



NDLA Executive Board Minutes

Friday, September 21, 2012
Best Western Doublewood Inn & Conference Center
3333 13th Ave S. Fargo, ND 58103

Members present: Aubrey Madler, Al Peterson, Rita Ennen, Bree Schmidt, Mike Safratowich, Shelby Harken, Eric Stroshane, Donna James, Curt Hanson, Kristen Northrup, Jenilee Kanenwisher, Wendy Wendt, Lisa Martin, Bonnie Krenz, Christine Kujawa, Kelly Steckler, Chandra Hirning, Kathryn Thomas, Cathy Langemo, Marlene Anderson, Carrie Scarr, Hulen Bivins, Will Martin, Beth K. Sorenson, Lesley Gunderson, Elizabeth Madson, Amber Emery, Rosemary Flynn, Holly Gabriel, Timothy Dirks, Virginia Bjorness, Susie Sharp, Victor Lieberman

Not present: Kalan Knudson Davis, Lori West, Theresa Norton, Stephanie Kom, Lila Pedersen

I. Call to Order

Meeting called to order at 4:28 p.m. by incoming president, Al Peterson.

II. Introductions

No formal introductions were made.

III. Minutes

Aubrey Madler moved to approve the minutes of the September 19, 2012 meeting. Shelby Harken seconded. Motion passed.

IV. Treasurer's Report

Mike Safratowich asked Jenilee Kanenwisher to report on the silent auction held during the conference. She reported that \$896.00 was raised with \$180.00 in outstanding checks.

V. Old Business

A. Wrap up of conference

Wendy Wendt commented that the Ignite NDLA session was very well done and should be included in upcoming NDLA conferences. Aubrey Madler suggested either investing in a sound system or contracting with a company. Timothy Dirks suggested including in our contract with event centers that if sound system doesn't work, then it is deducted from the cost of the conference. Internet access was again a problem. Kathryn Thomas will turn on memberships to listserv; new members will be left on for 1-2 more weeks.

B. Meeting Carryover from Wednesday

1. Validate Public Library Section's election and Academic and Special Libraries Section Election

Discussion and confirmation about who was eligible for voting preceded validation of ASL, HSIS and Public Libraries positions.

Health Science Information section secretary – Ron Padot

Academic and Special Libraries chair-elect was Heather Maneiro (2013-2014) and chair-elect Tina Grenier (2014-2015)

Public Libraries – chair-elect Carrie Scarr

Victor Lieberman moved to accept slate of candidates en masse. Lisa Martin seconded. Motion passed.

2. Executive Secretary Handbook-Calendar section

Discussion and changes were made to the Chronological guidelines section of the Executive Secretary Handbook. The changes will be given to the Bylaws committee for clean-up.

VI. New Business

A. Budget for 2012-2013

Bonnie Krenz will send out an email around the 1st of October with the budget forms needed for NDLA expense requests which include mileage, hotel rooms, postage, etc. but not food.

B. Future Board Discussions/Goals

1. Mission Statement

Work will continue on developing a mission statement.

2. Bylaw changes regarding elections

Bylaw changes for elections include changes for majority winners and when a person elected is unable to fulfill their position.

3. Tri-Conference

The Tri-Conference will be held in Sioux Falls, S.D. September 25-27, 2013. Al Peterson would like to see about getting a bus to transport members to the conference. The theme for the 2012-2013 conference is All Travelers Welcome. A few representatives from the board will visit Sioux Falls to inspect the site and coordinate with the host organization (SDLA). NDLA will still be responsible for arranging business meetings, Flickertale awards, continuing education credits and other ND specific programming. Aubrey Madler will provide a list.

4. Legislative Year

Al Peterson is looking for input in regards to the legislative year.

5. Future Conferences

Location sites for the 2015 conference are Valley City/Jamestown, and Dickinson.

C. Future location/time of board meetings

Doodle will be used to set exact times. Al Peterson will talk to Phyllis Bratton, Jamestown College, to see about holding the December meeting in Jamestown. Another option is Carrington.

The 3rd meeting in May will take place in Bismarck. A pre-conference board meeting will take place if the board deems necessary.

D. Executive Secretary Evaluation (Executive Session)

At this time most of the outgoing members left the session. Aubrey Madler, Rita Ennen, and Bree Schmidt remained. Meeting moved into Executive Session for discussion of the evaluation of the Executive Secretary position.

Lisa Martin made a motion to move out of Executive Session. Shelby Harken seconded.

Rosemary Flynn moved to accept recommendation of Executive Committee that the position of executive secretary be put out for bid. Elizabeth Madson seconded. Motion carried.

VII. Adjourn

Eric Stroshane moved to adjourn. Lesley Gunderson seconded. Motion carried.

Respectfully submitted,
Beth K. Sorenson
NDLA Secretary