and will be made on the official quarterly (June 30) report. The Board only approves the quarterly reports so no vote was taken.

CIPA (Children's Internet Protection Act): Moen asked Phyllis Bratton, ALA Councilor, for her take on the recent CIPA ruling. Bratton stated that for now there is local choice. Some public computer terminals can be filtered and some unfiltered. She also noted that there is no clear answer yet on how the ruling affects school libraries.

MPLA Leadership Institute: Moen announced that a committee has been named to study and recommend how to provide for continuing funding of part or all of the expenses of those who are NDLA nominees to future MPLA Leadership Institutes. Ellen Kotrba, Finance Committee Chair, Safratowich, and Pupino will serve on the committee and will make their recommendations by the December Board meeting. Some discussion of funding and the composition of the committee followed. The committee will be considered an ad hoc committee. Doris Ott, State Librarian, noted that if the State

Library is asked to give funds, it has to be done as a grant. Susan Dingle, MPLA Representative, noted that the deadline for applications is June 15, explained the application process, and gave an overview of the 2002 Leadership Institute at Ghost Ranch, New Mexico. EBSCO is one of the sponsors.

Executive Secretary Evaluation Form: Moen distributed a single draft copy and invited individuals to make comments. She plans to post the draft via e-mail on August 1.

NDLA Website: The Executive Secretary job opening is still on the website and needs to be removed. Moen will contact Theresa Norton, Webmaster, about this problem.

Censorship Case: Suzanne Morrison, Intellectual Freedom Chair, continues to be in contact with Linda Miller, Library Media Specialist at Hope-Page Schools. *Captain Underpants and the Perilous Plot of Professor Poopyants* by Dav Pilkey was removed from the shelves after a parent complained to the school board.

Support for Rural Libraries Resolution: Bratton asked the Board to consider co-sponsoring a resolution for support for rural libraries, which was adopted by the Montana Library Association at their convention in Great Falls on April 26, 2002. Bratton stated that ALA does little to address rural issues. Currently, the underserved populations that they focus on are the result of urban growth rather than rural decline. Dockter asked if this is a beginning step towards establishing a rural libraries roundtable at ALA. Bratton stated that it might be, although ALA tends to move slowly. Bratton moved that NDLA agree with the resolution as put forward by MLA and also support the formation of an ALA task force on rural library issues. Jeanne Narum, Professional Development Committee Chair, seconded. Marilyn Johnson, Co-Chair of the Nominations and Elections Committee, asked about co-sponsoring the MLA resolution. Bratton stated that ours would be a separate resolution. Discussion followed. Consensus was to add our endorsement to the MLA resolution. Bratton will write MLA to inform them of our endorsement of their resolution.

Executive Secretary: Cathy Langemo, Executive Secretary, noted that a revised job description and contract are available for review.

Tri-Conference Update: Pupino gave an overview of tri-conference plans and answered questions. Here are the highlights of that discussion.

- Estimate of total expenses is \$15,000
- NDLA conference board meetings will be held Wednesday, October 2 from 2-5p.m. and on Saturday, October 5 from (tentatively) noon-2p.m.
- Registration (member rate) will be \$145 and includes 7 meals
- Earlybird registration deadline is August 26; single room suites are \$71/night and two-room suites are \$81/night. Call the Ramada Plaza Suites at 701-277-9000 to make reservations.
- Six pre-conference programs are planned

- Mitch Freedman, ALA President, will be a keynote speaker. He has asked for information about North Dakota library salaries.
- Exhibits will close at noon on Friday, October 4. There will be one no-conflict hour each day so attendees can visit the exhibits. Poster sessions are coordinated with the no-conflict times.
- There was general discussion of awards. Moen stated that the Executive Secretary should handle the logistics of getting plaques and certificates made and preparing the awards program. In the interests of time, names of award recipients will be announced at the banquet and honorees asked to stand. Applause will be held until the end. There will also be an opportunity for photos after the banquet.
- Diane Briggs, Local Arrangements Committee Chair, gave an update on plans. Tentatively, a social is planned at the Plains Art Museum, which charges \$300 for use of the facility. The Friends of the Fargo Public Library are helping with a donation and hosting duties. A transportation committee is working on arrangements to shuttle conference attendees to and from various events. They are also considering the possibility of sponsoring a bus to the Shooting Star Casino. Every Thursday is live jazz night at the Ramada Plaza Suites. Conference attendees are invited to bring their instruments and sit in. The hotel will provide nametags, a welcome banner, and signage for each day's agenda. If you have suggestions for Diane, contact her via e-mail at dsbriggs@ci.fargo.nd.us
- Mark England, Conference Technology coordinator, fielded questions about technology concerns. All rooms have Internet access. Morrison commented that she has attended several events at the Ramada and that mikes and the sound system have been an ongoing problem.
- Briggs suggested assigning a hospitality person to each presenter/speaker to help with everything from transportation to meal companions to technology.
- Victor Lieberman, New Members Roundtable Chair, is working on the opening night NMRT reception. The tentative budget is \$3000 and some corporate sponsors are in place. EBSCO is giving \$250 for the social and is also co-sponsoring tote bags for conference attendees. There was general discussion of potential corporate sponsors. Morrison and Lieberman asked for a list of those who have already been contacted for donations.

The meeting adjourned at noon for lunch and a tour of the Ramada Plaza Suites. The Board reconvened at 12:50 and tri-conference discussion continued.

- A coordinator for the silent auction is needed to replace Jeanne Stoltenburg. It was suggested that auction items be set up in the afternoon for viewing, with bidding at the social and during the banquet. Bids should close when the speaker begins. Results can be announced after the speaker is done and monies collected at the end of the banquet.
- Registration hours on Wednesday, October 2 should match exhibit hours. Exhibits will close at 8p.m.
- Board consensus was to have evaluation forms for each day vs. each conference session as well as a form for evaluating the conference as a whole. Dockter will also prepare an evaluation form for the exhibitors.

- Ideas for speaker/presenter gifts were discussed. Moen noted that last year's gifts (a framed pressed flower with a Lewis & Clark journal entry about the flower) were very well received. Consensus was to do that again since it fits our theme so well. Dingle will also check on prices for Lewis & Clark and Sacagawea candy bars from Lindy Sue's in Mandan. Dockter will contact Pride of Dakota about the possibility of exhibiting at the conference.

Jean Hatfield, MPLA Vice President-President Elect, called at 1:35 for general discussion of tri-conference plans. Here are the highlights from that call.

- MPLA will co-sponsor the NMRT Exhibitor Award.
- The awards banquet is for all three associations (NDLA, SDLA, and MPLA). Hatfield stated that we should have a banquet coordinator to oversee the banquet program and awards. That person should be a person from NDLA or the Local Arrangements Committee or the NDLA President-elect.
- The pre-conference booklet, which includes the conference program and registration forms, will be sent to every member of NDLA, SDLA, and MPLA. MPLA is preparing and mailing the booklet.

Discussion continued after Hatfield signed off. Hiring an outside emcee for the awards banquet was suggested as a good way to keep things moving and entertaining. Langemo asked about press releases. Consensus was that a release should be sent to newspapers, radio, and television stations. Ott noted that the State Library could post a press release on their school listserv.

The meeting adjourned at 2:20p.m. The next meeting will be Wednesday, October 2 from 2-5p.m. at the Ramada Plaza Suites in Fargo.

Respectfully submitted,

Marlene K. Anderson, Secretary