

NDLA Executive Board Meeting Minutes
Wednesday, September 24, 2003

Board Members Present: President Kaaren Pupino, Marlene Anderson, Kristen Borysewicz, Phyllis Bratton, Eileen Chamberlain, Stella Cone, Pamela Drayson, Agnes Jensen, Marilyn Johnson, Bonnie Krenz, Phyllis Kuno, La Dean Moen, Jeanne Narum, Darryl Podoll, Michael Safratowich, Kathy Thomas, Kathy Waldera, Konnie Wightman, Doris Ott, State Librarian, and Cathy Langemo, Executive Secretary

Board Members Absent: Leeila Bina, Liz Mason, Suzanne Morrison

Guests: Deb Igoe, incoming Secretary; Mary Markland, incoming HSIS Chair

Call to Order: President Kaaren Pupino called the meeting to order in the Russell Room of The Radisson in Bismarck at 2p.m. on Wednesday, September 24, 2003. Board members and guests introduced themselves.

Minutes: Marlene Anderson, Secretary, presented the minutes of the June 2, 2003 Board meeting and the minutes of electronic discussion/action, June 9 – September 23, 2003. Pamela Drayson, President-elect, moved to accept the June 2 minutes. Agnes Jensen, Public Library Section Chair, seconded. Motion carried. Kristen Borysewicz, New Members Roundtable (NMRT) Chair, moved to approve the electronic minutes. Drayson seconded. Motion carried.

REPORTS

Board members reviewed their written reports. The full reports will be summarized in the December 2003 issue of *The Good Stuff*. Copies are also available to the membership upon request. Highlights from each report follow.

President – Pupino stated that certificates for 20, 30, and 40-year membership in NDLA will be presented at the Awards banquet. She thanked Kathy Thomas, Membership Chair, for her work on this project. To date, we have not received a response from the State Board of Higher Education regarding our letter of support for the SLAYS initiative regarding the need for graduate-level coursework for school library media specialists in the state. Pupino stated that we need to begin planning for the 2005 legislative session now. There are problems with the hotels for the 2005 conference in Grand Forks. No one hotel can accommodate all of our needs and Internet connections are a challenge. Perhaps we need to sign contracts further in advance. We also lack a President's Policies Handbook and need to improve the President-elect's policies handbook.

President-elect: Drayson reported that as of now, 150 are registered for the conference. There have been many meeting room changes because the hotel is in the midst of a renovation project.

Past President: La Dean Moen, Past President reported that there are 19 paying and 5 non-paying exhibitors for the conference. There will be 3 recipients of the Major Benefactor Award and the Librarian of the Year will be announced at the Awards banquet. Moen stated that moving up the deadline for nominations for these awards worked well.

Treasurer: Mike Safratowich, Treasurer, reported that a CD has been started for the Mike Jaugstetter Leadership Grant fund.

ALA Councilor: Phyllis Bratton, ALA Councilor, reported on the ALA Conference in Toronto in June. Despite the SARS scare and the CIPA (Children's Internet Protection Act) decision going against ALA, the conference was very good. Drayson commended Bratton on how well she keeps the membership informed. Borysewicz agreed.

MPLA: Jeanne Narum, MPLA Representative, stated that even if the materials for her MPLA conference display don't arrive, she will still have an MPLA booth. Narum reminded members that MPLA has money for state associations for pre-conference programming. There are several applicants for this year's MPLA Ghost Ranch Leadership Institute. North Dakota has two applicants. If a state does not have two, they can give away their spot(s) as a spot-at-large. Narum said we need to do more to promote the Institute. Phyllis Bratton has agreed to serve as the state representative for MPLA's Intellectual Freedom Committee.

State Library: Doris Ott, State Librarian, reported on the 2003 legislative session and urged NDLA to start working on the 2005 session now. Interim committees meet between sessions. Librarians should invite community people, their representatives, and potential candidates to their libraries to demonstrate library resources. Ott stated that both the Legislative and Public Relations Chair positions are currently vacant and need to be filled. Electronic state documents are being collected via Webspider. Eventually, they will be cataloged and made accessible on a server. As a result of the CIPA decision, a trial of filtering software is in the works. Spring and trustee workshops will be combined in 2004. The dates are March 4-5 in Bismarck and March 8-9 in Fargo.

Good Stuff: Marlene Anderson, Chair, stated that the deadline for the December issue is October 31. Because of printing problems with the August issue, Richtman's printing gave us a 15% discount.

Executive Secretary: Cathy Langemo, Executive Secretary, has been focusing on conference preparations and working with the Nominations and Elections Committee. Pupino noted that Langemo prepares a script for the banquet and awards, which is very helpful. Langemo will make additional copies of our reports for distribution to the membership. Drayson noted that perhaps we need to revisit the bylaws regarding distribution of annual reports at the annual

meeting. Langemo stated that she has thrown away piles of unused copies in previous years.

Academic & Special Libraries Section: Darryl Podoll, Chair, stated that his written report will be forthcoming. He reported that the Section is working with GODORT (Government Documents Roundtable) on an Intellectual Freedom Committee issue. Podoll has a new e-mail address: Darryl.Podoll@vcu.edu

Government Documents Roundtable: Stella Cone, Chair, stated she will bring her written report later. She urged members to stop by the GODORT booth to vote for the notable state document. Cone noted that the roundtable is working with Academic & Special Libraries on confidentiality in libraries.

Health Science Information Section: Eileen Chamberlain, Chair, reported that the Section is sponsoring three conference sessions. They are also selling some ALA products. Part of the proceeds will go to the section and part to NDLA.

New Members Roundtable: Kristen Borysewicz, Chair, reported that 7 people signed up for the HTML-EZ pre-conference. To generate interest, NMRT had "I'm a new member, now what?" magnets made, and Borysewicz also posted an e-mail message to the NMRT list soliciting questions from people. Pupino and Drayson will speak at their Thursday business meeting regarding the benefits of NDLA. Anderson and Ott were also invited to participate. Two people applied for the two Grassroots Grant awards so both are attending the conference. Borysewicz has some recommendations for changes to the guidelines to get more applicants. Bonnie Krenz, Finance Committee Chair, suggested letting both ALA MLS and non-MLS library science students apply, too. Consensus was that we want to keep the Grassroots Grant going. NMRT was asked to bring a proposal to the December Board meeting. Borysewicz also noted that NMRT requested money from ExLibris to help fund the NMRT social, but did not receive a response. Drayson explained some of the reasons for that and indicated that ExLibris paid for conference tote bags.

Public Library Section: Agnes Jensen, Chair, reported that since the Supreme Court upheld CIPA, the State Library and ITD (Information Technology Department) called a meeting of representatives from public libraries to decide what to do and move forward with a state filtering program if enough public libraries sign up. The section is sponsoring a program on improving your library newsletter.

School Library and Youth Services Section: Konnie Wightman, Chair, spoke about the issue of graduate credit for school librarians. Ott and Podoll gave some background and also reported that the Board of Higher Education is working on this with the states of Montana, South Dakota, and Nevada. There was general discussion of the issues of existing teachers, who want to become certified as library media specialists, wanting graduate vs. undergraduate credits

and being unable to get them in-state at an affordable price. Most school librarians don't need or want an ALA-accredited degree. Ott commented that we need to encourage high school students, tell them about librarianship as a career, and recruit them. More online options are important. Wightman reported that she has not yet met with Wayne Sanstead, State Superintendent, regarding increasing the per student expenditure for library materials.

Technical Services Roundtable: Phyllis Kuno, Chair, said her written report will be coming. The roundtable did not sponsor any conference programs. Thanks to Kathy Thomas, a listserv has been established for the group.

Constitution, Bylaws, & Policies Committee: Liz Mason, Chair, was unable to attend. Anderson reviewed the highlights of the written report.

Finance Committee: Bonnie Krenz, Chair, reviewed the activities of the past year, and said she will continue to serve as chair in 2003-2004.

Intellectual Freedom Chair: Suzanne Morrison, Chair, did not attend nor did she send a written report.

Nominations and Elections Committee: Marilyn Johnson, Co-Chair, presented the election results and asked the Board to break the tie for the Technical Services Roundtable Secretary election. Drayson moved to invite both candidates to serve for one year, that is, one will serve as Secretary in 2003-2004 and one in 2004-2005. Cone seconded. Discussion followed. Motion carried. A toss of a coin determined that Virginia Bjorness will serve as secretary in 2003-2004 and Beth Sorenson will serve in 2004-2005. Cheryl Bailey, Committee member, will introduce the officers at the first general session and also share the results of the tie-breaker.

Membership: Kathy Thomas submitted a written report. We currently have 352 members.

Professional Development Grant Committee: Jeanne Narum, Chair, reviewed the highlights of the year and noted that she has Canoe Kudos pins and nomination forms. Kaye Rudser sends a check each year for a member donation. Moen suggested using that money to pay for the free Librarian of the Year membership. Discussion followed. Consensus was to draw for a free membership at the end of the Third General Session and using the Rudser donation to fund that membership. Individuals must be present to win.

Archivist/Historian: Kathy Waldera gave the highlights of her activities for the year and distributed guidelines for donating records to the Archives.

OLD BUSINESS

Jaugstetter Leadership Grant: This year \$250 of the auction proceeds will go to the Ron Rudser fund and the remainder to the Jaugstetter fund. If we withdraw monies for leadership training from the Jaugstetter fund now, Safratowich noted that the fund will not grow. Narum moved to pay expenses for the 2003 MPLA Ghost Ranch Leadership Institute from the general fund. Jensen seconded. Motion carried.

Jaugstetter Leadership Grant Guidelines: Narum reviewed a draft of the guidelines. Discussion of the wording, spelling, and need for particular requirements and conditions followed. Consensus was to strike the North Dakota residency requirement. Consensus was to require applicants to be current individual members of NDLA and to have been members for the past two years. Consensus was to revise the conditions to read that "Applicants must be currently employed in a North Dakota library." In order to be awarded grant money, consensus was to revise the second point to read: "One year's participation in the leadership of the NDLA Executive Board. Participation may include, but not be limited to section chair, officer, or committee work as appointed by the NDLA President." Point three was revised to read: A presentation of a leadership program at the NDLA conference following participation." Bratton moved to accept the guidelines as revised. Borysewicz seconded. Motion carried. Additional discussion about when to award the monies followed. Ott suggested having the successful applicant sign a contract. Safratowich moved to reimburse a portion of expenses upon completion of travel; and furthermore, that a written contract between NDLA and the recipient be signed agreeing to the stipulations of the guidelines. Jensen seconded. Motion carried. Narum will revise the draft to incorporate these changes and will draw up a draft contract.

NEW BUSINESS

NDLA Banner: Pupino displayed the new NDLA banner. The words "Established in 1906" still need to be added.

Board Manuals and Files: Pupino reminded outgoing Board members to turn over their manuals and other files to incoming Board members. Kuno asked if the section chair was the only one to get a manual. She feels that the chair-elect position is one that needs more help and more information. Pupino noted that it is the chair's responsibility to help prepare the chair-elect to take over.

ALA PSAs: Pupino asked about the logistics of the ALA PSAs (public service announcements). Ott said that the State Library purchased them last year and can share information about what they did.

Resolutions: Due to scheduling problems with the business meetings, we will not be able to have the first reading of resolutions at the Second General Session. Consensus was to leave the resolutions deadline as is (10a.m. on

Friday, September 26). Both the reading and the vote will take place at the Third General Session and Pupino will make an announcement to the membership. Bratton will draft a resolution regarding CIPA on behalf of the Executive Board.

Drayson moved to adjourn the meeting at 5p.m. Cone seconded. Motion carried. The next meeting will be for both incoming and outgoing Board members and will take place on Friday, September 25, 2003 at 5p.m.

Respectfully submitted,

Marlene Anderson, Secretary