

**North Dakota Library Association
Executive Board Meeting Minutes
Post-Conference Meeting
4:18 PM - September 23, 2011**

Members Present: President Aubrey Madler, Rita Ennen, Al Peterson, Chandra Hirning, Michael Safratowich, Shelby Harken, Eric Stroshane, Kalan Davis, Laura Trude, Beth Greff, Kristen Northrup, Bonnie Krenz, Christine Kujawa, Kelly Steckler, Tina Kuntz, Kathy Thomas, Lori West, Marlene Anderson, Amber Emery, Lesley Gunderson, Konnie Wightman, Cathy Langemo, Wendy Wendt, Bree Schmidt

Guests: Phyllis Bratton

Members Not Present: Donna James, Curt Hanson, Kirsten Baesler, Hulen Bivens, Theresa Norton, Stephanie Kom, Susan Harmon, Lila Pederson, Mary Markland, Daphne Drewello, Rachel White

I. Call to order

Meeting called to order by President Madler.

II. Introductions

III. Minutes

President Madler commented that minutes from the pre-conference have been distributed. Chandra Hirning noted corrections of typos. President Madler asked for a motion to accept the minutes. Lesley Gunderson moved to approve minutes; Shelby Harkin seconded the motion. Motion carried.

IV. Treasurer's Report

Mike Safratowich stated that \$1650 was made from the auction.

V. Old Business

- A. President Madler mentioned officially approving Kristin Northrop GODORT chair-elect. Madler asked for motion. Rita Ennen moved to approve; Shelby Harken seconded the motion. Motion carried. Kristin Northrop is the new chair for Government Documents Roundtable.
- B. President Madler brought up the upcoming board meeting in Bismarck for winter board meeting in Nov/Dec. Discussion for dates. Lori West suggested the week before

Thanksgiving. President Madler suggested posting dates on Doodle for members to choose preferences. Mike Safratowich would like a later start time of 10:00 a.m. instead of 9:00 a.m. for people who do not want stay overnight. Al Peterson would like to meet somewhere on the capitol grounds. He suggested the Heritage Center or possibly one of the meeting rooms in the capital. Christine Kujawa suggested the Bismarck Public Library.

- C. Bonnie Krenz will email budget reminder after the conference. This budget is for attending board meetings and is not related to the conference expenses. President Madler clarified that members should go through their employer first then through the NDLA board if employers will not cover fees.
- D. President Madler mentioned future dates the board will be meeting. The board will meet this spring over IVN. The board will meet in Fargo next summer, most likely in June.
- E. President Madler asked for tips from past members. Phyllis Bratton reminded new chairs that they should be thinking about section sponsored programs.

VI. Conference Debrief

- A. Beth Greff and Lesley Gunderson mentioned that SLAYS business meetings always go longer than the time allotted and would like to suggest they are given more time. This has been a problem because they were essentially kicked out of the room they had been in when the next group came to set up. They suggested putting SLAYS in a room where there isn't a program scheduled directly after the SLAYS meeting. It was suggested that holding it Thursday morning instead. Rita Ennen mentioned that there are people at that round table who did not approve of the time.
- B. Bonnie Krenz would like round tables to not be scheduled at the same time as breakfast. She suggested possibly an earlier breakfast so early round table members would have time to eat before their meeting. Lesley Gunderson suggested meetings are held Friday instead of Thursday because it's easier for many school librarians to get one day as opposed to both days off.
- C. President Madler mentioned Beth Postema has agreed to chair local arrangement in Fargo for next year's NDLA conference. Christine Kujawa suggested a possible fundraiser of calendar of photos from the fashion show. She will look into pricing for a bulk order. Tina Kuntz mentioned next year fashion be made from duct tape or some other similar challenge. Lesley Gunderson mentioned tying the fashion show into the finding your voice theme next year. Al Peterson liked auction this year with tickets instead of having

an auctioneer. Christine Kujawa mentioned that this way it ensures people pay. Shelby Harken mentioned that a couple of the authors really like the format this year. They had more attention and time to meet with members.

- D. Christine Kujawa mentioned problems with overbooking but that the front line staff members were very courteous and helpful. Tina Kuntz mentioned that meals went well as well.
- E. Laura Trude mentioned that some of the authors told her they liked the format for the meet and greet with them and it was appreciated. She was not as happy with exhibitor hall this year and felt there was less time because of scheduling. Shelby Harken said vendors packed up early because there were few in the hall Friday. Bonnie Krenz thought this was due to strong, well attended sessions available on Friday morning.
- F. President Madler suggested that travel for vendors was possibly an issue. Phyllis Bratton noted that a vendor had told her that this was a good conference because the attendees were all very are friendly.
- G. Kathy Thomas mentioned that vendors had told her they really liked being included in meals because it makes them feel like they are part of the group. Kalan Davis mentioned contact with vendors had been very good but perhaps members get assigned a vendor to work with at the conference. Kathy Thomas possibly intermingle the vendors with groups at the meals. Bonnie Krenz suggested name cards be placed for vendors at tables to enable meet and greet with the vendors. Wendy Wendt would like to see vendor logos at tables so there is time to chat at meals. President Madler liked having the radio personality MC the event.
- H. Tina Kuntz found going to help at the church to be very rewarding and suggested incorporating community involvement like this in future. Beth Greff mentioned it was unfortunate to miss programs because this. Bonnie Krenz suggested a pre-conference or evening activity for community involvement would make it so one could volunteer and attended sessions.
- I. Kristin Northrop mentioned that the pre-conference should have had coffee available during the break. Bonnie Krenz said they had coffee and cookies in her pre-conference session. Rita Ennen mentioned that she had asked about it and for some reason coffee was not brought to both rooms. Phyllis Bratton mentioned that it does add to the cost to have treats available. Laura Trude mentioned that a charge \$20 for preconference would cover treats. Phyllis Bratton said the charge is usually for speaker but they could charge

more for treats in future. Rita Ennen agreed that it would not be unreasonable to do so.

VII. Final Comments

- A. Beth Greff said wireless access was nice. Cathy Langemo asked if arrangements are in place for next year. Lori West mentioned that Beth Postema has done conference arrangements before and that the Doublewood in Fargo has done nice job. Minot's only option was Grand International Inn. Christine Kujawa asked if there was any way to avoid the problem with rooms being overbooked like we had this year. Rita Ennen said the hotel overbooked even though we had reserved the rooms and that was the problem with this year. President Madler mentioned possibly blocking off 200 rooms. Beth Greff said she would like an email sent to membership in July about making reservations. Members present mutually agreed that this was mostly a hotel issue and not NDLA's contract. Wendy Wendt mentioned rethinking holding conferences on the west side of state because of the oil boom and shortage of rooms in that area. Tina Kuntz mentioned that Dickinson is currently building two new hotels.
- B. President Madler asked for a motion to adjourn the meeting. Shelby Harken motioned to adjourn the meeting. Al Peterson seconded the motion. Motion carried. President Madler adjourned meeting at 5:06 PM.

Respectfully Submitted,
Bree Schmidt