

North Dakota Library Association  
Executive Board Meeting  
9:00 am September 24, 2008  
Seven Seas – Mandan ND – Executive I Meeting Room

The meeting was called to order by President Donna James at 9:07am on Wednesday, September 24, 2008 and followed by introductions.

Members present were: Donna James, Phyllis Bratton, Beth Postema, Laurie McHenry, Michael Safratowich, Shelby Harken, Al Peterson, Victor Lieberman, Kathy Thomas, Eileen Chamberlain, Lori West, Bonnie MacIver, Kathy Berg, Naomi Frantes, Kirsten Baesler, Bonnie Krenz, Christine Kujawa, Kelly Steckler, Johanna Bjork, Mark Holman, Cathy Langemo, Marlene Anderson, Rachel White, Doris Ott and guest, Sandi Bates.

Theresa Norton was absent.

The order of the agenda was discussed and the following items were added to the agenda: General session resolutions, Kirsten Baesler - report of the future conference planning committee, and Kathy Thomas on Cvent and a check received.

The minutes of May 30 had already been approved electronically. Victor Lieberman moved and Shelby Harken seconded to approve the electronic minutes as distributed to the list. Motion carried.

Treasurer's report: Mike Safratowich commented that the large balance is because no conference expenses have been paid yet.

Guest speaker Sandi Bates provided information on the costs and viability of taking a chartered group to the ALA Annual Conference in Chicago July 9-15, 2009; she will also speak to the membership at the second general session. Airfare from Grand Forks to O'Hare is \$460; we can save by booking as a group through a travel agent, but need groups of 10 to get a discount. Amtrak from Grand Forks to Chicago is approximately a 14 hour ride and is \$180 round trip; there may also be a discount available for a group. Groups of 50 people can reserve an entire car. With a departure date of July 8 and a return date of July 14 and pickups in Bismarck and Fargo, Charter Bus service is as follows: Harlowe's 49 passenger - \$8,510 + cost of room for all dates for bus driver; 57 passenger - \$9,050 + cost of room for all dates for bus driver. Dietrich 56-59 passenger - \$7,295 + cost of room for all dates for bus driver. The bus would be available for a limited amount during the week we would be in Chicago. Both bus service companies said if fuel prices were to change dramatically, the price would also. The question was asked if spouses would be allowed – probably – whatever it takes to get to 50 people. After Sandi presents to the General Membership she will announce a sign up sheet for interested people at the ALA booth. Sandi Bates is willing to coordinate this and will find two people to help her.

Old Business:

Conference Update: Phyllis Bratton provided a conference update. Everything seems to be ready with no big surprises. Cathy Langemo talked about the board room, adjacent to Executive I.

Changes to Conference Planning Manual: Kirsten Baesler recommends a task force that will convene marathon meetings to rewrite the conference manual. The committee members are: Beth Postema, Kathy Thomas, Phyllis Bratton, Jeanne Narum, Kelly Steckler, Kirsten Baesler, Cathy Langemo, Laurie McHenry, and the Dickinson local arrangements committee. Kathy Thomas will chair. The first meeting is set for November 7 at 10am in Bismarck.

The Professional Development Committee's Policies Handbook changes were tabled until December.

NDLA Lobbyist: Discussion was invited on retaining a lobbyist. Do we want to retain one? During the last legislative session we used Ilene Larson and the cost did not exceed \$1500. Legislative chair, Kelly Steckler, thought it was a good idea. Other favorable comments were made by Doris Ott. Beth Postema moved that we retain the services of Ilene Larson as lobbyist for the upcoming legislative year. Bonnie MacIver seconded the motion. Motion carried, with one no vote.

Other: The December 6, 2007 minutes had a motion regarding the proceeds of the auction going to the Mike Jaugstetter fund. The approved minutes did not state whether the motion carried. The consensus was to vote again on the issue. Beth Postema moved that the 2008 auction proceeds go to the Jaugstetter fund. Al Peterson seconded. Motion carried.

New Business:

Report of the Nomination and Election Committee – Johanna Bjork reported that 306 ballots were sent out and 142 ballots were returned; percent of return was 46%. Regarding the Proposed Bylaw Changes:

Notice for Proposed Bylaw Changes 1 (Proposed changes to the NDLA Bylaws Article III, Section 1 and Section 2. - Nominations and Elections): YES

Notice for a proposed Bylaw changes 2 (Proposed change to each Section and Roundtable Bylaws; Article V, Section 1 and Section 2. – Nominations and Elections): YES

Notice for a proposed Bylaw changes 3 -Notice for a proposed Constitution changes (Proposed changes to the NDLA Constitution, Article VIII, Section 1 – Amendments; and Article IX, Section 1 – Bylaws): YES

Incoming Elected NDLA Officials: Vice-President/President Elect: Laurie McHenry; Secretary: Zach Packineau; Treasurer: Michael Safratowich; Chairs/Roundtables: Government Documents Chair: Naomi Frantes; Technical Services Chair: Elizabeth Jacobs and Secretary: Judith Koester; Academic & Special Libraries Chair: Victor Lieberman and Secretary No candidate. A secretary will be elected at the A&SL business meeting at the 2008 NDLA Conference. Health Science Information Chair: Travis Schulz and Secretary: Chandra Hirning; GMR Regional Advisory Council Representative: Barbara Knight; New Members Chair: Sara Devereaux and Secretary: Kathy Jo Cline; School Library & Youth Services Chair: Beth Greff and Secretary: Lesley Gunderson; Public Library Chair: Toni Vonasek and Secretary: Cheryl Lackman.

Naomi Frantes moved and Eileen Chamberlain seconded approving the election results. Motion carried.

ND Cultural Heritage Initiative: Phyllis Bratton was contacted by John Bye, an archivist in Fargo who is trying to write a preservation planning grant. For the first grant process surveys will be completed of what is needed; the second grant is to conduct the workshop. Phyllis attended the 2<sup>nd</sup> meeting. She was surprised at the lack of organization amongst the museums in North Dakota, much like the libraries were before the NDLCC. Phyllis said they were impressed with what libraries were doing. She doesn't believe we need to do anything at the moment, but when the time comes they would like a letter of support from the NDLA and perhaps the NDLCC. If they get the grant she believes it will be important and helpful to libraries. Phyllis Bratton and Lori West moved that when the time comes, Phyllis be authorized to write a letter of support from NDLA. Motion carried.

Blogs, etc – Shelby Harken wanted a sense of whether we would be interested in something of this nature on the NDLA web site. She gave examples of ALA information that might be pertinent between meetings and reports, and rather than fill up email boxes with unsolicited stuff – we could go to the blog. It could be one blog divided into different sections for the various committees, roundtables, sections and discussion groups. Beth Postema commented that it would make our website more dynamic and engaging to our members. Phyllis Bratton commented that about 80% of those presenting have agreed to put their presentations up on a blog, web site, etc. Shelby Harken moved that we form a committee to investigate electronic means of disseminating information. Beth Postema seconded the motion. Motion carried. A committee was formed Johanna Bjork, Kathy Berg, Al Peterson, Theresa Norton, and Shelby Harken, who will chair the committee.

General session resolutions – Laurie McHenry suggested that when the resolutions deadline is announced, someone talk a bit about resolutions and what they are and why we do them as well as when they are due.

Meals and presenters: Phyllis Bratton talked about the presenters from out of town that are staying here at their own expense and she would like to offer them a meal. This has been done in the past as part of the conference planning and does not require any board action.

Kirsten Baesler reported that the Conference Committee met this morning and picked conference dates:

Conference 2009 (September 23-26) will be at the Days Inn Grand Dakota Lodge in Dickinson.

Conference 2010 (September 29-Oct 2) will be in Grand Forks.

Conference 2011 (September 21-24) will be in Minot.

Conference 2012 will be in Valley City.

Conference 2013 will be in Fargo, (maybe with MPLA).

Conference 2014 will be in Mandan-Bismarck.

Conference 2015 will be in Jamestown.

Conference 2016 will be in Dickinson.

The committee has also written a letter to SDLA informing them of our chosen dates and asking that we communicate towards not duplicating dates in the future. The letter was also to serve as an invitation to begin discussion regarding a joint conference with MPLA. Beth Postema moved to approve the recommended dates and locations as presented by the committee. Shelby Harken seconded. Motion carried.

Kathy Thomas received a check from Kay Rudser for a free membership. Dorene McGillis of Dunseith Public School was the winner of the drawing.

Kathy Thomas reported that Cvent Service (online conference registration and online evaluation) could be utilized to accept credit cards and more at a cost of \$1500 per yr plus \$9-10 per registrant. Board consensus was that Kathy could tell the service that we are not interested.

Kirsten Baesler welcomed us to Mandan and said that the Seven Seas is a very service oriented hotel. The owner started here as a dishwasher when he was 15 and owns the hotel across the street and the Doublewood in Bismarck as well. If you have any problems please let someone on the hotel staff know.

#### Reports:

President Donna James - nothing further to report, but she would like to thank the board for all they do.

President-elect Phyllis Bratton - nothing further to report, but she would like to thank the local arrangements committee.

Past president Beth Postema - nothing to add, other than seconding Kirsten's comments on the hotel staff. Also for the vendors there will be a sheet of paper to get signed by the vendors to put in a drawing for signed book by Larry Woiwode.

Secretary Laurie McHenry thanked Phyllis Bratton for the cassette tapes donated.

Treasurer Mike Safratowich stated that some speakers will be getting their checks at the conference and if anyone has to transfer funds to Mike please fill out the form and give it to Mike with the cash/check.

ALA Councilor Shelby Harken said since she wrote the report the new internet public library study has reported increased use of public libraries due to the economy and ALA has cut \$600,000 from their budget due to an expected loss of revenue due to the economy. ALA's investments are fairly safe and their new site went live Monday. It is better and faster; the goal was October. ALA is trying to be more involved in electronic things and allow more participation electronically. Italica, for those who write for the LITA publication, will soon interact electronically with their readers.

MPLA Representative Al Peterson reminded us that the president of MPLA will be at our conference – new MPLA booth – new brochures – lapel pins for sale.

Academic & Special Libraries Section - nothing to add

Government Documents Roundtable - nothing new

Health Science Information Section reminded everyone that at their program session will be at 10:45 am on Friday. They are promoting "Go Local North Dakota" to promote health care, wellness, etc for citizens of North Dakota. There will be a press conference following the session.

New Members Roundtable thanked Phyllis for getting the group a table for breakfast. They have also created a new brochure for the new members.

Public Library Section - nothing to add

School Library & Youth Services Section – nothing further

Constitution Bylaws & Policies Committee - nothing further

Finance Committee - nothing further

Intellectual Freedom Committee - nothing further

Legislative Committee - nothing further

Nominations & Elections Committee wondered what to do with old ballots – can shred since report has been approved

Tech Services – noting to add

Membership Committee – nothing to add

Professional Development Committee innovative book cart competition – have a mobile display where should I put it? Beth will find a place, probably next to the entrance to the exhibit room.

Public Relations Committee - Cathy sent a press release regarding the conference so Phyllis and Donna should be prepared to talk to the press.

The Good Stuff Editorial Committee - nothing to add

Executive Secretary - nothing to add

Archivist/Historian - nothing to add

State Librarian - will report at the first general session.

Web Editor - nothing to add.

Neil Price sent 8 mugs from the 1986 conference for the auction.

The next meeting will be September 26, 2008 at about 4:30 pm in Executive I; it immediately follows the last general session.

Should we revisit mailing the Good Stuff. There was talk of members don't read it versus printing. Maybe promoting the web site is what is needed.

President Donna James adjourned the meeting at 11:20 am.

Respectfully submitted,

Laurie McHenry