



NDLA Executive Board Electronic Minutes  
Dec. 30, 2013 - March 10, 2014

December 26, 2013

Executive Board voted to endorse and extend its willingness to assist the Association of Rural and Small Libraries with its plans (consideration) to host either a 2015 or 2017 conference in Fargo, ND. President Victor Lieberman drafted and sent letter sent to ARSL on behalf of NDLA.

Monday, December 30, 2013

Discussion ensued involving the length of time necessary for voting to remain open. President Victor Lieberman decided a two-week voting period would be ample time for members to vote since there is no specified or required time period for which votes must remain active. The NEV Handbook does suggest "at least two weeks."

December 30, 2013

Ballot for the new Bylaws and the Secretary position was sent to the membership with instructions to vote by January 17, 2014.

January 2, 2014

President Lieberman spoke with the staff of the Casselton Public Library and indicated that members of NDLA were individually and, as an organization, concerned about what must have been very frightening and stressful events surrounding the train derailment and explosions near their town. He indicated that we (NDLA) hoped to offer assistance if needed.

January 7, 2014

The 4<sup>th</sup> quarter 2013 financial report was presented by Michael Safratowich. M. Safratowich moved that the report be approved, second by Paulette Nelson. 11 votes in favor. 4<sup>th</sup> quarter 2013 financial report approved.

January 9, 2014

Presidential Initiative: Library Advocacy and Funding in State

President Lieberman proposed bringing together representatives from our different library constituencies (heads of NDLA sections plus others, maybe 12 total), to a series of meetings; its goal would be to analyze the problem in our state, discuss and articulate meaningful ways to address the concerns from within our profession by members of it, and propose ways we can act on these findings to change the culture of library (non-) support within our communities, state agencies, and other realms. President Lieberman proposed that grant funding be applied for to subsidize these costs to NDLA. He has been in touch with a Program Officer at the Otto Bremer Foundation, who has expressed interest in this idea and encouragement that the Executive Board submits an application for funding to their foundation. President Lieberman will complete the grant funding application and forward it to the Executive Board for review.

January 13, 2014

Al Peterson, Past President drafted a letter to seek out sponsorship for NDLA's annual conference.

January 13, 2014

IVN sites for the March meeting

- (1) Grand Forks
- (2) Bismarck
- (3) Mayville
- (4) Fargo
- (5) Minot
- (6) Cooperstown (Cooperstown-Griggs Co Ext Comm Rm) (Courthouse)

January 15, 2014

IVN meeting on March 14 will go from 10 am until 1 pm. Times can be adjusted if a longer session is necessary.

January 21, 2014

Bylaws change passed with 80% of vote and Mary Lorenz elected NDLA Secretary with 65% of vote.

January 28, 2014

Updates on two items pending from our previous meeting:

Mark Hanson, Director of Sales & Marketing at Ramada Grand Dakota Hotel in Dickinson is finishing up the contract and cost estimate for our 2016 conference date, and will get this information to us soon.

President Lieberman e-mailed Jason Matthews, who we've been in touch with about lobbying for the upcoming legislative session (2015). We need to know his various services and costs, looking for advice on basic level lobbying service, plus any suggestions, advice, and information on strategic messaging and PR that he can offer, and will he do a presentation at our May meeting in Mandan.

January 31, 2014

Executive Board members should check the conference manual, found at [http://ndla.info/conference/conferenc\\_manual.pdf](http://ndla.info/conference/conferenc_manual.pdf), for conference planning purposes and timeline.

February 3, 2014

Presidential Initiative:

The grant application form, cover letter, and other financial and organization documents requested by the Bremer Foundation to seek funding have been submitted by President Lieberman.

February 4, 2014

Executive Committee of the Board Bylaws change has been added to the Bylaws (Article V, Section 5) and is on the NDLA website.

February 4, 2014

Presidential Initiative:

Grant application has been received and is under consideration by the Bremer Foundation.

February 10, 2014

Carrie Scarr resigned her position as NDLA Archivist/Historian. This is a board-appointed position so President Lieberman will send a message to the general membership announcing the vacancy and ask for candidates.

February 14, 2014

IVN will record and furnish NDLA with a copy of the March 14, 2014 meeting for a \$60.00 fee. The recording will be in a Windows Media Format that Mary Lorenz, NDLA Secretary, can use for minutes since she will be absent from the meeting.

February 25, 2014

Current Academic & Special Libraries Section Chair Heather Maneiro is stepping down because she has been accepted into the University of North Carolina—Chapel Hill PhD program in Library Sciences. Tina Grenier, the current ASL Chair-Elect, has agreed to move up to be Chair when Heather leaves. Sam Stover (VCSU) has already agreed to run for next Chair-Elect.

Membership Chair, Kalan Davis, is moving with her husband to the Minneapolis/St. Paul area. The Membership Committee Chair is an NDLA presidential appointment each year; we will need to solicit from the current NDLA members if someone is willing to take over this position.

March 7, 2014

Theresa Norton has agreed to volunteer on our membership committee but has indicated that her travel must be limited for the immediate future. This should serve as a reminder that our membership “committee” should, indeed, be one. Another message will be sent to the whole list as further encouragement for others to join Theresa on the Membership Committee.

IVN sites for the March 14 Executive Board meeting:

- (1) Grand Forks (UND Gamble Hall 130)
- (2) Bismarck ([Technical Center](#) Rm. 238)
- (3) Mayville ([Old Main Rm. 13](#); basement)
- (4) Fargo ([NDSU E. Morrow Lebedeff Building](#) Rm. 170)
- (5) Minot ([Memorial Building](#) Rm. 422)
- (6) Cooperstown (Cooperstown-Griggs Co Ext Comm Rm) (Courthouse)
- (7) Wahpeton (NDSCS Library Room 117)

March 10, 2014

Quarterly reports submitted: Michael Safratowich – Treasurer, Shelby Harken – ALA Councillor, Paulette Nelson – MPLA Representative, and Bree Schmidt – Continuing Education.

Respectfully Submitted,  
Mary Lorenz  
NDLA Secretary