

NDLA Executive Board Meeting Minutes
Wednesday, October 2, 2002

Members present: President La Dean Moen, Marlene Anderson, Cheryl Bailey, Leeila Bina, Phyllis Bratton, Susan Dingle, Sally Dockter, Kristi Engle, Susan Gessner, Jan Hearn, Robert Jacobson, Marilyn Johnson, Ellen Kotrba, Bonnie Krenz, Melody Kuehn, Victor Lieberman, Liz Mason, Jeanne Narum, Kaaren Pupino, Marlene Ripplinger, State Librarian Doris Ott, and Executive Secretary Cathy Langemo

Members absent: Suzanne Morrison, Michael Safratowich, Kathy Thomas, Charlene Weis

Guests: Sean Snaith, Dept. of Economics, UND

Call to Order: President La Dean Moen called the meeting to order in the Overture Room at the Ramada Plaza Suites in Fargo at 2p.m. on Wednesday, October 2, 2002.

North Dakota Statistical Abstract (NDSA): Moen introduced Sean Snaith of the Dept. of Economics at UND. Snaith is seeking support for updating, continuing to update, and periodically publishing the NDSA in hard copy format. NDLA has given financial support to this project in the past. Last year we gave funds to Scot Stradley, who was in charge of this project while employed at UND. Stradley resigned his position with UND and now works at Concordia College in Minnesota. There are some concerns about who now “owns” the project and Ellen Kotrba, Finance Committee Chair, gave the Board background information. UND’s Dept. of Economics is interested in continuing the NDSA project. To date, Stradley has not used the funds that NDLA donated from the 2001 Conference auction proceeds. Stradley plans to return those funds and will attend the Board meeting on Saturday, October 5. Board consensus was that we want to support the NDSA project, including archiving electronic information, but that UND and Stradley need to resolve the ownership issues before we commit funding.

Minutes: Marlene Anderson, Secretary, presented the minutes of the June 7 Board meeting and the minutes of electronic discussion/action for June 8-October 1, 2002. Cheryl Bailey, Technical Services Roundtable Chair, moved to accept the minutes. Sally Dockter, Past President, seconded. Motion carried. Moen expressed her appreciation for being able to handle some NDLA business electronically. Melody Kuehn, School Library and Youth Services (SLAYS) Co-chair, noted that there are some procedural problems, especially with regard to voting. Discussion followed. Moen thanked Kuehn for her input and invited her to write out suggestions for ways to improve the process.

Archivist: Moen announced that Kathy Waldera has been appointed to replace Susan Dingle as NDLA Archivist.

Treasurer’s Report: Treasurer Michael Safratowich was unable to attend the meeting, but Kotrba presented the Treasurer’s reports in his stead. The official third quarter report (for the quarter ending September 30) will be posted via e-mail for Board approval. Safratowich has not received final interest figures needed to prepare the report.

Library Vision 2010: LV2010 is on hold until the December meeting of the Library Coordinating Council (LCC). LCC wants to include input from this Conference as well as input from the October 11 meeting of the Council. Moen plans to attend the October meeting. Kaaren Pupino, President-elect, will attend the December meeting.

Executive Secretary Evaluation: Executive Secretary Cathy Langemo left the room. Moen called for oral comments regarding her performance. Discussion followed. Moen also collected written evaluation forms from Board members, which will be used in preparing Langemo's final performance evaluation.

Disbandment Proceedings: Upon the recommendation of the Nominations and Elections Committee and the Chairs of the Information Technology Roundtable (ITR) and the Small Libraries Roundtable, the Board began the process of disbanding the two sections. Moen asked the chairs of the two roundtables if they had received comments from their members. They had not, but indicated they may have more to report after their annual business meetings. Discussion followed. According to Article VII, Section IV of the NDLA bylaws, a section or roundtable may be discontinued by a majority vote of the Executive Board at two consecutive Board meetings. Phyllis Bratton, ALA Councilor, made a motion to proceed with the first vote to discontinue the Information Technology Roundtable. Kristi Engle, ITR Chair, seconded. Motion carried. Discussion continued about the need for small libraries to have a voice, especially in our rural state. Kotrba suggested that in place of a roundtable, there could be a standing interest group that could meet at each annual conference to ensure a place for small libraries' issues to be heard. Leeila Bina, Health Science Information Section Chair, moved to proceed with the first vote to discontinue the Small Libraries Roundtable. Bonnie Krenz, Small Libraries Roundtable Chair, seconded. Motion carried. The second vote will be taken at the October 5 Board meeting.

MPLA Leadership Institute: Jeanne Narum, MPLA Representative, announced that NDLA's delegates to the MPLA Leadership Institute at Ghost Ranch, New Mexico in November will be Karen Chobot and Suzanne Morrison. NDLA will give each individual up to \$1000 to help defray expenses. Each delegate is expected to prepare a report for the Board for publication in *The Good Stuff*. In addition, we expect delegates to share their leadership training with other NDLA members, e.g., through a Conference program.

Web Page: Samuel R. Brown sent a request to Webmaster Theresa Norton asking that we add a link to our web page for his library mentoring/job shadowing site. Norton forwarded the request to Moen, who asked for Board input. Discussion followed. Victor Lieberman, New Members Roundtable Chair, made a motion to decline the request. Kuehn seconded. Motion carried. Moen will inform Brown of the decision. Presently, we do not have a policy about adding outside links to the web page and will handle such requests on a case-by-case basis. Liz Mason, Constitution, Bylaws, & Policies Committee Chair, noted that we need to write a policy manual for the Webmaster.

CIPA (Children's Internet Protection Act): Bratton gave an update on CIPA. The case has been appealed to the Supreme Court. ALA lawyers feel that ALA and ACLU have a very good case and that the ruling will be upheld by the Supreme Court. Fighting CIPA has

been very costly for ALA and chances are high that the issue will come back again and again in a slightly different form. There will be an ongoing need for funding.

Lewis & Clark Bicentennial: Kuehn stated that the Lewis & Clark Bicentennial program being presented by Gerard Baker and Cheryl Heiser would provide a good update of the plans for this event. Baker is Superintendent of the National Lewis & Clark National Historic Trail and Director of Corps of Discovery II. Heiser chairs the Montana Library Association Lewis and Clark Bicentennial Task Force.

External Audit: Kotrba reported on her findings about an external audit of NDLA finances. Since we receive continuing funding from a state agency (i.e., Humanities grant), we are required to be audited every two years. Kotrba spoke to an accountant, who estimated the cost at \$1,250-\$1,500 (25-30 hours@\$50/hour). However, we would try to find a better deal. Krenz moved that we get an external audit of NDLA finances. Kuehn seconded. Motion carried. Information about the external audit needs to be added to the policy manual.

Conference Office: Moen announced that the Conference office is in the Crystal Ballroom coatroom. The resolutions form will be available in that office.

Membership: Moen reminded Board members that they need to be paid members in order to legitimately serve on the Board. Renew your membership early! Marilyn Johnson, Nominations and Elections Committee Co-chair, suggested that section and roundtable chairs also remind their members to renew. The best way to verify membership status is by contacting Kathy Thomas, Membership Chair.

Resolutions: Moen read a resolution that was passed at the 2000 Conference re: funding for statewide access to full-text databases. She asked the Board to support a similar resolution this year, but with updated figures. Doris Ott, State Librarian, stated she would check on the numbers. Bailey moved that the Executive Board support such a resolution. Pupino seconded. Motion carried.

Since the Public Library Section generally writes a resolution related to funding for public libraries, Kotrba suggested that the Board authorize Moen to endorse such a resolution without having to come back to the Board for approval. Bina so moved. Bailey seconded. Motion carried. Jan Hearn, Public Library Section Chair, will bring this up at the Section's business meeting. In the past, NDLA has supported requests for an additional one million dollars in state aid for the State Library's budget. Ott noted that we need to support the State Library's budget request first; then support additional funding for state aid.

Moen presented a thank you resolution to Conference planners, presenters, and exhibitors. Engle moved that the Board support this resolution. Krenz seconded. Motion carried.

Legislative Action: Johnson asked if the Legislative Committee had made plans to meet with legislators before the legislative session begins. Charlene Weis, Legislative Committee Chair, was not at the meeting, but others stated that no plans have been made. Moen asked if the State Library could add state legislators' e-mail addresses to its home page. Ott said it

would be done. Hearn noted that more people need to be at legislative hearings as a show of support. Bina moved that the NDLA President appoint a committee representing public, academic, and school libraries to work with local libraries around the state for meeting with legislators for discussing statewide library budget needs. Kuehn seconded. Discussion followed. Motion carried.

Ron Rudser Auction: \$250 of the proceeds from the annual auction automatically goes to the Ron Rudser Memorial Continuing Education Grant. The Board discussed funding additional projects with auction proceeds. Bailey moved that \$250 of the proceeds go to the Rudser fund, \$200 to ALA's CIPA fund, and the balance split between the MPLA Leadership Institute at Ghost Ranch and the North Dakota Statistical Abstract. Krenz made a friendly amendment to use the word "share" instead of "split." Bina seconded the amended motion. Motion carried.

Fact Sheet: Johnson asked if a library fact sheet for the 2003 legislative session has been prepared. To date, nothing has been done.

Elections: Johnson noted that there are ongoing problems with SLAYS and the Academic & Special Libraries Section elections. Both sections are off schedule because of previous mid-year resignations of the chair and/or chair-elect. The Nominations and Elections Committee will talk to those sections directly to resolve these situations.

Gifts: Moen announced that she has extras of the Lewis & Clark dried flower gifts being given to conference presenters. If anyone is interested in purchasing them, they sell for \$14/each. Checks should be made payable to NDLA and given to Moen.

The meeting adjourned at 4:15p.m. The next meeting will be held on Saturday, October 5 at noon in the Bach room.

Respectfully submitted,

Marlene K. Anderson, Secretary