

NDLA Executive Board Meeting
Saturday, October 5, 2002

Incoming Board Members Present: President Kaaren Pupino, Marlene Anderson, Leeila Bina, Phyllis Bratton, Eileen Chamberlain, Stella Cone, Sally Dockter (for Mike Safratowich), Agnes Jensen, Ellen Kotrba, Bonnie Krenz, Liz Mason, Laurie McHenry (for Kristen Rall), La Dean Moen, Darryl Podoll, Kathy Thomas, Kathy Waldera, Konnie Wightman, and Cathy Langemo, Executive Secretary

Incoming Board Members Absent: Pamela Drayson, Marilyn Johnson, Phyllis Kuno, Suzanne Morrison, Jeanne Narum, and Doris Ott, State Librarian

Outgoing Board Members Present: Sally Dockter, Jan Hearn, Robert Jacobson, Marlene Ripplinger

Outgoing Board Members Absent: Cheryl Bailey, Kristi Engle, Susan Gessner, Melody Kuehn, Victor Lieberman, Charlene Weis

Guests: Scot Stradley

Call to Order: President Kaaren Pupino called the meeting to order in the Sonata I Room at the Ramada Plaza Suites in Fargo at noon on Saturday, October 5, 2002. Both outgoing and incoming Board members were in attendance, with a quorum of voting members present. The President reminded attendees that officers and section and roundtable chairs are voting members. Committee chairs are non-voting members.

Minutes: Marlene Anderson, Secretary, distributed the minutes of the October 2 Board meeting. Leeila Bina, Nominations and Elections Committee Co-Chair, made a motion to accept the minutes. La Dean Moen, Past President, seconded. Motion carried.

OLD BUSINESS

L&C Framed Flowers: Moen announced that the framed Lewis & Clark flowers sold out quickly. If anyone is interested in purchasing more of them, contact Moen. The post-conference price is \$16 each and the frame color may be specified. Ellen Kotrba, outgoing Finance Committee Chair, clarified that the money is being handled as a pass-through account.

Disbandment Proceedings, Second Vote: Moen made a motion to disband the Information Technology Roundtable. Stella Cone, Government Documents Roundtable Chair, seconded. Motion carried. Agnes Jensen, Public Library Section Chair, made a motion to disband the Small Libraries Roundtable. Eileen Chamberlain, Health Science Information Section Chair, seconded. Motion carried.

Conference Recap: Pupino reported on hotel double-booking problems. The Ramada Plaza Suites booked another group for facilities we had reserved. Fortunately, the error was discovered before the Conference began, but there were many problems with room assignments, setting up and opening exhibits, etc. Conference planners met with hotel staff several times before and during the Conference to resolve problems and negotiate compensation. Pupino reported that the hotel wrote off the cost of Internet hookups in

the exhibit hall, donated free lodging as door prizes, paid some Conference lodging costs, provided additional food for some Conference events, and also paid for half of the Wednesday night social. The value of the hotel's compensation to the three associations (MPLA, NDLA, and SDLA) was approximately \$10,000. Kotrba noted some exhibitors didn't know about the hospitality room and others were unable to get the key for the room. She was an exhibitor and didn't get some of that information. Several Board members complimented Conference planners on how they handled things. To most Conference attendees, everything seemed to run smoothly. Pupino also corrected the registration numbers that were reported at the Second General Session. Approximately 450 people registered for the Conference, but with presenters and exhibitors, nearly 600 people were involved.

North Dakota Statistical Abstract (NDSA): Kotrba introduced Scot Stradley, former coordinator of the NDSA project at UND. He worked on the 1983, 1988, and 1999/2000 editions. Stradley passed around a letter about the project and spoke about how previous editions were published, the difficulties with raising funds for the project, and the difficulties with finding, training, and retaining personnel to work on the project. Labor is the major cost. Stradley stated that he does not want to work with UND, but wants to work on his own. He also returned the check we gave him last January (from the proceeds of the Ron Rudser auction) plus interest, but did retain \$1 to keep the bank account open should he publish a new edition. Kotrba commented on NDLA's interests. We want to see the NDSA updated now and in the future and are interested in seeing activity on the project. Phyllis Bratton, ALA Councilor, asked who holds the copyright. Stradley stated that since it is public data, it is no one's intellectual property. Kotrba noted that NDLA does not want to be in the middle of a conflict and that activity on the project by either UND or Stradley is an important indicator of a commitment to updating NDSA. The Board thanked Stradley for his presentation and he left the meeting. Discussion continued about the financial needs of the project, what the State Library had contributed in the past, how often we expect the NDSA to be updated, and what we need to know before we commit funds. Board consensus was that we want to see a plan in place and activity on the project before we commit funds to anyone. Kotrba suggested that Pupino thank both Sean Snaith of UND and Scot Stradley for coming to our meetings, then direct the Finance Committee to take it from there. That is, the Finance Committee should contact both UND and Stradley about the points that concern us, tell them that our next Board meeting will be in December, keep in touch with them re: activity on the project, then make a recommendation to the Board. Since some incoming Board members did not hear Sean Snaith's presentation about NDSA at the October 2 meeting, Kotrba will e-mail both Snaith's and Stradley's letters to the 2002-2003 Board members so everyone will have the necessary background information.

Finance Committee Chair: During the discussion about NDSA, Bonnie Krenz, outgoing Small Libraries Roundtable Chair, volunteered to serve as the Finance Committee Chair for 2002-2003.

NEW BUSINESS

Legislative Efforts: Plans are in the works and information will be posted via e-mail.

Web Page and Stationery: Board members were asked to think about the design of the web page and NDLA stationery and what kinds of changes are needed. There was also clarification of how updates are made to the web page, which is housed on the State Library's server.

Future Conferences: Sally Dockter, outgoing Past President, noted the need for Conference planners to consider Internet connection costs when negotiating future hotel contracts. Konnie Wightman, School Library and Youth Services Section Chair, suggested Clay Jenkinson as Meriwether Lewis as a keynote speaker for the 2003 Conference. Others noted that he is a good speaker, but very expensive (est. \$5000). The 2003 Conference will be in Bismarck at the Ramkota [Note: now The Radisson, but the name will be changing soon].

Reimbursement Forms: Kotrba reminded everyone that NDLA personal reimbursement forms and third party (vendor) payment forms are available on the web page. These forms must be completed and sent to the Treasurer before payments will be made.

2002-2003 Budget: The Finance Committee will be seeking information from Board members in order to develop the 2002-2003 operating budget. The budget will be presented and approved at the December Board meeting. Think about your section, roundtable, or committee's budgetary needs now and be prepared to give that information to the Finance Committee when asked.

Proxies: Members were reminded that if they cannot attend a meeting, it is their responsibility to find someone to attend in their stead. Voting members, in particular, need to send a proxy and provide written notification to the President. Kotrba suggested adding a proxy form to the web page.

December Board Meeting: The next Board meeting will be held in Carrington on Monday, December 9 at 9:30a.m., CST. The alternate date is Friday, December 13 at 9:30a.m., CST.

Meeting adjourned at 2p.m.

Respectfully submitted,

Marlene K. Anderson, Secretary