

The meeting of June 9, 2006 was called to order at 9:31am in the Executive II room at the Doublewood Inn, Fargo, ND.

**Present:** Jeanne Narum, Beth Postema, Kathy Thomas, Erin Smith, Paulette Nelson, Bev Clouse, Sally Dockter, Mike Safratowich, Bonnie Krenz, Ann Pederson, Laurie McHenry, Celeste Ertelt, Theresa Norton, Naomi Frantes, Kelly Steckler, Cathy Langemo, Christine Kujawa, Doris Ott and Charles Pace. Jerry Kaup arrived after lunch and spoke regarding the Centennial Committee, after which he left.

**Absent:** Karen Chobot, Marlene Anderson, Glenda Westman, Liz Mason, and Donna Maston.

For introductions we spoke on “What’s new at your library or in your personal life.”

Review of Agenda: The following additions/changes were made to the agenda: under Old Business: I love libraries stickers and under New Business: North Dakota Reads and the paper Laurie has given us on Motions that passed will be looked at alongside the approval of the minutes. Also I have a handout of four pages stapled together.

Approval of Minutes: Mike moved and Sally seconded to approve the minutes of March 10, 2006 as corrected. [p.2, l.3 – replace ? with Tim Wadham, Youth Services Coordinator for Maricopa County. P.3 the last line which continues on to p.4 after Manual) add a period and in the next sentence strike both and what and replace both with “The”. It now reads “The motion info will go into policy handbook and finance committee book.” Motion carried. Ann moved and Erin seconded to approve the Electronic minutes from 3-10-06 to 6-9-06. Motion carried.

The “Motions that passed” sheet was discussed with regard to Motion 6 of the March 10, 2006 meeting. Suggestions made included including last names for clarification and page numbers. Laurie will work with Theresa Norton to get it up on the web and then the list will be notified so that members can view and critique the examples.

Treasurer’s Report: Laurie noted that somehow the \$50 request from Technical Services Roundtable had neglected to be put into the budget. Mike moved and Naomi seconded to add \$50 to the Technical Services Roundtable budget for 2006. Motion carried.

### **Old Business:**

Plans for Conference: Beth said most of the work to date has been on the Program lineup and she handed out the Preliminary Conference Schedule. She thanked all who contributed. She asked if anyone could attempt a guess at numbers for the post conference. She thanked Mark Holman who invited Dr. Loreine Roy, ALA Chair-elect to speak at the Tribal College Library Program and she will also be the Friday luncheon speaker. She thanked Erin for coming up with an auctioneer. (Erin’s dad is an

auctioneer.) We are looking at the presenter's gift being a basic white mug with the centennial logo and filled with ¼ pound of Widman's Chippers. There is pianist background music lined up for the lunch and a muted brass quartet for the social. Jeanne complimented Beth on having two pre-conferences and one post-conference lined up. Doris Ott stressed that the public lib manuals on boardsmanship would be good for librarians as well as trustees. The state library will do a mailing to trustees, but librarians also need to invite the trustees. Jeanne said they are working on getting Governor Hoeven's to come, but his schedule is planned out 3-4 weeks ahead of time so it is too soon for a commitment. Someone questioned whether having the Public Library Section and the School Libraries and Youth Services Section back to back was a good idea since many people are members of both. Beth commented that there were problems with numbers of rooms and finding a time for all of the sections to meet in time to do resolutions before the 2<sup>nd</sup> general session. An alternative would be a 7:30 breakfast meeting. School Libraries and Youth Services section will meet at 7:30 over breakfast on Friday.

No one knew who is on the Centennial Committee besides Marlene so Jeanne updated us from Marlene's Progress Report. The logo was voted on electronically and it is on the website. The story about the design project is in the June issue of the Goodstuff. Work on the Centennial Cookbook history is moving forward. We have 400 recipes, historical nuggets, interesting NDLA facts and trivia, NDLA Look Back articles by Cheryl Bailey that have been featured in the Goodstuff throughout the past year and lists, for example Conference sites and themes, NDLA presidents and award winners. Cathy Langemo said Marlene was handling the cookbook and Clearwater Communications, who does the Goodstuff, will be doing the cookbook. Jeanne said we will need electronic information on distribution of cookbook before the conference, i.e. when the print date will be, how we will distribute it in addition to the conference. Jeanne opened the floor for discussion on the quilt. Beth displayed the final product, which was smaller than we anticipated. It was suggested that this was perhaps because not all the squares returned were the same size so maybe some were left out. We owe the quilter \$55 and everyone who worked on the quilt donated \$5; this covered the cost with \$20 leftover that can be put in donations. Beth explained the hoops the City of Fargo expects one to go through for a raffle. In order to get the application to get on the agenda one must first prove you are a non-profit organization in good standing for over two years. This means presenting the Articles of Incorporation, two years minutes and two years financial statements. The auditor's office called Beth and said they were not happy with the financial statements and they would need receipts for itemization. Ann Pederson moved that we sell the Centennial Quilt through the live auction at the fall conference [rather than a raffle] Kelly Steckler seconded it. Motion carried.

Christine asked if we had a budget for the Centennial Conference. Jeanne stated that it was \$1625.00. So far our debits are about \$50 prize for the logo, \$55 for the quilt, and Jerry Kaup will be asking for money this afternoon.

Cathy Langemo interjected the question as to whether this was to include the cookbook because she did not believe it was sufficient to cover the printing of the cookbook. No one knows at this time how many cookbooks we will be printing.

How much money Christine needs for the Library Picture/Photo project would depend on if we want her to be creative or if we want some input. Christine described what she might do after digitizing the photos. Posters to sell were discussed. Banners and Poster Board pictures were discussed. She would use a program like photoshop then give the photo to a business. They would print a poster. It was suggested that Christine send an email that lets people know the pictures/photos that they submit will be used in a variety of ways. A slide show was discussed. We had at one time talked about a time line with the photos; this will depend on what is submitted. There are old pictures from the Goodstuff and people should send in pictures from conferences. Jeanne plans to take some pictures of various libraries around the state. They could be displayed as a collage poster. Perhaps a DVD could be produced to sell. Erin Smith moved that we put the picture collage in the format of a poster and also in a digitized format like a DVD. Beth Postema seconded it. There was some discussion regarding what we could do with these pictures. Maybe we could use them when we present testimony to the legislature. The state library has been asked in the past to put pictures of every public library in the blue book, but the problem is getting the pictures. This could be a start. Motion carried.

Discussion ensued regarding selling the DVDs and posters or giving them away. Christine asked for clarification of the DVD. The consensus was we really mean a CD with pictures. There was additional discussion on the poster with regard to what should be on the poster. Jerry will be requesting free meals for all past presidents who attend the conference. Christine had in mind multiple foam core posters – six – one for each room. We would archive these. The cost would be \$37 for one 2' x 3' laminated foam core poster. Charles Pace recommended an guideline of \$500 [from the Centennial Budget] for the pictures on the DVD/CD and the posters for the conference. Kelly Steckler seconded it. Motion carried. Christine will put an order form in the packet so that people could order posters or DVD/CD. She will keep us updated electronically.

Conference 2007 is in Jamestown. We are on the calendar for September 26-28 at the Civic Center. The Gladstone Inn does not require contracts. Meals and rooms will be from the Gladstone Inn. Meetings and exhibits will be at the Civic Center.

Conference 2008 is in Bismarck and we are back to the third week in September. Jeanne has signed a contract with the Mandan Best Western Seven Seas. The Ramkota is booked the third week in September 5 years in advance.

Conference 2009: Lillian Crook and Cheryl Tollefson have recommended that Dickinson host 2009. They need dates as they have a hotel picked out. Consensus was the third week in September, provided there are no conflicts.

SLAYS Proposal: Erin Smith and Kristin Baysler are working to make sure that awards are available to be given to children's librarians in public libraries as well as school libraries. They will bring this back to SLAYS to discuss.

Professional Development: Karen Chobot was to talk to her committee regarding a language change in the policy handbook so that people could apply year long. At the present time there is no change and there are no recommendations for such.

Jeanne put the "I love libraries stickers" back on the agenda because Pam was to do this and she has left the area. Charles displayed the one Fargo Public has which is a window cling. The one we had priced through Kinkos was a 2 inch round. Jeanne needs to have someone in Fargo place the order. The anticipated cost is about \$450, not \$350 as was previously discussed. Window clings are much more expensive. Erin will take care of ordering the 10,000 we approved at the March 12, 2006 meeting.

### **New Business:**

Jeanne passed out an email with a list of motions made at a State Aid for Public Libraries meeting that was held in Bismarck. Kelly Steckler spoke with regard to this public meeting on state aid held May 5 in preparation for emergency legislation to get the formula back in the Century Code in language that would bring back the state aid that many libraries lost. The recommended motions are language encouraged by the attorney general, but first we need to get the formula back in. Then we could request an additional \$200,000 in state aid. Jerry Kaup is working with a committee to get back what was lost. Doris Ott added that we did not lose state aid; it is simply a different interpretation of the law. With regards to getting it back, this would be about half of the libraries in the state. The other half would not be affected at all. In summary, a few years ago auditors were instructed by the legislature to look at the state aid laws and the interpretation. Last year it was determined we had been interpreting the law wrong since the inception of state aid. When an agreement could not be reached with the auditor, they went for the attorney general's opinion, who in the end agreed with the auditor's office. This resulted in about half of the public library entities being ineligible for state aid. The opinion difference rested on one word – whether it meant "and" or whether it meant "or". We had been interpreting that if you met "maintenance of effort with dollars OR with mil levy" you were eligible. The attorney general's opinion came back as AND; meaning you must meet "maintenance of effort with dollars AND with mil levy". Five attorneys looked at this before it went up the chain of command, and although the interpretations worsened they all agreed that the way it was worded was very confusing. Now we have language that has been reworked by the attorney general's office that should clarify this. That language will say that if you "maintain your maintenance of effort either with a dollar amount or with a mil levy" then you are eligible, which is how we had always interpreted it up until this year. Jeanne added that we need to speak with local legislators before the legislative session begins. Doris said it was her understanding that this will be a separate piece of legislation; there will be a separate bill with this emergency clause attached to it. The state library will be working this summer on getting sponsors and getting it in by deadline. Charles asked if NDLA would take a formal position; Doris indicated she would hope so. Charles Pace moved that "we, as an organization, endorse the actions that

were taken for the emergency legislation to amend the state aid law in order to revert back to the previous formula that was used for the calculation of state aid and to endorse what was said at the May 5 meeting [Bismarck] of public library directors.” Beth Postema seconded the motion. In discussion it was noted there will be a separate meeting at NDLA to get a lobbying effort organized, because we cannot wait until January 1. We will also work with our lobbyist. Doris envisions that we be so organized that we know which librarian will talk to which legislator and provide feedback Motion carried.

Jeanne Narum presented the slate of candidates for 2006-2007 with the addition of an email from the Public Library Section which was emailed after the slate of officers was submitted by the nominations and elections committee. The list of candidates is as follows: President-elect: Donna James, VCSU and Mary Drewes, UND; Treasurer: Mike Safratowich, UND and Mary Jo Lorenz, Grand Forks Public; Secretary: Laurie McHenry, UND and Deb Igoe, Student ; Academic & Special Libraries Section: Chair-Elect, Victor Lieberman, UND and Secretary, Phyllis Bratton, Jamestown College; Government Documents Roundtable: Chair-Elect, Kathy Thomas, NDSU; Health Science Information Section: Chair-Elect, Eileen Chamberlain, Meritcare and Secretary, Karen Chobot, NDSCS; New Members Roundtable, Chair-Elect, Lori West, Fargo Public and Secretary, Jenny Grasto, NDSU; Public Library Section: Chair Elect, Bonnie MacIver, Leach Public and Loreta Gilbert, Underwood Public and Secretary, Kathy Vander Vorst, Bismarck Public and Lori West, Fargo Public; Slays: Chair-Elect, Erin Smith, Fargo Public and Secretary, Paulette Nelson, Minot Public; Technical Services Roundtable, Naomi Frantes, State Library and Michele Azar, NDSU and Secretary, Stacey Goldade, State Library and Kelly Hell, Williston State Sally Dockter moved that we accept the list of names provided that any names submitted whose dues are not paid be paid by June 20. Beth Postema seconded the motion. Motion carried.

President Narum presented a recommendation from the Finance Committee. “A question arose from the HSIS section that holds a spring sectional meeting as to what the requested budget money could be used for. The Finance Committee would like to recommend that the following be added to the section policy handbooks: “NDLA will budget money for sectional meeting outside of conference to be used for refreshments for breaks, facilities, photocopying, mailing costs, speaker expenses, honorarium and gifts if requested during the budgeting process.”” Ann Pederson moved and Charles Pace seconded that we approve the recommendations of the Finance Committee as presented. Motion carried.

President Narum presented a request from an organization called Art21 to post on our listserv. She stated that we have had discussions before that we do not post on our listserv. It was suggested that there does not appear to be sufficient reason to change our policy. The suggestion was made that they pay to advertise in the Good Stuff.

SLAYS membership in AASL will be tabled until the afternoon.

Paulette Nelson, Intellectual Freedom, stated that they had applied for a pre-conference grant of \$500 from MPLA; they will be meeting on June 21. Paulette has spoken with

Deborah Caldwell-Stone from ALA's Intellectual Freedom Committee and she will do the pre-conference workshop as well as another session in our conference. She indicated her airfare is \$696 and she is asking for \$500 honorarium, although she would take less. Paulette will recommend that she take \$300. There were questions and discussion regarding the cost of airfare as it is from Chicago to Fargo. The consensus was that Paulette attempt to negotiate a lower airfare cost; perhaps tie the amount of the honorarium to the airfare.

North Dakotans for Open Government: Following our March meeting President Jeanne Narum received an invitation from Tena Haraldson who works with the Associated Press; she is with the Chief of Bureau Office for North and South Dakota. On May 6 they met at the Radisson and they invited people from the media, the universities, and various newspaper representatives. After the meeting she sent Jeanne the bylaws and they are trying to form a group and a coalition to foster public understanding and appreciation for the first amendment of the US Constitution. There is another meeting at 11am on June 23 at the Bismarck Public Library. Jeanne wanted to know if this was something NDLA felt they should align themselves with or be a part of. You can read more about them at [www.nfoic.org](http://www.nfoic.org) or visit south Dakotans for open government at [www.sdog.org](http://www.sdog.org).

At 11:30 am we took a break for a tour of the facilities and lunch; the meeting reconvened at 12:56 pm.

Jerry Kaup, Minot Public Library arrived to talk about the Centennial Committee. He and Marilyn Johnson have been working on some things for the 100<sup>th</sup> anniversary. They would like to offer past retired presidents a free banquet meal; they are also looking at a big anniversary cake that they can burn and a mock cake. The expected cost would be about \$500. They thought about all past retired members, but were unaware of our budget and how much the banquet would cost. Discussion followed as to whether this cost would be centennial budget or conference budget. Jerry's expectation is that we would be lucky to get 5 past retired presidents to come. Charles Pace moved we approve this request using up to \$500 out of the conference budget to provide free banquet meals to past retired presidents and to include the anniversary cake and mock cake. Erin Smith seconded it. Motion carried. It was understood that the cake would then be the dessert. Jerry would also like a special table for the past presidents, a table for the mock cake, and another table for the cake we will eat. Jerry asked that we also be aware that the committee may come up with something else. If anyone has more comments or questions please email Jerry (regarding past retired presidents).

Erin Smith stated at our last conference the minutes indicated NDLA had agreed to pay the SLAYS chair personal membership in AASL. When she sent the minutes out to be approved by SLAYS there was indication that members were not sure this had been agreed upon. A review of the minutes indicated when Debbie Job was President of SLAYS she thought there was no point in putting it on the board agenda. There are no minutes to reflect it was agreed upon or ever voted upon by the executive board to pay for an individual membership of AASL for a SLAYS officer. There are certain things that point to different directions and one of them is a resolution from 2004 when Kristen

Baysler was Chair: Whereas AASL is the national professional organization for school librarians and whereas ND is not yet a state affiliated AASL because we don't have the required number of AASL members from ND and whereas if ND SLAYS had the required 25 personal members or 10% of the SLAYS organization membership, whichever is less, and the President is a personal member we would become an affiliate state of AASL with voting rights and have a voice in school library issues. That was a resolution that was passed in 2004, so it was not to pay for the membership chair but to encourage members of SLAYS to belong to that organization. Marlene went back to 1994 executive board minutes for this situation and it says where it was recommended that the SLAYS section pay the Presidents yearly membership to ALA AASL. This would seem to be in accordance with Article 4 affiliation, section 1 statement: The section shall maintain membership as an affiliate of AASL. This request is included in the SLAYS budget request. Convention representatives cannot vote on AASL issues even if they are members if the state president if not a member. This is 12 years old, but it is saying the president of NDLA must be a member of AASL in order to have voting rights at the conference. This is the email that Marlene Anderson traded with Debbie Job; she [Marlene] says she hopes she didn't misspeak when she said that NDLA does cover memberships like this for other sections. This statement appears in GODORT Bylaws for ALA GODORT. Jeanne asked Mike if a membership for an individual person had been paid for AASL. He searched back to 1999 and could not find that NDLA had paid an individual member to ALA. Erin would like for us to decide, hearing all the documentation and all the precedents, and Jeanne would like to find out from Charles or anyone affiliated with ALA if the actual chair of the State Association needs to be a member and if we are going to pay that membership or if we are going to pay a membership for that section to be an affiliate. Charles Pace said he would find out. Discussion ensued. Erin will take this back to SLAYS in the fall; she is not asking for any action on our part today.

President Narum brought up an email sent o behalf of North Dakota KIDS COUNT that was recently sent to the list about grant tips support for rural libraries. Bonnie Krenz has utilized this and spoke on the legitimacy of the grant from the Libri Foundation [www.librifoundation.org](http://www.librifoundation.org)

North Dakota Reads: Pam was a participant in North Dakota Reads and since she has left the state Jeanne is looking for a new volunteer. Celeste Erstelt volunteered.

Ordering awards for conference: Cathy Langemo takes care of the awards. If you or your section is giving an award make sure you contact Cathy by August 15 so there is no duplication in the offering of these awards.

### **Board Reports:**

President Narum added she will continue filling out the paper work to get Governor Hoeven to come and speak at the NDLA Conference.

President-Elect Beth Postema would like to highlight in Marlene's report that this year is a double booking with SDLA so we will be competing for exhibitors. So if you work with vendors put in a pitch for coming to our conference. We did a pitch of the Centennial Conference when we were on the ND public radio afternoon show (Hear it now) talking about books to read over Christmas.

Past President Marlene Anderson submitted her report.

Secretary Laurie McHenry nothing to add.

Treasurer Mike Sarfratowich nothing to add.

ALA Councilor, Charles Pace will send out a full report in July regarding the ALA conference in June. At ALA Charles will attend the reopening of one of the New Orleans branches.

MPLA Representative Sally Dockter had nothing to add, except that she should talk with Jeanne Narum and Beth Postema about the leadership institute committee; seven applications were submitted.

Academic and Special Libraries, Celeste Ertelt had nothing to add.

Government Docs Roundtable, Naomi Frantes had nothing to add.

Health Science Information Section, Ann Pederson added that at the spring meeting it was noted that their bylaws required two standing committees: the bylaws and policy committee and the nominating committee. The group working on our policy handbook noted that our bylaws were not current with the web version. So we are in the process of trying to identify changes in the policy handbook as well as the bylaws. Ann recommends that this should be clarified in the policy handbook and they would forward the results from the Chair of the Bylaws and Policies Committee.

New Members Roundtable, Beverly Clouse added that they will be changing things in the future with regard to having an elected secretary.

Public Library Section, Kelly Steckler had nothing to add.

School Library and Youth Services, Erin Smith had nothing to add.

Technical Services Roundtable, Laurie McHenry had nothing to add.

Constitution Bylaws and Policies: no report.

Finance Committee, Bonnie Krenz had nothing to add.



Intellectual Freedom Committee, Paulette Nelson added that she has a three-act play written by Jim Heckel, MPLA Chairman for Intellectual Freedom. It is entitled, "Invasion of the Privacy Snatchers or Waiting for Big Bro". It is three scenarios to act out and then freeze and talk about it. She would be happy to email it as an attachment to anyone who would like a copy.

Legislative Committee, Charles Pace had nothing to add except that he will be stepping down as chair after the conference. He recommends someone from the Bismarck Mandan area take over so that it is easier to attend the legislative sessions.

Nominations and Elections, Donna Maston, report presented earlier during slate of nominations.

Membership Committee, Kathy Thomas mentioned that MPLA has stopped mailing out membership cards and we might also want to consider sending an electronic membership card. We are running out of cards so this is a good time to consider doing so. It will be discussed at the fall meeting.

Professional Development Committee, Karen Chobot had nothing to add.

Public Relations Committee, Erin Smith had nothing to add.

The *Good Stuff* Editorial Committee, Marlene Anderson, it was reiterated that the deadline for the August issue is June 23.

Archivist/Historian, Christine Kujawa had nothing to add.

State Librarian, Doris Ott had nothing to add.

Executive Secretary, Cathy Langemo included something in the report that doesn't belong: the program proposal for conference does not belong in the report. She has stationery supplies here with her for anyone who needs them. She also brought stuff that came to the NDLA mailbox for the taking.

Web Editor, Theresa Norton had nothing new. She emphasized that Todd Bodvig is no longer the intermediary between her and the web server. He did this for many years and she wanted to make a note in the minutes of thanks to him. Cyndy Olson is now doing it for the interim until we hear otherwise.

Beth interjected regarding whether there will be a conference blog or a podcast. Jeanne mentioned that handouts posted on the web after the conference was requested. Theresa Norton explained her role with regards to web editor. Beth stated that it is wonderful that we have this service hosted by the state, but in the long term will it meet the association's needs? Theresa Norton has been talking to Kathy Thomas and Beth Postema about getting direct access somewhere. We cannot have direct access to the state server, because you have to be a state government employee. We are looking at hosting it

somewhere else, where those limitations would not be as strict. Charles agreed we need to be seriously looking at other possibilities. Theresa said Ellen Kotrba said originally it was placed at state library because it was considered neutral. Charles said we may in the future have a conflicting opinion from the state library and perhaps we should proactively look at other ideas and sites. Jeanne will put it on the agenda for September.

Charles Pace announced that Fargo Public has won a LAMA Best in Show Award for the summer reading program; Erin Smith was an integral part of this.

The next meeting will be Wednesday, September 20 at 9:00 am at the Doublewood Inn. The meeting was adjourned at 2:00 pm.