

The Good Stuff

The official magazine of the North Dakota Library Association

June 2003

NDLA Web Site – <http://ndsl.lib.state.nd.us/ndla>

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Jeanne Swartz, Librarian at the Circle of Nations Indian School, explains the school's mission as a tribally-administered therapeutic residential school for 250 Native American children from all over the United States.

Open World Russian Leadership Program



Irina Karamanov, interpreter from Wahpeton, translates for Tatyana Bugrova, Alla Yugay, and Slavyana Sagakyan as Michael Miller explains the work of the Germans from Russia Heritage Collection at NDSU.



Mary Kroshus, Mildred Johnson Library Technical Services Librarian, discusses the NDSCS library's videotape collection with Tatyana Bugrova, Internet Class Administrator at Sakhalin Regional Universal Scientific Library.



At the Mildred Johnson Library (NDSCS), Jerald Stewart, retired Library Director, and Karen Chobot, current Library Director, meet with Russian delegation members Tatyana Bugrova, Vladimir Skvortsov, Slavyana Sagakyan, Alla Yugay, and Aleksey Zyuzin.



Alla Yugay and Aleksey Zyuzin listen as Tony Stukel, ODIN Director, spells out how the consortium functions.

**National Library Week
NDLA & MPLA Conferences
2003 Election**

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Editorial Policy

The Good Stuff welcomes your comments and suggestions. We reserve the right to edit letters/articles for publication. Please include your name and address when writing. Letters should be sent to Marlene Anderson, P.O. Box 5587, Bismarck, ND 58506-5587, *The Good Stuff* Editorial Committee, or e-mail: Marlene.Anderson@bsc.nodak.edu

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Consider submitting news and articles via e-mail! We can then forward your information to the proper people for inclusion in future issues. Send your articles /news to any of the following e-mail addresses:

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President's Message

By Kaaren Pupino, NDLA President

At this writing, the sun feels warm and life is good. But still, it is time to turn my thoughts to the fall and the



conference. NDLA's 2003 Conference will be held in Bismarck, September 24-26. The theme is "Successful Libraries, Successful Communities."

Speaking of successful communities ... the role that libraries play in successful communities is something we tried to demonstrate in a real way to our state legislators this year. Even though the gavel has fallen on the 2003 session, we all need to be thinking about the 2005 session. State Librarian Doris Ott and I have visited on a number of occasions and we agree that if we want to be effective, we need to work on legislative and budget issues between sessions.

Something we can all think about are ideas for an NDLA booth in the Great Hall early in the next session. The one we had on February 28 this year was well-received and successful. During the year the State Library hosts a booth at various events, but sometimes they are not able to participate in everything that they would like because of lack of staff. NDLA members could be enlisted to help out in some instances. Booths complete with Internet demonstrations go a long way towards educating the public about the value of libraries in the infor-

mation age. In even numbered years, the legislators have a "summit conference," usually during one of the campus spring break weeks. That might be an opportunity to personally offer our services as they prepare for the next legislative year. You know, as hard as we may find it to imagine, there are many people who have never stepped into a public library and others who have not been in one in a long time. It is not enough to educate legislators. We need to educate everyone and we need to think of ways to go to the public instead of expecting them to come to us. It is for precisely these reasons that it is so important for all of us to attend the upcoming conference in Bismarck.

The NDLA Board met in March and made some important decisions. There was a vote to adopt and approve the ALA resolution regarding privacy issues and the Patriot Act II. It will also be brought before the membership at our general sessions at the conference so be sure to read the board minutes for March.

The board also voted to create a professional fund to honor Mike Jaugstetter, our former State Librarian who passed away suddenly at an early age. It will be called the Mike Jaugstetter Leadership Grant and will help fund leadership training for members whether it be the MPLA Ghost Ranch Leadership Institute or another leadership institute or workshop. This is similar to the Ron Rudser and NDLA profes-

sional grants. Guidelines for awarding the grants will be drawn up and presented to the Board for approval. A portion of the money generated from the last conference will go toward getting this fund started. The Board will discuss plans for adding to the fund at the June board meeting.

Thanks to good work carried out by our Nominations and Elections Committee, we have a full slate of officer candidates for the upcoming election. It is good to have so many step forward and say "yes" when tapped on the shoulder. Pamela Drayson will be tapping people on the shoulder to form committees, including Finance, Constitution and Bylaws, Intellectual Freedom, Membership, Professional Development, Public Relations, Archivist/Historian, and most importantly, Legislative. Job descriptions for all NDLA offices and committees are posted on the web page. Take some time to read through them and see where you might fit in, if not now, perhaps in the future. NDLA does not run on perpetual motion. It takes peoples' time, talent and commitment. Everyone has talent and all of us are committed (if we weren't, we would not be working in a library)! What is needed is some time. Not all of your time and certainly not for an indefinite period. Talk to others who have held office and ask how they did it and what it was like. Our membership is such that everyone needs to take a turn at serving for the members of the Association.

On a final note, HB 1024 did pass the Senate and was signed into law by Governor Hoeven. This bill was not noticed at the beginning of the session. Those of us who worked hardest on trying to get libraries exempted from the bill found out that the county commissioners had been working on getting a similar bill through the legislature for the past 10 years. County commissioners lobbied very hard for the bill

and since we didn't discover it until later, we were not successful in our efforts. This is one of the reasons we need to have a legislative chair to monitor the bills as they are written and introduced. Committee work between sessions is also important to track. Public librarians need to be aware of what their county commissioners are doing and all of us need to be aware even if we do not work in a public library.

I wish you a long and glorious summer. Here at the Thormodsgard Law Library we will be closed from May 19-July 21 to renovate the library. Except for the reference collection and a short range of books on third floor, every volume on all four floors of the library will be moved by summer's end. Whew! Ahhhh, but it will be so nice when it is finished!

Members Inform Legislators about NDLA

By Cathy A. Langemo, NDLA Executive Secretary

During each legislative session, opportunities abound for meeting and greeting our state's legislators. This year, NDLA took advantage of just such an opportunity by exhibiting materials and computer information databases important to librarians throughout North Dakota.

The February 28 NDLA exhibit at the State Capitol was hosted by several NDLA

members, including Marlene Anderson, Valerie Albright, Colleen Weist, Tom Jones, Deb Igoe, Konnie Wightman, Charlene Weis and myself. The refreshments and treats brought people to the exhibit, where we then told them about NDLA, libraries, and the online resources available in the state's libraries. A number of handouts were avail-



Charlene Weis (front) and Deb Igoe (back)

able for visitors to take with them, including a new NDLA brochure created by Kathy Thomas.

The exhibit was a great opportunity to show legislators how the dollars they allot each session to the State Library and other libraries are used. Many were impressed with the handouts and the MINITEX and InfoTrac online

resources demonstrated by laptop computer. My thanks to all who helped by spending their time at the exhibit or providing equipment, handouts and other exhibit materials. It was truly appreciated. Based on the reception this year, I would certainly recommend budgeting for future exhibits.

Correction

In the March 2003 issue of *The Good Stuff*, a story on the Readers' Advisory Workshop hosted by the Fargo Public Library was mistakenly credited to Diane Briggs. In fact, it was written by Ann Arbor Miller, Community Relations Specialist for the Fargo Public Library. We apologize for the error.

Mildred Johnson Library, NDSCS, Hosts Open World Russian Leadership Program

March 13-20, 2003

By Karen Chobot, Director, Mildred Johnson Library, North Dakota State College of Science, Wahpeton

For a week in March, our campus was fortunate to be invited by the Open World Program to host a group of visiting Russian librarians. The participants in this program came from across Russia and represented a variety of ethnic groups and political parties, as well as different cultural and religious backgrounds. They were selected for the program as emerging leaders in their field, demonstrating strong leadership skills or potential and having a strong professional record. All were supposed to be between the ages of 25-45 and had not traveled previously to the United States.

We were lucky enough to get a delightful group of librarians, two men and two women, as well as a facilitator who was also a woman. Vladimir Vadimovich Skvortsov came from St. Petersburg, where he is the head of format support services in the Russian National Library. His primary duties include providing and developing support to the RUSMARC system and he is active in IFLA, as well as other related services. Tatyana Mikhaylovna Bugrovna is the department head for the advanced training of librarians and information specialists in the Yaroslavl City Culture Administration. She works with IT and cultural institutions. Alla Innokentyevna Yugay came all the way from Sakhalin Island, nine hours east of Moscow. She is the internet class administrator at the Sakhalin Regional Universal Scientific Library. Coming from Saratov State University, Aleksey Valeryevich Zyuzin is the Deputy Director for Scientific Work at the Artisevich Training Library. Completing the group was their facilitator, Slavyana Valeryevna Sagakan, who is the director of the Yekaterinburg Mayor's Library, American Information Center. Slava spoke English quite well and was responsible for all the others.

For translation, we relied on Sergey and Irina Karamanov, who are local residents from Russia. Irina works in the local schools, and Sergey is a professional translator with similar programs. Both have attended NDSCS in the past. It was the intention of NDSCS to make connections with

in the library community across the state of North Dakota, as well as to provide participants with some experiences with living in a small Midwestern town. We believe that in a small town our programs are much more integrated with the community than is common in a large city. Sharing how we approach our community living was something we felt would be of interest to those living in another country, and could perhaps give them some thoughts of how to develop similar activities.

In addition, we looked forward to having the experience of learning and sharing with a group of professionals from another country. We are interested in expanding our campus presence to include more foreign students, and we saw this as an opportunity to learn from our guests about working with different institutions abroad.

In both regards, we were successful. We were able to show our guests what it is like to live in the heart of America, which is how one of the participants, Alla Yugay, described North Dakota. We also gained experience in understanding the needs and interests of people from other countries.

While it was our campus that had applied to the One World program, we were sure that we could not provide a week's worth of meaningful experience simply at our library. As soon as I learned of the visit, I contacted other libraries in the state for possible visits and tours. We spent the first day of the visitors' week touring NDSCS and the local area, and hosts arranged activities for the weekend.

One day we drove to the UND campus in Grand Forks for a visit to ODIN, Chester Fritz Library, Harley French Library, and Thormodsgard Law Library. Between them, Tony Stukel of ODIN and Wilbur Stolt of Chester Fritz arranged a tour that took most of the morning. After a delightful lunch with other librarians and campus officials, there were quick visits to the law library, where Gary Gott gave a tour of the legal resources, and the med-

ical library, where Lila Pedersen gave a tour of the facilities which medical students use.

A second travel day took us to Fargo, where Tom Bremer gave a tour of NDSU Libraries and Michael Miller gave a wonderful presentation on the Germans from Russia Heritage Collection. After lunch, we visited the Courts Library at the Federal Building in Fargo. Suzanne Morrison not only showed our visitors her library facilities, but also showed them a courtroom, judge's chambers, the deputy marshal's office, and the holding facility.

Other days we visited Leach Public Library in Wahpeton and toured the city and county facilities. One of the hosts suggested that a visit to the Circle of Nations Indian School might be of interest, and the participants were very interested in that visit. This was certainly a highlight for them. Indian students interviewed them for their arts project, and spoke to them in Native American languages. Jean Schwartz, the librarian there, very nicely hosted the group on short notice.

After the event, I asked Slava for some help in writing the report we needed to send to the Open World Program. She wrote the following: "Delegates were very interested in cultural program. They appreciated sightseeing and traveling around greatly. Also they remembered a visit to the Plains Art Gallery, Fargo. Women were impressed with a hockey game and that hockey arena. I could add that the group was very diverse, and some people requested for going home in the evenings, some of them requested for more heavy cultural and recreational events. In sum, I think the cultural aspect of the program was adequate."

Comments from the thank you letters of the participants (which were largely done via computer translator) include:

"Let me once again to thank you for your hospitality. I think the organization of our staying in Wahpeton was perfect." Vladimir Skvortsov.

"I am very glad that trip has brought to me many new impressions and interesting acquaintances. I hope our visit was interesting and to you. All was very good professionally and interestingly. "Aleksey Zyuzin.

"On Wednesday I shall tell to the colleagues about trip to America, about the remarkable and benevolent people liv-

ing in Wahpeton, about warm reception which you to us rendered. Everyone ask about host family, way of life, than are engaged, how accepted. People are interested in a way of life of simple Americans. I have told about how we went on hockey game, certainly shopping, I show photos. I wait photos very much from a building of court where we had fun with handcuffs and the chamber of imprisonment before trail! It was cheerful! I'm sure, that any changes in a politics of our countries should not affect our friendly relations." Alla Yugay

Dan Koper, circulation librarian at NDSCS, served as the driver for the visit, having passed the exam to drive the 15-passenger van earlier this year. He also had a few comments to make for our report.

"Another visit added at the last moment was a tour of the Breckenridge High School. We were greeted by the principal, media director, and school counselor. The delegates seemed very interested in the classrooms, especially the teaching aids, e.g., maps, posters, and the individual decorative touches of each teacher, e.g., plants, art objects. Some of the delegates had children, so the school was something they could relate to on a personal as well as professional level.

When they first arrived we had a brief, but interesting, discussion on the functioning of cooperatives in America, which is much different than the way collectives functioned under Communism. This arose because of the number of cooperatives established in our area. I later provided them with some information on cooperatives that I gathered from our campus Agriculture Department and American web sites.

Although most of my time with the delegates was spent driving them from place to place, I thoroughly enjoyed being with them. I was impressed with their professionalism and their sense of humor."

We hope that over time, our connections with Russia will continue. I know that both Michael Miller and Suzanne Morrison intend to have contacts in Saratov and Yaroslavl. And Slava wants to maintain a contact with the Indian School. People ask me how the trip went, and I always tell them I think I had the most fun – despite all the work of keeping this moving and setting things up. I hope we have an opportunity to host Open World participants again.



Angela Bailly Receives 2003 Outstanding Staff Award

Submitted by Wilbur Stolt, Director, Chester Fritz Library

Angela Bailly, Manager of the University of North Dakota Chester Fritz Library Patent and Trademark Collection, is the recipient of the 2003 Chester Fritz Library Outstanding Library Support Staff Award. The award was presented to her by UND President Charles Kupchella at the Library Support Staff Reception on April 9.

A selection committee composed of Library and campus staff and faculty reviewed nominations submitted from the UND community. Angela's nomination notes that her work performance has been excellent and she con-

tributes to library services in many different ways. She provides important reference assistance to researchers, inventors, and entrepreneurs looking for information in the vast U.S. Patent Database, and she speaks at regional conferences about the information found in the Patent and Trademark Collection.

Congratulations to Angela!

Angela manages the only Patent and Trademark Collection in North Dakota and has developed expertise in searching the large U.S. Patent Database. Members of the University of North Dakota and entire region value her knowledge and willingness

to assist them.

Angela willingly accepts additional responsibilities. She has taken on additional work in the Government Documents Department during a staff medical leave. During the past year, she also helped maintain the Library's web page and continues to work with the Library Systems Office in web page activities.

The Chester Fritz Library Outstanding Support Staff Award is given annually. The Award includes \$275 and a framed certificate. Angela's name has also been added to a wall plaque honoring winners of the award. The plaque is located outside the Administrative Office in the Chester Fritz Library.



Frantes Awarded Scholarship

Submitted by Terri Wilhelm, North Dakota State Library

Naomi Frantes is the recipient of a \$3,000 national scholarship awarded by the American Library Association Government Documents Roundtable. The W. David Rozkuszka scholarship is awarded annually to one librarian in the United States, who is currently working with government documents in a library and working to complete

a master's degree.

Frantes is currently working toward her Master of Library Science (MLS) degree online through Southern Connecticut State University. She is employed as manager of State Document Services at the North Dakota State Library,

Congratulations to Naomi!

where she has worked for twelve years. Frantes will use the award to pursue her lifelong dream of getting her master's degree in library sci-

ence. "I love library work and am honored to be the recipient of this scholarship. Government documents are a valuable information resource." She plans to finish her MLS degree by May 2004.

She was selected for the scholarship based on her strong writing skills and her contributions to other students pursuing their MLS degrees.

This award was established in 1994, and is named after W. David Rozkuszka, former Documents Librarian at Stanford University.

Need Some Help?

By Pamela Drayson, 2003 NDLA Conference Chair

Do you sometimes find yourself wishing for a little help promoting your library? Help is on the way! Plans for the annual NDLA conference are shaping up with energizing sessions on creating web pages, layout and design of newsletters, developing press releases that get noticed, starting a virtual reference service and a host of other practical sessions.

Sally Reed, Executive Director of the Friends of Libraries USA, is just one of the speakers coming to spark our creativity and collaboration. In addition, we'll be challenged with information about the Patriot Act's

impact on libraries and how we can make a difference for our libraries and our communities. Of course, there will also be plenty of opportunities to visit with peers from libraries throughout the state. Interested in a little "retail therapy"? There will be time to check out what new and exciting wares the vendors have available and maybe take home a few treasures from the silent and live auctions, too.

So ... do yourself a favor and take advantage of all the great ideas and helpful hints available at the NDLA Conference, September 24-26 in Bismarck.

Author Signing and Tahoe Cruise:

Two Events Slated for the

Nevada Library Association/Mountain Plains Library Association

Joint Conference, November 2003

Two of the events planned for the Nevada Library Association/Mountain Plains Library Association joint conference are an authors' book signing and a breathtaking cruise of beautiful Lake Tahoe.



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On Wednesday, November 5, a group of authors will gather at the conference to talk with participants and sign copies of their books. The tentative list of authors includes nationally renowned personalities Stephen Coonts and Dale Brown.

On the afternoon of Thursday, November 6, attendees will be able to cruise the crystal waters of Lake Tahoe.

The paddlewheel boat Tahoe Queen will pick up passengers on the dock at the conference hotel for a two and one half hour, narrated voyage. No-host food and beverage will be available.

The 2003 Nevada Library Association/Mountain Plains Library Association joint conference will be held November 5-8, 2003 at the Hyatt Regency Lake Tahoe Resort and Casino, located on the shore of beautiful Lake Tahoe. Reservations can be made by phoning Hyatt Reservations (1-877-875-5036) or online at the Hyatt's special reservation website <http://laketahoe.hyatt.com/groupbooking/mpla> In order to obtain conference room rates, attendees must use the designated website or mention the conference when phoning Hyatt Reservations.

Check the conference website for the latest information on programs, events, and registration:
<http://www.nevadalibraries.org/Conference03/index.html>

2003 Election Update

Submitted by Leeila Bina and Marilyn Johnson, Nominations and Elections Committee Co-Chairs

Leeila Bina, Marilyn Johnson, and Cheryl Bailey of the Nominations and Elections Committee began the search for candidates in January. The Executive Board approved the slate of candidates in March and preparation of ballots and election information for the pre-conference issue of *The Good Stuff* is underway. In accordance with the NDLA bylaws, ballots will be mailed at least 30 days prior to the annual conference. After the ballots are returned, the Nominations and Elections Committee will count them and secure Board verification of the results. All candidates will be notified of the results and new officers will be introduced at the First General Session at the NDLA Conference in September. Candidates include:

Vice President/President-elect

Marlene Anderson, Bismarck State College Library

Diane Briggs, Fargo Public Library

Secretary

Diane Nordeng, VA Medical Center Library, Fargo

Deborah Igoe, Civil Rights Officer, Dept. of Transportation and MLS student, Bismarck

Treasurer

Michael Safratowich, Harley French Library of the Health Sciences, UND, Grand Forks

Alan Stevens, NDSU Libraries, Fargo

– Health Science Information Section –

Chair-elect

TyRee Jenks, Raugust Library, Jamestown College

Secretary

Theresa Sattler, MeritCare Health System Library, Fargo

– Government Documents Roundtable –

Chair-elect

Kathy Thomas, NDSU Libraries, Fargo

Secretary

Stella Cone, North Dakota State Library, Bismarck

– Public Library Section –

Chair-elect

Charles Pace, Fargo Public Library

Secretary

Debbie Slais, Williston Community Library

Bonnie MacIver, Leach Public Library, Wahpeton

– Technical Services Roundtable –

Chair-elect

Liz Mason, NDSU Libraries, Fargo

Toni Vonasek, Grand Forks Public Library

Secretary

Beth Sorenson, Williston State College Library

Virginia Bjorness, North Dakota State Library, Bismarck

– School Library and Youth Services Section –

Chair-elect

Kristen Baesler, Bismarck Public Schools

Secretary

Cindy Bleier, Fargo Public Schools

– New Members Roundtable –

Chair-elect

Al Peterson, North Dakota State Library, Bismarck

Cheryl Zimprich, NDUS Libraries, Fargo

Secretary

Lori West, Fargo Public Library

– Academic & Special Libraries Section –

Chair-elect

Mary H. Drewes, Chester Fritz Library, UND, Grand Forks

Secretary

Mary Reinertson-Sand, Center for Rural Health, UND, Grand Forks

Celebrate @ Your Library

National Library Week, April 6-12, 2003

National Library Week began in 1958 and is a national observance sponsored by the American Library Association (ALA) and libraries across the country each April. It is a time to celebrate the contributions of our nations' libraries and librarians and to promote library use and support. National Library Week 2003 marked the third year of "The Campaign for America's Libraries," a multi-year public education campaign to speak loudly and clearly about the value of libraries and librarians in the 21st century.

How some North Dakota libraries celebrated

Bismarck and Mandan public libraries held an amnesty period in conjunction with National Library Week. During that time, patrons could drop off lost or overdue books and be forgiven fines and fees. For patrons with fines already on record, the library matched the amount paid.

Bismarck State College Library celebrated National Library Week with "Avalanche" and "A Taste of Lewis & Clark." "Avalanche," a group of four BSC English faculty members, played a variety of traditional, "bluegrass" tunes at the library on April 8. During the noon hour on April 9, Jeff and Teri Evenson, authors of *The Lewis & Clark Cookbook* and *The Sacagawea Cookbook*, prepared a sampling of dishes using recipes from their books. Tasters enjoyed Great Northern Bean and Pecan Salad, Browned Buffalo Bones Soup, Root Soup, Buffalo on a Stick, Molasses Bread, Sourdough Hard Tack, and Missouri River Sand Bars. Delish! Cookbooks were also for sale.

The Hazen Public Library delayed its celebration to coincide with a visit from Ben Mikaelson, author and two-time winner of NDLA's Flicker Tale Award. Mikaelson presented a program for kindergarten to third grade students at the library on April 29. His visit was sponsored using grant funds from the North Dakota Council on the Arts and a matching grant comprised of donations from West River Telecommunications, Union State Bank, Hazen Arts Council, and Oliver-Mercer Electric.

Kari Deck, Librarian at Jim Hill Middle School in Minot, shares a long-standing National Library Week tradition. "For one week a year for the last twenty years, the librarian at the middle school becomes a different fictional character each day. I started out at Memorial Junior High at the Minot Air Force Base and am currently at Jim Hill Middle School in Minot. Each day of the contest, I dress in costume (the first clue) and post new clues after each hour of class to help students guess who I am. At the end of each day, winners are drawn from all the correct entries. They receive small prizes and at the end of the contest, more winners are drawn from all the week's correct answers. These prizes may be posters, pens, coupons from the cafeteria, etc. I'm not sure who has more fun, the librarian or the students. The staff also loves to try to figure out the character of the day. This year, the characters were Jack (from *Jack and the Beanstalk*), Willy Wonka from *Charlie and the Chocolate Factory*, Catherine Ernschaw from *Wuthering*

Heights, Mrs. Frisbee from *Mrs. Frisbee and the Rats of NIMH* (complete with rubber mouse nose), and Tweedledee and/or Tweedledum from *Alice Through the Looking Glass*. My favorite, though, was the year I was Rip Van Winkle. Between classes I make myself highly visible in the hallway and that day I sat on the floor by the library door and pretended to be asleep. Several students came by and asked if I was all right. Each year I start with an easy character so that many of the students are successful and will keep coming by to see the next character, and a couple of harder characters that they may have to look up and learn about. Hopefully, it broadens their horizons some." Pictures from this year's National Library Week Contest can be seen on Kari's website <http://www4.minot.k12.nd.us/education/components/scrapbook/default.php?sectiondetailid=8268>

The Williston Community Library observed National Library Week with special activities. A free rose was given to the first 100 people to come in on



Waldo - Pat Winlow, circulation librarian, Cat in the Hat - Bobbi Messersmith, bookmobile librarian, Bob the Builder - Sherry Rodvold, children's librarian. All costumes were made by the individuals (not purchased!)

Monday, April 7. On Wednesday, April 9, staff members dressed as storybook characters, including Cat in the Hat, Clifford the Big Red Dog, Waldo, and Bob the Builder. A "coffee bar" was available in the meeting room all

week, with coffee, tea, lemonade, and cookies.

★ USA PATRIOT Act ★

At its March 14, 2003 meeting, the Executive Board unanimously voted to endorse the “Resolution on the USA PATRIOT Act and related Measures that Infringe on the Rights of Library Users,” which was adopted by the ALA Council on January 29, 2003. The complete text of the resolution is reprinted here.

WHEREAS, the American Library Association affirms the responsibility of the leaders of the United States to protect and preserve the freedoms that are the foundation of our democracy; and

WHEREAS, libraries are a critical force for promoting the free flow and unimpeded distribution of knowledge and information for individuals, institutions, and communities; and

WHEREAS, the American Library Association holds that suppression of ideas undermines a democratic society; and

WHEREAS, privacy is essential to the exercise of free speech, free thought, and free association; and, in a library, the subject of users’ interests should not be examined or scrutinized by others; and

WHEREAS, certain provisions of the USA PATRIOT Act, the revised Attorney General Guidelines to the Federal Bureau of Investigation, and other related measures expand the authority of the federal government to investigate citizens and non-citizens, to engage in surveillance, and to threaten civil rights and liberties guaranteed under the United States Constitution and Bill of Rights; and

WHEREAS, the USA PATRIOT Act and other recently enacted laws, regulations, and guidelines increase the likelihood that the activities of library users, including their use of computers to browse the Web or access e-mail, may be under government surveillance without their knowledge or consent; now, therefore, be it

RESOLVED, that the American Library Association opposes any use of governmental power to suppress the free and open exchange of knowledge and information or to intimidate individuals exercising free inquiry; and, be it further

RESOLVED, that the American Library Association encourages all librarians, library administrators, library governing bodies, and library advocates to educate their users, staff, and communities about the process for com-

pliance with the USA PATRIOT Act and other related measures and about the dangers to individual privacy and the confidentiality of library records resulting from these measures; and, be it further

RESOLVED, that the American Library Association urges librarians everywhere to defend and support user privacy and free and open access to knowledge and information; and, be it further

RESOLVED, that the American Library Association will work with other organizations, as appropriate, to protect the rights of inquiry and free expression; and, be it further

RESOLVED, that the American Library Association will take actions as appropriate to obtain and publicize information about the surveillance of libraries and library users by law enforcement agencies and to assess the impact on library users and their communities; and, be it further

RESOLVED, that the American Library Association urges all libraries to adopt and implement patron privacy and record retention policies that affirm that “the collection of personally identifiable information should only be a matter of routine or policy when necessary for the fulfillment of the mission of the library” (ALA Privacy: An Interpretation of the Library Bill of Rights); and, be it further

RESOLVED, that the American Library Association considers that sections of the USA PATRIOT Act are a present danger to the constitutional rights and privacy rights of library users and urges the United States Congress to:

- 1) provide active oversight of the implementation of the USA PATRIOT Act and other related measures, and the revised Attorney General Guidelines to the Federal Bureau of Investigation;
- 2) hold hearings to determine the extent of the surveillance on library users and their communities; and
- 3) amend or change the sections of these laws and the guidelines that threaten or abridge the rights of inquiry and free expression; and, be it further

RESOLVED, that this resolution be forwarded to the President of the United States, to the Attorney General of the United States, to Members of both Houses of Congress, to the library community, and to others as appropriate.

UND Thormodsgard Law Library Prepares Collection for Shift

By Kaaren Pupino, Head of Technical Services

Things will be shifting around a lot at the Thormodsgard Law Library at the University of North Dakota. Preparations are being made to install compact shelving throughout the entire first floor of the library. The goal is to make the library stacks accessible to handicapped patrons and to add additional shelf space. In 1972 the law library was built as an attachment to the Law School. It was designed to contain the current collection and allowed for about 20 years of growth room. Now, thirty years later, the library is faced with having little room to grow and the need for wider aisles. Last year the decision was made to install mechanical compact shelving throughout the entire first floor of the library.

The renovation project and reconfiguration of the collection will be so extensive it necessitates closing the library to the public beginning May 18. The renovation will begin on May 19 and includes removing all books and stacks from first floor to allow removal of asbestos floor tile and leveling of the floor before the compact shelving is built. As a cost saving measure, Haldeman Homme, the SpaceSaver Company, will use shelves from the stacks that are currently there and from the shelves that will be taken down from level 2 and 4. The books that go on first floor in the new arrangement will be stored in semi-trailers until the new compact shelving is complete.

There are four floors in the library. Currently the third floor contains the case reporters, state codes and treatises (KFA-KFZ), and federal codes, digests and encyclopedias. Except for the state materials, nothing is shelved by call number on this floor. The Library of Congress (LC) collection starts on 4th floor with A and goes to KF 262.

Second floor has KF 263–KF1449. The first floor (basement) contains KF 1450–Z, government documents, North Dakota Supreme Court Briefs, superseded North Dakota and Minnesota material, and superseded U.S. codes.

The new arrangement puts the beginning of the American law collection (KF1-KF9999) on 4th floor and ending on 2nd floor, skipping 3rd floor. Stacks will be shifted and some shelving added to 3rd floor. The collection on third will remain pretty much the same but will allow for more growth room for the faster growing titles. First floor then will contain the entire LC collection except for the KF class, government documents, North Dakota brief reports and some miscellaneous items. They will be placed on the compact shelving at the end of the project sometime around the second week of July. When it is all over and the dust (cough) settles, virtually every book in the collection will have been moved, vacuumed and re-shelved.

Once the physical shift is finished the item records in ODIN will need to be updated with correct locations. The really good news is that it looks like we will be able to use the call numbers and shelf list codes to create reports. The reports can be used then to make global changes rather than changing each individual item record. Dorrene Devos is working with Ellen Kotrba of ODIN Support on this project. Barring any major delays, the project will be complete by the Fall 2003 term! In the meantime, the new reporters, codes and loose-leaf services will keep arriving. They will be carefully set aside so when the moving stops and the dust settles, the catch-up work can be done. Needless to say, here at the Thormodsgard we have a busy and interesting summer ahead of us!

Membership Report as of April 25, 2003

Welcome to NDLA! New members since the last issue of *The Good Stuff* are Steven C. Axtman (Grand Forks), Gary Beazley (Bismarck), Clarence Bina (Valley City), Beverly Clouse (Fargo), Lenore Franchuk (Carrington), Julie Frank (Hazen), Tim Greenbeck (Minot), Kim Keeley (Grand Forks), Cheryl Lackman (Fargo), John Plante (Buxton), James Schwartz (Dickinson), and Linda Wagner (Bismarck). Help us increase our membership! Please send me the name and address of anyone new in your library or anyone who might be interested in NDLA membership, and I'll send him or her a letter and brochure. A membership form also is available in this issue and on our web page at <http://ndsl.lib.state.nd.us/ndla/> Please check your entry in the online membership directory (<http://ndsl.lib.state.nd.us/ndla/>) and send me any changes. (The user name and password to access the directory were included with your membership card—if you misplaced it, contact me.) If you'd like your August issue of *The Good Stuff* mailed to your summer address, let me know. Thanks for your assistance! My address, e-mail address, and phone number are on the back cover of this issue.

	2002- 03	2003 only
Academic & Special Libraries Section	85	69
Health Science Information Section	31	30
Public Library Section	120	99
School Library & Youth Services Section	95	69
Government Documents Roundtable	30	25
New Members Roundtable	52	34
Technical Services Roundtable	43	37
Associate Members	20	16
Institutional Members	19	15
Trustees	74	49
<i>The Good Stuff</i> Subscription Only	1	1
New Members	69	21
Returning Members with Membership Gaps	35	8
Total Members	369	271

Browsing in the Cyberstacks

Compiled by Jeanne Narum, Editorial Committee Member

www.historychannel.com/exhibits/

Each month the History Channel displays new explorations into the past and puts them on display, utilizing state of the art interactive technology. Current exhibits include the World's Most Endangered Sites, History of the Holidays, and Egypt beyond the Pyramids.



www.kraftfoods.com

A mega-recipe site, the Kraft Food Company's web site boasts meal planners, recipes, dietary information on living with diabetes, and ideas for holiday meal celebrations. Promotions and products are advertised along with information on subscribing to Kraft's Food and Family Magazine. Enjoy creating a new meal each month – subscribe to Kraft's list-serv and receive seasonally appropriate recipes.

www.allaboutforms.com

Does your patron have a need to be his own attorney? Allaboutforms provides access to over 5,000 legal forms and consultations with a local attorney. The consultation on each separate legal issue helps a patron clarify legal options, under-

stand the ramifications of legal decisions, and review documents for accuracy and compliance. Remind the patron to read the site's disclaimer.

www.th-jefferson.org

The home of public humanities scholar Clay Jenkinson will help patrons sign up for a Lewis and Clark tour with Mr. Jenkinson, book a lecture, and listen to Thomas Jefferson's views on the Iraqi war. Mr. Jenkinson is a writer, scholar, teacher, commentator, and



historical impersonator of Thomas Jefferson. His weekly radio show "The Thomas Jefferson Hour" can be heard on NPR or online.

www.archives.gov/presidential_libraries/

This government site lists the 20th century presidential libraries, where

they are located, and when they are open. Linking this site to each individual president's website, Presidents Hoover, Roosevelt, Truman, Eisenhower, Kennedy, Johnson, Nixon, Ford, Reagan, Carter, Bush, and Clinton are included. Updated on a daily basis, NARA news and events are added to this presidential library site.

<http://digital.nypl.org/mmpco/>

New York Public Library's Mid Manhattan Library Picture Collection Online is an image

resource site for those who seek knowledge and inspiration from visual materials. It is a collection of 30,000 digitized images from books, magazines, and newspapers as well as original photographs, prints, and postcards mostly created before 1923. Search by subject heading.

www.paperfolding.com/diagrams

This origami paperfolding web site reviews instructions for beginning and intermediate paperfolding, then gives detailed instructions for folding a barn swallow, terrier, hummingbird, frog, and many more characters. Also, check out the instructions for folding Miss Piggy, Cookie Monster, and Oscar the Grouch! Links to other origami web sites make this a valuable tool.

Paraprofessionals Conference in August

“Branch Out 2003: Grounded and Growing” is the theme of a conference focusing on career development and networking opportunities for library paraprofessionals and support staff in Minnesota, North Dakota, and South Dakota. The conference will be held at Gustavus Adolphus College in St. Peter, Minnesota, August 13-14.

Featured speakers include:

Cindy Ahrens, *Library Journal's* 2002 Paraprofessional of the Year

Cindy Mielke, *Library Mosaic's* 2002 Paraprofessional of the Year

Kathleen Baxter, the “Nonfiction Booktalker” columnist for *School Library Journal*

Barbara Fister, mystery writer and author of *On Edge*

Jim Gilbert, WCCO Radio's Nature Consultant and Director of the Linnaeus Arboretum in St. Peter

The registration deadline is July 25. For a complete program schedule, visit www.branchoutmn.org For additional information, call 507-933-7564 or email JoEllen LaPrade at Jlaprade@LL.net

Canoe Kudos Award

Compiled by Jeanne Narum, Professional Development Committee Chair

Presented to **Marvia Boettcher**

Sponsored by Paulette Nelson

Marvia Boettcher is the newest recipient of the NDLA Canoe Kudos award. She has worked as Youth Services Librarian at Bismarck Public Library since 1985. Marvia has devoted more than 10 years to the Flicker Tale Book Award Committee and has served as Chair of the School Library and Youth Services Section numerous times. In her nomination, Paulette Nelson says that Marvia exemplifies true leadership qualities in the field of librarianship and youth services.

Canoe Kudos



Nomination Form

NDLA has a new vehicle for recognizing individuals who have shown support or done something special for libraries, or for those who do a wonderful job of making your day at the library.

Any member of NDLA can honor a deserving individual by submitting this nomination form along with a \$10 donation to the Professional Development Grant Fund. NDLA will present the honoree with a Canoe Kudos pin and, if appropriate, submit a press release to the local newspaper. Canoe Kudos honorees will also be listed in *The Good Stuff*. You may buy or receive more than one pin.

Name _____

Home Address _____

Work Address _____

Position _____

Sponsor's name _____

Reason for Nomination _____

Longer kudos? You may photocopy this form and use the back!

Send nomination form and \$10 donation (checks payable to NDLA) to: Jeanne Narum, Professional Development Committee Chair, Minot Public Library, 516 2nd Ave. SE., Minot, ND 58701

Librarian of the Year and Major Benefactor Awards

By La Dean S. Moen, NDLA Past President

Two major NDLA awards play an important role in adding to the success of the annual conference. The level of success demonstrated by NDLA librarians serving North Dakota patrons doesn't "just happen;" it is built on a steady and ongoing, futuristic beat. You, as a member of NDLA, are encouraged to nominate a fellow member who displays such leadership ability for the Librarian of the Year Award. To be nominated is an honor in itself! Please consider the submission of the names of those hard-working promoters of the "library cause." These individuals have led their cause to a level of success that is enjoyed and recognized not only by their patrons, but also by their colleagues throughout the state.

Librarian of the Year Award

Nomination deadline: July 1, 2003

"To be given to an NDLA member who has made notable contributions to the North Dakota library profession, has furthered significant development of libraries in North Dakota, or has performed exemplary statewide service for an extended period of time. In the case of retired individuals, the nominee may be a past member of NDLA." The honoree is recognized at the awards banquet at the annual conference, given a commemorative plaque and a one-year free NDLA membership, and is profiled in *The Good Stuff*.

Criteria:

Verify that the nominee is a personal member of NDLA in good standing or, in the case of retired persons, a former member. To verify membership status, contact Kathy Thomas, Membership Chair (Kathryn.Thomas@ndsu.nodak.edu, 701-231-8863 (W); or fax 701-231-7138).

Detail the nominee's contributions to the library profession and history of service through articles, newspaper clippings and any other material which may illustrate the nominee's work in the profession. Letters should NOT be mere endorsements.

Nomination letters must be current (letters dated older than the current year, 2003) will NOT be accepted by the Committee.

The person or persons nominating a candidate should present individual letters of support (minimum of five), articles, newspaper clippings, and any other material which illustrates the nominee's qualifications. A single letter with multiple signatures is NOT acceptable.

Nominees from previous years may be nominated again. The Librarian of the Year Award is not necessarily presented every year.

If more information or clarification is needed, contact La Dean Moen (ladean.moen@sendit.nodak.edu; 701-853-2566; fax 701-567-2741). Nominations may be submitted electronically or by mail: La Dean S. Moen, P.O. Box 908, Hettinger, ND 58639.

\$\$ Major Benefactor Award \$\$

Nomination deadline: July 1, 2003

Has someone contributed financially to your library or to library services in North Dakota? Please acknowledge such a gift by submitting the name of that generous individual to NDLA for recognition and commendation. Yes, money does "talk" as it communicates means for additional library services to patrons and further contributes to a successful library program.

The Major Benefactor Award winner will be recognized at the awards banquet at the annual conference, be given a commemorative plaque, and be profiled in *The Good Stuff*.

To nominate an individual, send a letter of nomination, which includes specific reasons for your nomination, to La Dean S. Moen. Nominations may be submitted by mail: La Dean S. Moen, PO Box 908, Hettinger, ND 58639; by fax 701-567-2741; or electronically: ladean.moen@sendit.nodak.edu

TechTips & More

Compiled by Karen Anderson, Editorial Committee Member



How to handle the IRs

By Shelby E. Harken, Head,
Acquisitions/Bibliographic Control,
Chester Fritz Library, UND
Shelby Harken gives us some helpful
information about how to handle IRs in
cataloging. Thank you, Shelby!

IRs are Integrating Resources (not the Internal Revenue Service). Understanding just what they are and what to do with them is a new cataloging challenge. New rules for IRs address common problems such as: a) a loose-leaf that is updated with the binder/container staying essentially the same with slight variances to title page replacements; b) web pages that essentially continue to describe the same agency or resource but keep evolving, e.g., giving a new list of available options or new headers; and c) journals that in print are a title change on two records, but an aggregator presents them as one.

First, you need to decide how to catalog whatever you have. Review LCRI 1.0, the Library of Congress's "Decisions before cataloging." See: <http://lcweb.loc.gov/catdir/cpso/1-0rev3.pdf>

For determining serial title changes, see:
<http://www.und.nodak.edu/dept/library/Departments/abc/ChangesInSerialTitles-NewRecords-ALA02.doc>

First consider content, then carrier, but bring out all aspects. The new Rule 0.24 instructs the cataloger to instead bring out all aspects of the item being described, including its content, its carrier, its type of publication, its bibliographic relationships, and whether it is published or unpublished. The cataloger is then instructed to follow the more specific rules applying to the item being cataloged, whenever they differ from the general rules. **Rule 0.24** says to bring out all aspects of the item, instead of concentrating just on the physical form of the item in hand: a) Content, b) Carrier, c) Type of publication, d) Bibliographic relationships, and e) Published or unpublished. In any given area of description, all relevant aspects should be described. [Note: this, in particular, makes it very difficult to create a legible bibliographic record for both a print item and an electronic resource when only certain electronic resources characteristics are

included on the print record. Neither is really correctly described.]

For cataloging purposes, electronic resources may be treated in one of two ways depending on whether access is direct (local) or remote (networked). **Direct access** is understood to mean that a physical carrier can be described. Such a carrier (e.g., disc/disk, cassette, cartridge) must be inserted into a computerized device or into a peripheral attached to a computerized device. **Remote access** is understood to mean that no physical carrier can be handled. Remote access can only be provided by use of an input-output device (e.g., a terminal), either connected to a computer system (e.g., a resource in a network), or by use of resources stored in a hard disk or other storage device.

"The revised rules include the new concept of 'continuing resource', a collective term for serials and 'integrating resources.' The latter category is itself a collective term that includes resources that are updated over time, such as web sites, databases, and loose-leaves. Integrating resources are neither monographs nor serials but have characteristics of both. Because integrating resources exhibit a high degree of 'seriality', (e.g., the ability to change), new rules for the cataloging of integrating resources are interspersed with revised rules for the cataloging of serials. Many of the changes to the code for serials reflect long-standing CONSER practices formerly contained in LC rule interpretations. Also significant are the revised rules for what constitutes a major title change. Not only will there be fewer cases where new rules are needed, but these rules have been harmonized internationally to enable better use of ISSN and international record sharing." (from: CONSERLINE no. 21, 2002 Summer <http://lcweb.loc.gov/acq/conser/consrln21.html>)

Integrating resources key points:

- They are continuing
- They are intended to be updated, but in a very different way from successively-issued resources
- The updates do not remain distinct, but are integrated into the content of the resources
- This concept is applicable to dynamic electronic resources, such as databases and web sites.

Basic cataloging practices for integrating resources:

- Base the description on the latest iteration
 - Serials are described from the earliest issue and with successive entry conventions
 - Integrating resources (IRs) are described from the latest iteration and described according to IR conventions
- When the resource changes in a significant way, revise the description to match the latest iteration
- Make notes on significant features of earlier iterations
- Note: previously, when a web page for a journal has only one title but contains numbered issues of multiple titles, separate records were created for each title. Now: this will be on one record with 247/547, etc.

Integrated Entry - the bibliographic record:

- Existing bibliographic record is changed to describe current iteration of the resource.
 - Most areas of description based on latest iteration.
 - Different data elements of previous iterations entered in notes if required or considered important.
- New bibliographic record is created only for certain changes in edition, mergers, splits, or when there is a new work (changes in physical medium are still under consideration)
- Bibliographic records for integrating resources will therefore require ongoing maintenance
- MARC Leader 07 (Bibliographic level) has a new code: i
- MARC variable fields new for monographic integrating resources:
 - 247 - former title
 - 310 - frequency of updates
 - 362 1 - dates of publication when not first/last iteration
 - 550 – issuing body information
- other fields will be handled differently. For example, a series statement may need to be revised.

The rule changes will affect:

Chief source

Use the current iteration

Title

245 New title
247 Old title
547 Note to further explain if necessary

Edition

For slight variations or changes, adjust the record
Create a new bibliographic record when the edition statement represents a new work

Numbering

Numbering (enumeration/chronology) is used for

journals; not integrating resources

Dates

1st and/or last iteration
May include multiple 260 fields

Note:

These records will require regular editing/updating
You are not done cataloging them, once you've created a record
In online systems (ILS) the same bib record could look very different

Aggregator records:

Currently, online titles from different aggregators are to each have a separate record. CONSER is working to develop a single record standard for all online manifestations of a title, to reduce number of records, and to address problem that a single online title may pass from one aggregator to another. In addition, online versions of print titles with title changes may be integrating in their presentation at an aggregator's web site. FRBR modeling for relationships would also be facilitated

More information:

<http://www.loc.gov/marc/marc-functional-analysis/multiple-versions.html>

National policies and your library

It is important to understand the current status of national-level policies. Then you can make decisions appropriate to your library. At Chester Fritz Library:

<http://www.und.nodak.edu/dept/library/Departments/abc/catepol.htm>

For general quick guidelines for cataloging electronic resources, see:

<http://www.und.nodak.edu/dept/library/Departments/abc/webcat.htm>

Specific issues: Serial-monograph-integrating? Single-separate?

Policies at Chester Fritz Library:

<http://www.und.nodak.edu/dept/library/Departments/abc/seriality.htm>

You can view this help page set up for Chester Fritz Library staff at:

<http://www.und.nodak.edu/dept/library/Departments/abc/serial.htm>

Integrating / integrating web sites and serials

Note: Use a Serials 008

TAG DESCRIPTION 06 Type Common:

a - language material, includes electronic
m - computer file

06 Blvl i - for integrating web sites or multiple title changes of a serial presented on one entitled web page

008 Form: s - electronic "form"

008 Freq: k - continuously updated

008 Entry Convention: Three choices:
 0 = successive
 1 = latest (pre-AACR2)
 2 = Integrated entry

008 Type of Continuing Resource: Revised as:
 m = monographic
 n = newspaper
 p = periodical
 d = updating database
 l = updating looseleaf
 w = updating web site

008 Dates: Based on first and/or last iteration; give both when available

006 Additional material characteristics. [m d]. If not there: In OCLC, type n006 com; in PAL STAC, type Altn-com-m; File: d GPub: _

007 Physical description, usually use: c #b r #d m #e n; may also be: c #b r #d c #e n

020 ISBN If both ISBN and ISSN listed for a resource, include both.

022 ISSN [Official online ISSN]
022 ISSN [Not normally repeated, but additional 022 added to allow linking by ISSN from databases using a different ISSN]

090 Call number: use same as print
049 UND7

130 Print version title of electronic journals is usually qualified with "(Online) ", unless online title is different.

245 Title #h [electronic resource]. Based on latest issue/iteration of the title. Change if title changes for essentially the same work. Add 247 for former title.

246 Variant titles [no period !]
247 Earlier title
250 If statement is added, changed, deleted, change the record unless the edition information indicates a new work, hence requiring a new record. LCRI 12.2F1: New record if edition statement changes and: a) for updating loose-leafs: if there is a new base volume (in toto replacement), but not if a gradual replacement with no new base volume; b) for updating remote access e-resources: only if resource described in existing record continues to exist as a resource separate from new resource to be cataloged.

256 Type and Extent of Electronic Resources. NOT being used for "regular" online resources.

260 Place: Publisher, date. Change to reflect current information. May use repeating 260 fields. Date subfield: If the first and/or last iteration is available, give the beginning and/or ending dates in this area. If first/last iteration is not available, do not give the date(s) in this area. Use a hyphen between dates. Known dates:

260 New York : \$b Corona, \$c 1997-
 Unknown/Uncertain dates:
 260 New York : \$b Corona
 362 1 Began in 1997 [date ascertainable but not stated]
 362 1 Began in 1990's [date not ascertainable]
 362 1 Began in late 1990's or early 2000's.
 Repeating 260 to identify publisher changes:
 260 2 \$3 1980-May 1993 \$a London : \$b Vogue
 260 3 \$3 June 1993- \$a London : \$b Elle
310 Frequency. State current frequency. Examples:
310 Updated frequently
310 Continuously updated
310 Updated irregularly, \$b 2001-
321 Former frequency. Example:
321 Frequency of updates varies, \$b -2001
362 0 Enumeration/Chronology for serials.
362 1 For multiple titles of a serial on one entitled web page, give total coverage.
362 1 Coverage as of Oct 12, 1998: v.39, no. 3 (July 1998)-
310 Continuously updated, \$b <2001-
321 Updated weekly, \$b 1999-<2001>
362 1 Began in 1999.
500 Title from title screen (viewed May 28, 2001)
4XX Series.
 If the series changes for a web site, change to match latest iteration.
 If the series changes during the life of a serial, a) for print/discrete: use multiple 4XX/8XX's with 4XX preceded by coverage dates; b) for remote/integrating: use current 4XX/8XX; if important or traced in local library, add 500 note for previous series, and retain former 8XX.
 Print/discrete:
 440 0 1982-1990: Bulletin
 440 0 1991- : Reports
 Remote/discrete:
 440 0 Reports
 500 Formerly issued in series Bulletin
 830 0 Bulletin
538 Mode of access: World Wide Web.
516 Type of computer file: Full-text (electronic journal); unless better note already on record.
506 Restrictions on access. Use: Restricted to institutions with electronic subscription; unless better note on record.
500 Bibliographic History and Relationship Note. Note important relationships between the resource being described and other related resources such as: Continuations, Mergers, Splits, Absorptions, Translations, Supplements, Simultaneous editions
500 Notes
530 Additional Physical Form: Online version of print journal.
541 Consortial \$c NDUS subscription
590 Additional ISSN fields included to accommodate database linking: Print:1234-5678 Online:9876-5432
6XX Subjects. Same as print in ODIN
655 7 Electronic journals. \$2 lch
7XX Added entries. Make changes to reflect new "authors" on latest iteration. Retain entries for past iterations. Change 1XX to new name [when appropriate], add 550 and dates of change, and 7XX for earlier responsible person or body.
776 0 Additional Physical Form: #t Title, #x ISSN, #w (OCoLC)nnnn Use indicator 0 for PALS display when we hold/have access to the title.
780/785 Preceding/Succeeding
856 URL: \$z Available to library patrons: \$u
<http://www.ebsco.com/online/direct.asp?JournalID=nnnnn>

Definitions

Bibliographic Resource: An expression or manifestation of a work or an item that forms the basis for bibliographic description. A bibliographic resource may be tangible or intangible.

Monographic or static or finite: resources that are complete as first issued. Assumes a predetermined conclusion. E.g. books, maps, sound records, multi-volume sets, software, electronic texts, etc.

- a) **Finite Resource:** No definition in AACR; by implication the opposite of "continuing."
- b) **Monograph:** A bibliographic resource that is complete in one part or intended to be completed in a finite number of parts.
- c) **Finite Integrating Resource:** a bibliographic resource issued over time with a predetermined conclusion; intended to be completed within a finite number of parts or iterations.

Continuing resource: a bibliographic resource that is issued over time with no predetermined conclusion. Continuing resources include serials and ongoing integrating resources.

- a) **Serial:** a continuing resource issued in a succession of discrete parts, usually bearing numbering, that has no predetermined conclusion. Examples of serials include journals, magazines, electronic journals, continuing directories, annual reports, newspapers, and monographic series.
- b) **Integrating/Continuing Integrating Resource:** a bibliographic resource issued over time in a series of iterations with no predetermined conclusion that is added to or changed by means of updates that do not remain discrete and are integrated into the whole. Examples include updating loose-leaves and updating Web sites.

Three major types of Integrating Resources

Updating Loose-leaf: a bibliographic resource that consists of a base volume(s) updated by separate pages, which are inserted, removed, and/or substituted.

Updating Database: a database is a collection of logically interrelated data stored together in one or more computerized files, usually created and managed by a database management system.

Updating Web Site: a Web site that is updated, but does not fit into one of the other Type of Continuing Resource categories

- c) **Iteration:** an instance of an integrating resource, either as first published or after it has been updated.

Online training resources:

You can view a PowerPoint presentation: Cataloging Electronic Resources using OCLC's Connexion at:

<http://www.und.nodak.edu/dept/library/Departments/abc/CatalogingElectronicResourcesOnConnexion/index.htm>

ALCTS Subcommittee on Serials Cataloging. See <http://www.ala.org/alcts/organization/ss/serialscat.html>
Hirons, Jean (2002). AACR2 2002 Amendments: concepts, definitions, and descriptive changes

Lawrence, Rhonda (2002). Cataloging the updating loose-leaf: the original integrating resource
Reynolds, Regina Romano (2002). Changes that may require a new record
Schiff, Adam (2002). Description of Integrating Resources: electronic resources
Hawkins, Les and Hirons, Jean (2002). Transforming AACR2: Using the revised rules in Chapters 9 and 12. Available Sept. 6, 2002: <http://lcweb.loc.gov/acq/conser/aacr2002/A2slides.html>

Miller, Steven Jack (2002). A prototype PCC training resource: a revision of a workshop given at LC on May 2, 2002. Available Sept. 6, 2002: <http://www.loc.gov/catdir/pcc/bibco/irtrng702.html>

LC implementation of AACR2 2002 revisions: http://www.loc.gov/catdir/pcc/ir/AACR2rev_ovrvbt02.ppt
http://www.loc.gov/catdir/pcc/ir/AACR2rev_ovrvbt02_files/v3_document.htm

AACR2 2002 revisions impact on loose-leaves:
http://www.loc.gov/catdir/pcc/ir/updates11_02.ppt
http://www.loc.gov/catdir/pcc/ir/updates11_02_file/v3_document.html

AACR2 2002 revisions impact on integrating remote access electronic resources: http://www.loc.gov/catdir/pcc/ir/AACR2rev_dr02.ppt
http://www.loc.gov/catdir/pcc/ir/AACR2rev_dr02_files/v3_document.htm

Introduction to Cataloging Electronic Resources: an Online Training Presentation / OLAC: <http://www.olacinc.org/capc/ir.ppt>

TechTips & More is a column that lists tips about technology (TechTips) or something else that our readers do in the library that makes their lives a little easier or more efficient (More). Please submit your tips to: Karen Anderson <karen-anderson@und.nodak.edu>

German-Russian Learning Resources Donated to VCSU Library

Submitted by Daryll Podoll, Director, Allen Memorial Library, VCSU

Michael M. Miller, bibliographer and creator of the Germans from Russia Heritage Collection established in 1978 at the North Dakota State University Libraries, Fargo, donated a special collection of learning resources about the Germans from Russia who settled in North Dakota, the Central and Northern Plains, and the western Canadian prairie provinces to Valley City State University's Allen Memorial Library. The learning resources contain information about their life, history, culture, folkways, and foodways in North Dakota, the Northern Plains, and South Russia (today near the Black Sea, Odessa, Ukraine).

Miller, a native of Strasburg, is a 1964 graduate of VCSU and recipient of the 2002 Certificate of Merit from Valley City State University. Miller writes, "VCSU has many alumni and

current students with German-Russian roots. I am pleased to present these books, videotapes, and maps to enrich the North Dakota collection and provide scholarly resources for the campus and Valley City communities."

Daryll Podoll, Director of Library Services, states, "This major donation of Germans from Russia learning resources will enable our students, faculty, and all North Dakota citizens to access these important learning materials."

Michael Miller presented his gift on Monday, April 7, 2003, at the VCSU Allen Memorial Library's Reference Room. The public was invited to attend the presentation and refreshments were served. There were also historic Germans from Russia displays on loan from NDSU Libraries.

Good Stuff from Around the State

Compiled by Marlene Anderson, Editorial Committee Member

The **Bottineau County Public Library** received a \$500 grant from the Bottineau Pamida store and the Pamida Foundation. The Foundation's goal is to make a difference in Pamida hometowns and communities.

Thanks to a donation made by the family of Lavern Leinius, young readers at the **Clara Lincoln Phelan Library** in Bowman now have furniture designed especially for them. Leinius taught in the Bowman School system for 23 years.

The **Lake Region Public Library** in Devils Lake is another step closer to becoming reality. A groundbreaking ceremony was held on April 17 in the adjacent Central Middle School parking lot. Why there? Because the actual site was covered by the previous night's heavy, wet snowfall. The new library is scheduled to be completed by December of this year and the grand opening is set for January 12, 2004.

Arleen Craven of **Dodge** has purchased the old Country Store on Dodge's Main Street and hopes to make it a lasting memorial to Dunn and Mercer County veterans as well as active military service members. Craven and her sister, Verna Pederson, envision a veteran's memorial and library with books about the military, biographies of area soldiers, displays, and memorabilia.

Visits to the **Fargo Public Library** are up 36%, reaching their highest levels since 1986. This jump over

last year's customer numbers puts the library on track to set an all-time record of more than 500,000 visitors this year. If current trends continue, 2003 circulation could top 800,000. Library Director Charles Pace attributes a portion of the increase to the Southpointe Branch opening in August 2002 and the library's summer marketing campaign. In addition, Pace said, historically, libraries tend to see an increase in use during times of economic uncertainty. Electronic usage is also reaching record levels at the library. While Web site hits are up 27%, the number of individuals accessing the Internet at the library is up 64% compared to the same period last year. Free Internet access is available on a first-come, first-serve basis to all Fargo Public Library cardholders.

The Fargo-Moorhead Area Foundation recently awarded the **Fargo Public Library** \$1,500 toward the creation of a Children's Macintosh Homework Lab. The lab with its four, networked iMac computers is envisioned as a means of better serving area youth. The library is in the process of seeking additional grants to fully fund the project.

Two dozen individuals regularly donate their time and energy to the **Fargo Public Library**. These much-appreciated volunteers were recognized during a staff-organized luncheon in late April. The event was complete with entertainment, awards, and plenty of food, which was prepared and served by library staff.

More than 60 children and parents attended a program by author Margie Palatini at the **Fargo Public Library** in April. Palatini was the featured writer at the annual Young Author's Conference, which was sponsored by the Valley Reading Council. In addition to her public presentation at the library, Palatini visited many schools in the area.

Hazen Public Library has received several donations and grants for their large print and audio book collections. Grants include \$500 from the MDU Foundation, \$500 from Great River Energy, and \$416 from Hazen Community Chest.

43 readers registered for the "Hot Reads for Cold Nights" program sponsored by the **Lisbon Public Library** from February 1 – March 31. During the two month period, some participants read as many as 33 books! Because the program was so well-received, Librarian Marcie Aaenerud plans to do it again next year. Participants met at the library on April 3 to celebrate the end of "cold nights."

The **Mandan Public Library** opened in its new location on Monday, April 21. The former railroad freight house on the south side of Main Street is now an inviting space filled with comfortable furniture. Look for more about the new library in the next issue!

The spring series of Brown Bag Book Talks at Minot State University included history faculty

member Ernst Pinjing on *Hans Brinker, or The Silver Skates* by Mary Mapes Dodge, Jan. 16; Paula Lindakugel Willis, communications, *The Red Tent* by Anita Diamant, Feb. 12; Lee Ellis, sociology, *The Blank Slate* by Steven Pinker, March 12; and Walter Piehl, art, *Trail Dust and Saddle Leather* by Jacinto Mora, April 17. The book talks, held in the **Gordon B. Olson Library**, are meant to introduce an author or title, expand one's knowledge of a subject or kind of literature, and provide an alternative lunch break. Participants are encouraged to bring a sack lunch and a dessert is provided.

The **Gordon B. Olson Library** at Minot State recently added over 130 new titles through a grant from the U.S. Department of Education's Business and International Education Program. Money from the two-year grant was matched by the library. The funds enabled faculty from the

College of Business and library staff to select materials to strengthen the school's holdings in international business. The federal grant was \$162, 215 and the amount raised locally was \$165, 640. Only a portion of the grant was used for the purchase of library materials. The rest enabled business students to take a study tour of Scandinavia this spring.

The **North Dakota State Library** provided a series of Spring Workshops in Bismarck and Fargo. Topics included: Gale Resources, ProQuest, netLibrary, grant writing, library advocacy, electric library and public awareness. Stella Cone, workshop coordinator said, "The workshops provided librarians an opportunity to enhance their online searching skills, learn how to better promote their libraries and services, and network with other librarians across the state."

The **Williston Community Library** participated in Williston's 72nd annual Band Day Parade on May 2. Staff members dressed as storybook characters walked alongside the bookmobile on the parade route. Characters included Winnie the Pooh, Tigger, Christopher Robin, and Bob the Builder. The Williams County Bookmobile serves rural schools, senior citizen centers, and individuals, and is administered by the Williston Community Library.

Library trustees and board members from across the state recently attended workshops in Bismarck and Fargo to enhance their skills as board members. The workshops featured trainer Pat Wagner of Pattern Research in Denver, Colorado. The workshops focused on teaching the roles and responsibilities of being a board member.

Professional Development Grant

By Christine Kujawa, 2002 Grant Recipient

I would like to thank the Professional Development Committee for choosing me as the 2002 recipient of the Professional Development Grant award. I am currently attending the Graduate School of Library and Information Science at the University of Illinois at Urbana-Champaign. This grant will assist me in paying for books and other course-related materials. I've just finished my first semester and thoroughly enjoyed it. The courses I've completed are: Information Organization and Access, Preservation of Library Materials, Reference Sources and Services, and Administration and Management of Libraries and Information Centers.

Throughout the course of the semester, I learned a variety of things such as: theories and principles of library and information science; techniques and research methods for measuring library services; how to create a web page; the uses and importance of metadata; various types of refer-

ence transactions and the reference interview, according to RUSA's guidelines; imposed queries and the Information Search Process model; a broad range of library preservation and conservation methods for book and nonbook materials; and management strategies and problem-solving skills in the workplace. This newfound knowledge, along with the shared experiences and diversity of my professors and colleagues, provides me with invaluable tools to work with as I finish my degree and embark on a professional career continuing to strive toward mastering the art of librarianship.

I also thank the librarians of the Grand Forks Public Library and Thormodsgard Law Library, who mentored me, supported my interest in librarianship, and illustrated the value of the field and the services they provide while I worked as a para-professional, which motivated me to continue my education.

Transitions

Compiled by Marlene Anderson, Editorial Committee Member

Kathy Enger, Social Science Librarian at NDSU Libraries, will be presenting a paper at The Learning Conference at the University of London in London, England in July. The title of Kathy's presentation is "Transformational Leadership in a Time of Change: John Dewey, Jane Addams, Paulo Friere, and bell hooks." Kathy is completing her doctorate in educational librarianship, with a concentration in higher education, at the University of North Dakota. The focus of her research is to determine various aspects of the growth and development of disciplines and seeks to learn how women can become more effective leaders. Kathy also has a B.A. from the College of St. Catherine and an M.A. from the University of Iowa.

Laurie McHenry was been appointed Cataloging Librarian for the Chester Fritz Library on April 1st. Laurie has worked in the Acquisitions and Bibliographic Control Department for a number of years. She will complete her Masters Degree in Library Science by the end of the Spring Semester.

Welcome to **Elgin Bunston** and **Andrea Brownley**, two new librarians from Ontario who are married to each other and are recent additions to the State Library's Reference staff.

Vern Mastel recently joined the staff of the Bismarck Public Library as the Adult



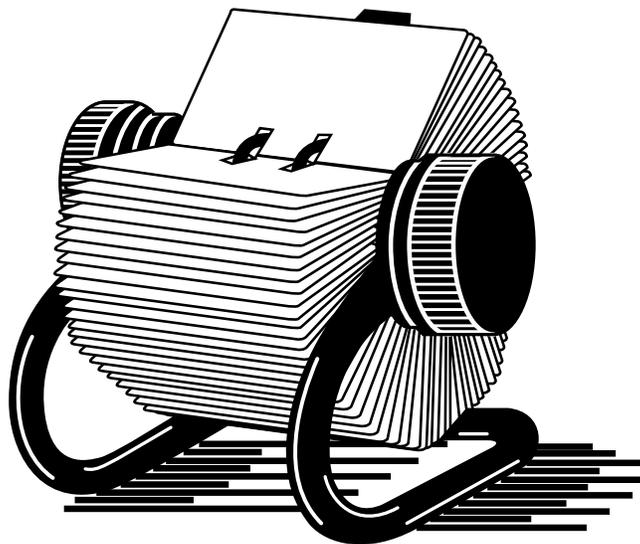
Services and Technology Coordinator. After 22 years as a sales associate and general sales manager at Team Electronics (including 10 years working with the Central Dakota Library Network) and four years as a computer technician with the Bismarck Public Schools, Vern brings a variety of skills to provide computer technology support.

Linda Hermanson, branch librarian at the Underwood Public Library, passed away in early March after struggling with lupus. Linda served as librarian at Underwood beginning in June 1988. When the Underwood library became a branch library in April 1989, she also served as librarian for the McLean-Mercer Regional Library.

Jennifer Berry Jones, NDLA member, cataloger at the Bismarck Public Library, and children's author, visited several schools in the Dickinson area at the invitation of the Badlands Reading Council. Jones told about her books and how a life of reading inspired her to be a writer. She also made a presentation at the Dickinson Elks Club. Jones is the author of *Heetunka's Harvest* and *Who Lives in the Snow*.

Ted Smith, North Dakota Supreme Court Law Library, and **Kathryn Thomas**, NDSU Libraries,

attended the Spring 2003 Depository Library Council meeting in Reno, Nevada April 7-9. The theme was "Visualizing the Depository Library of the Future." United States Public Printer Bruce R. James, Superintendent of Documents Judy Russell, and members of the Government Printing Office Federal Depository Library Program staff discussed the future of the Federal Depository Library Program with members of the Depository Library Council and attendees. Other sessions covered topics including government documents in an electronic environment and serving distance patrons. Kathy Thomas participated in a presentation on shared regional depository collections. The Fall 2003 Federal Depository Library Conference and Depository Library Council meeting will be held at the DoubleTree Hotel Crystal City in Arlington, Virginia, October 19-22, 2003.



North Dakota in Print

Compiled by Marlene Anderson, Editorial Committee Member

Adventuring Along the Lewis and Clark Trail

(\$16.95, paper,
302 p.) by

Elizabeth

Grossman is a
guide book

developed by the Sierra Club as part of its commemoration of the Lewis and Clark Bicentennial. This book looks at North Dakota and Eastern Montana and gives advice on the best "explorations" and other side trips along the trail.



National Geographic Society is publishing **Books & Islands in Ojibwe Country** (\$20, hardcover, 192 p.) by **Louise Erdrich** in June. With her infant daughter and the baby's father, Erdrich journeys to the islands of her ancestors in southern Ontario. She also travels to Rainy Lake, to an island of real books, the world of an eccentric and close friend to the Ojibwe, who established an extraordinary library there a hundred years ago. Erdrich writes about Ojibwe spirits and songs, language, and sorrows as well as her own family and contemporary life.

Finding Ruth (\$10.99, paper, 380 p.) is the second book in the Coming Home to Brewster series by Wishek author **Roxanne Henke**. The first book, *After Anne*, was published in 2002 and a third book is scheduled for release by Harvest House Publishers late this fall or early next year. Henke recently received the

Writer of the Year award at the 34th annual Mount Hermon Christian Writer's Conference at the Mount Hermon Christian Conference Center near Santa Cruz, California. Henke shared the Writer of the Year honor with Tricia Goyer of Kalispell, Montana. Henke's book is available at local bookstores or from amazon.com

Terry Taylor Dwyer has published **By Way of Hope: the True Story of Three Women Homesteaders**

(\$15.95, paper, 204 p.), a book about the lives of three women homesteaders and his own boyhood on a farm near Alexander, North Dakota. The three women whose stories he tells include his mother, Grace Taylor Dwyer, who was widowed and left to manage the homestead during the 1920s and through the Great Depression; his aunt, Rachel Taylor, who homesteaded in what is now McKenzie County in 1903; and his grandmother, Eliza Robinson Taylor, who homesteaded near daughter Rachel's land in 1905. The book is available at local bookstores or directly from the author (Terry Taylor Dwyer, 1817 Sixth St. NW, Great Falls, MT 59404; 406-452-0044).

Both cooking and Lewis & Clark enthusiasts will be interested in **The Food Journal of Lewis & Clark: Recipes for an Expedition** (\$19.95, paper, 176 p.) by South Dakota native **Mary Gunderson**. The book is arranged chronologically from the

expedition's beginnings in 1803 through its culmination in 1806. The author says it is "meant to tell the story of the expedition through the experience of food. It's a history book with recipes and a cookbook with history."

John A. Wiskus, who lives on a farm between Lehr and Wishek, has published **Going Down River: Kids One** (\$19.79, paper) and **River Kid Detectives: Kids Two** (\$19.95, paper, 320 p.). Both books are suitable for ages 9-12 and are available in local bookstores as well as from amazon.com

Richard Betting, Professor Emeritus of English at Valley City State University, has penned **Hayfield: a Novel** (\$21.99, paper, 280 p.). After a night in a tropical storm in Belize, Betting's character Rod returns to North Dakota, "where a season could change in half a day." The novel provides an inside look at small town life. Xlibris Corporation published the novel, which is available in local bookstores or online from Xlibris, Amazon, or Barnes and Noble.

Lilly's of the Prairie: a Collection of Family Stories and Pictures (88 p., paper) by **Colleen Conniff Kelley** tells the story of L.M. Lilly, who was a rancher in the Cave Hills, South Dakota area in the late 1800s. Lilly first worked for the Cresswall Cattle Company (aka the Turkey Track Ranch), then went on to

homestead in Bowman County, North Dakota in 1907. The book is available at local booksellers and museums.

Louise Erdrich, who grew up in Wahpeton, has penned her eighth novel, *The Master Butchers Singing Club* (\$25.95, hardcover, 389 p.). Erdrich usually writes about American Indian themes, but this time she explores the European side of her family. Her father is German-American and her mother French-Ojibwe. Set in the fictional town of Argus, North Dakota, the book tells the story of Fidelis Waldvogel, who immigrated to the United States after World War I.

Although it isn't about North Dakota or by a North Dakotan, *The Night Before Christmas, or A Visit from St. Nicholas* (\$12.95, 16 p.) still has a local connection. A copy of the original 1896 book is part of the Ida Thompson Collection at The State Historical Society of North Dakota. Last November, the Society reissued this classic book. The first printing of 1,000 copies sold out within weeks and continued demand has prompted a second printing. Copies are available at the North Dakota Heritage Center Museum Store in Bismarck and selected bookstores throughout the state. To order, call the Museum Store at 701-328-2822 or e-mail rhbrown@state.nd.us

Mary Reinertson-Sand, Information Specialist for the Rural Assistance Center at UND's Center for Rural Health, served as a consultant on a book recently published by Children's Press, a division of Scholastic. Entitled *North Dakota*

(\$29.50, hardcover, 80 p.), it is part of the From Sea to Shining Sea, second series and is for children ages 9-12. The author of the book is **Robin L. Silverman**.

Northern Harvest: Pentecostalism in North Dakota (\$14, hardcover, 354 p.) by **Darrin J. Rodgers** documents the rise of Pentecostalism in North Dakota from the turn of the 20th century to the present day. The author earned his J.D. at UND's School of Law. The book is available directly from the North Dakota District Council of the Assemblies of God, PO Box 896, Bismarck, ND 58502 for \$14 (price includes postage and handling).

Mary Mercer, Director of ND Community Staff Training Project for NDCPD at Minot State University, has written *Person-Centered Planning: Helping People with Disabilities Achieve Personal Outcomes* (\$10.95, spiral bound, 64 p.). Published by High Tide Press, the book is a guide to the best and latest methods of helping developmentally-disabled people live meaningful and fulfilling lives.

Native son **Clay Jenkinson** has penned *Thomas Jefferson: the Man of Light* (\$35, softcover). The brief essays, which are answers to frequently asked questions about our third president, help make sense of one of the nation's greatest men. The book was published by Marmarth Press. Other books by Jenkinson include *Message on the Wind: a Spiritual Odyssey on the Northern Plains* and *The Character of Meriwether Lewis: Completely Metamorphosed in the American West*. For more information, visit

Jenkinson's web site at <http://www.th-jefferson.org/index.html>

Russ Brown, Chairman of the Center for Innovation at UND, has penned his first novel, *Turning the Stampede* (\$20.95, softcover, 319 p.). The book was published through Franklin Street Books and is available from local booksellers or online from Amazon, Barnes & Noble, and Borders.

Twelve German Tales from Russia: Twelve Tales of Fantasy and the Supernatural (\$20, softcover, 35 p.) by **Samuel D. Sinner** and illustrated by **Melissa Sinner** has been published by the Germans from Russia Heritage Collection, North Dakota State University Libraries in Fargo. Only 1000 copies of this limited edition will be printed so act fast to get your hand-numbered copy. The book is a collection of original reworkings of twelve traditional German-Russian folktales gathered from written and oral sources. Each tale is accompanied by a full-page illustration. The book is dedicated to Ronald J. Vossler, free-lance writer and UND English faculty member. For more information, visit the web site at www.lib.ndsu.nodak.edu/grhc

Where's Petunia? (\$18.99, hardcover, 32 p.) is a children's picture book written and illustrated by **Ellen Jean Diederich** of Fargo. The story features the cats, Art and Petunia, and teaches young readers the names of flowers and an appreciation for gardens. For a preview of the book and its wonderful color illustrations, visit the website at www.givinity.com

NDLA Executive Board Meeting Minutes Friday, March 14, 2003

Board Members Present: President Kaaren Pupino, Marlene Anderson, Kristen Borysewicz, Phyllis Bratton, Eileen Chamberlain, Stella Cone, Pamela Drayson, Agnes Jensen, Phyllis Kuno, Bonnie Krenz (arrived at 10a.m.), Liz Mason, Jeanne Narum (arrived at noon), Darryl Podoll, Michael Safratowich, Kathy Thomas, and Doris Ott, State Librarian

Board Members Absent: Leeila Bina, Marilyn Johnson, La Dean Moen, Suzanne Morrison, Kathy Waldera, Konnie Wightman, and Cathy Langemo, Executive Secretary

Call to Order: President Kaaren Pupino called the meeting to order in the Teepee Room of The Chieftain in Carrington at 9:30a.m. on Friday, March 14, 2003. Pupino called for additions/changes to the agenda. Pamela Drayson, President-Elect, added discussion of distance education library programs to new business. Board members introduced themselves.

Minutes: Marlene Anderson, Secretary, presented the minutes of the December 9, 2002 Board meeting and the minutes of electronic (e-mail) discussion/action, Dec. 10, 2002-March 13, 2003. Anderson noted she had corrected an error (health vs. heath) in the draft of the December 9 minutes, which was previously posted on the NDLA-EXEC list. Anderson moved to approve both sets of minutes. Agnes Jensen, Public Library Section Chair, seconded. Motion carried.

ORAL REPORT HIGHLIGHTS

President: Pupino reviewed her legislative activities and noted that NDLA paid mileage for two Velva High School seniors who testified about the Gale Group databases. Pupino, Treasurer Michael Safratowich, and Finance Committee Chair Bonnie Krenz met regarding funding for the MPLA Leadership Institute. Pupino wrote to Dr. Sean Snaith about the Board's decision not to assist with funding for the Statistical Abstract project at this time. Pupino signed a Memorandum of Understanding with the Trail States Library Associations and appointed Melody Kuehn as state coordinator of the Corps of Discovery II project. Pupino has spoken with Karen Chobot about creating a task force for pay equity and will have more to report in June.

President-Elect: Drayson reported on plans for the 2003 conference, which will be held in Bismarck at the Radisson Hotel, 6th & Broadway, September 24-26. The conference theme is "Successful Libraries, Successful

Communities." Sally Reed, Executive Director of Friends of Libraries U.S.A., will be the banquet speaker. At this time, Drayson does not plan to have pre-conference sessions. Program proposal requests are due by April 4 and the form is on the NDLA website. Drayson has friends who do historical character programs and is looking into writing a grant to bring them to Bismarck for our conference. The funding agency is the Heartland Alliance for the Arts and part of the grant requirement is to do a program for an underserved site. NDLA could partner with another group, e.g., a rural public library or school. Drayson would appreciate suggestions for possible partners. Pupino suggested putting a call for ideas on the NDLA list. Pupino also stated that the hotel contract for the 2005 conference in Grand Forks needs to be signed.

Past President: La Dean Moen, Past President, was unable to attend the meeting, but submitted a written report. She has been working on Librarian of the Year and Major Benefactor Awards, exhibits for the 2003 conference, and policies handbook changes. Moen also testified before the Senate and House Appropriations Committees in support of new monies for the Gale Group resources, participated in Finance Committee conference calls, and has conferred with Pupino and Drayson on the 2003 conference.

Treasurer: Safratowich distributed the treasurer's report, balance sheet, and fund summary report as of March 14, 2003. The official 1st quarter report will be posted via e-mail after March 31, when the quarter ends. Safratowich noted changes to the category names. Instead of "income" and "expense," the categories are now called "receipts" and "disbursements." Kathy Thomas, who served as Tri-Conference Treasurer, reported that although 2002 Tri-Conference finances are not final (one check still needs to clear), anticipated profits are \$8,500 for NDLA, \$7,500 for MPLA, and \$5,000 for SDLA.

ALA Councilor: Phyllis Bratton, ALA Councilor, routed several handouts and reported on the ALA Midwinter meeting in Philadelphia in January. She spoke about the USA Patriot Act and asked for direction on voting on some of the controversial issues (e.g., resolutions on Iraq and Palestine) that come before the Council. Pupino asked when the Council will vote and Bratton stated it would be at the ALA Conference in June. Pupino suggested postponing action until the June Board meeting. In the meantime, Bratton will forward additional information. Board members are asked to be ready to advise Bratton in June.

State Librarian: Doris Ott, State Librarian,

gave highlights from her written report. She has been busy with legislative activities, included providing testimony to Senate and House Appropriations Committees on the State Library budget.

Good Stuff: Anderson, Chair of *The Good Stuff* Editorial Committee, displayed her copy of the March 2003 issue. The University of North Texas School of Library and Information Sciences took out a full-page ad. Extra copies of back issues of *The Good Stuff* were among the items distributed at NDLA's booth in the Great Hall of the Capitol on February 28. The deadline for the June issue is April 25, 2003.

Executive Secretary: Cathy Langemo, Executive Secretary, was unable to attend, but submitted a written report. She coordinated the NDLA booth at the Great Hall. Anderson, who was a booth volunteer, gave a brief report. There was a laptop at the booth so we were able to demonstrate various databases. Visitors appreciated the refreshments and handouts. Anderson noted the need for an NDLA banner to use for displays and booths. Consensus was to check into having a banner made.

Academic & Special Libraries Section: Darryl Podoll, Chair, reported on highlights from the section's business meeting at the Tri-Conference. He noted that *The Bismarck Tribune* has been digitized, according to Dolores Vyzralek of the State Historical Society Library. Podoll asked about conference programs, i.e., who is responsible for program proposals. Podoll will work on programming for the section.

GODORT: Stella Cone, Government Documents Roundtable Chair, distributed a written report. The State Library has purchased a server and is now collecting electronic state documents. Liz Mason, Constitution, Bylaws, and Policies Committee (CBPC) Chair, asked about cataloging procedures and commented that she is glad the State Library is collecting these documents.

HSIS: Eileen Chamberlain, Health Science Information Section Chair, distributed a written report. Officer candidates for 2003-2004 have been found and the Section's spring meeting will be held in Fargo on April 11. Chamberlain noted that the 2005 Midwest Chapter of the Medical Library Association meeting will be held in Fargo, Sept. 17-20. The Midwest Chapter includes 9 states. Total attendance at the 2002 meeting in Minneapolis was 220 with 37 exhibitors. Mary Markland will serve as the local program chair for the 2005 meeting. Safratowich asked about distribution of proceeds from this meeting. Discussion followed. Drayson suggested that HSIS present

a proposal to the Board at the June meeting. Among the things we need to know are what kind of support HSIS needs from NDLA, how profits are distributed, and whether or not seed money is needed.

NMRT: Kristen Borysewicz, New Members Roundtable Chair, distributed a written report. She is working on reviving the Grassroots Grant and plans to have information for the June issue of *The Good Stuff*. If outside funding cannot be found, she intends to ask the Board to waive the Conference registration fee for grant recipients. A committee has been appointed to work on updating the NMRT Policies Handbook. Officer candidates for 2003-2004 are in place, although Borysewicz seeks special approval for secretary candidate, Lori West. West is new to NDLA, but has been in the state longer than five years. NMRT bylaws currently state that "Any persons employed full or part-time in a North Dakota library for no more than five years shall, upon payment of their NDLA dues, be considered eligible for regular membership in ND/NMRT and have the right to vote and hold office." Borysewicz also plans to propose a change in the bylaws because they are too restrictive.

Public Library Section: Agnes Jensen, Chair, distributed a written report. She has been monitoring legislative activities and contacting legislators. Candidates for 2003-2004 officer positions are in place.

SLAYS: Konnie Wightman, School Library and Youth Services Section Chair, was unable to attend. Although her written report had been submitted, it was inadvertently overlooked for the meeting and was later distributed to the Board via NDLA-EXEC. Here are the highlights of that report. Wightman wrote an article on the School Administrator of the Year Award for the March issue of *The Good Stuff*. The recipient will be recognized at the Conference. Candidates for SLAYS officer positions are in place. SLAYS and Library Media Association members are sending in applications to attend a Big6 workshop in Bismarck in May. Bob Berkowitz and Mike Eisenberg created the Big6 Problem Solving Process and Berkowitz will conduct the workshop. The process was recently adopted into the ND Library Technology Standards, which were finished in the fall of 2002 and are now being introduced in schools around the state.

TECHSERT: Phyllis Kuno, Technical Services Roundtable Chair, distributed a written report. Officer candidates for 2003-2004 are in place. Thanks to help from Mason and Kathy Thomas, Membership Chair, a TECHSERT list has been established. Kuno is working on conference programming.

CBPC: Mason, CBPC Chair, distributed a written report. CBPC has drafted guidelines for conducting business via the NDLA-EXEC list and recommends adding this sentence to Article V, Section 3 of the NDLA Bylaws: "Official business may be conducted between meetings via the Executive Board Listserv per the procedures outlined in the Executive Board Policies Handbook." Mason sought approval to take the proposed change to a vote of the membership. Drayson moved to endorse the proposed bylaws change. Cone seconded. Motion carried.

Finance Committee: Bonnie Krenz, Chair, distributed a written report. Policies handbook changes have been submitted to CBPC for review. The need for purchase order procedures arose when the University of North Texas purchased a full-page ad in *The Good Stuff*. Mason and Safratowich will work on developing procedures. Board consensus was to add these procedures to the Executive Secretary Policies Handbook. Krenz, Pupino, and Safratowich met to discuss funding for the MPLA Leadership Institute and prepared recommendations. Safratowich contacted Kenneth Glass, NDHC Office Manager, about the need for an external audit and learned that because NDLA is not awarded the amount of funding that requires an OMB A-133 compliance audit, an external audit every two years is not necessary. Safratowich suggested that an external audit be conducted when a new person is elected Treasurer. Discussion followed. Consensus was that the recommendation for an external audit belongs in the Finance Committee Policies Handbook and can be added as a duty in the Audits section.

Intellectual Freedom: Suzanne Morrison, Intellectual Freedom Committee Chair, was unable to attend the meeting. Pupino reported that Morrison is working on plans for a workshop on the USA Patriot Act in Fargo in May. Funding is an area of concern. Although NDLA did not budget for funding the workshop, consensus was that we are willing to provide money for refreshments.

Membership: Kathy Thomas, Membership Chair, distributed the membership report as of March 14. So far, 231 members have joined in 2003. Extra membership brochures were printed to use at the NDLA booth at the Great Hall and are available to anyone who needs them. Thomas will work with Webmaster Theresa Norton to post contact information for the various lists, e.g., NMRT, TECHSERT, NDLA, and NDLA-EXEC. Pupino reported that Val Albrecht of Hazen Public Library said some retired trustees are still getting NDLA e-mail and want to be removed from the list(s). Thomas will contact Albrecht and update the lists. Pupino suggested posting a message to the NDLA list(s) saying, "Do you want off

this list?" as an efficient way of contacting everyone. Drayson concurred.

The Board adjourned for a lunch break at noon and reconvened at 12:45.

MPLA: Jeanne Narum, MPLA Representative, distributed a written report. MPLA wants to expand continuing education opportunities, increase membership, and establish a scholarship fund. Narum's written report included Marilyn Hinshaw's report on the first MPLA Leadership Institute at Ghost Ranch in November 2002. The NDLA/MPLA Conference will be held at Lake Tahoe, Nevada, November 5-8.

Internal Audit: The Internal Audit Committee met at noon. Krenz reported that the books are in order. Drayson moved to approve the findings of the committee. Narum seconded. Motion carried.

Nominations and Elections: Neither Marilyn Johnson nor Leela Bina, Co-Chairs of the Nominations and Elections Committee, were able to attend the meeting, but submitted a written report and asked for approval of the slate of candidates for the 2003 election. Pupino noted that there has been a change to the slate as presented on the written report. Kathy Enger will not be running for Secretary. Since the bylaws state that two candidates are required for this office, the committee will continue to seek another candidate. There was further discussion of the NMRT eligibility problem, which Borysewicz noted in her report. Bratton made a motion to suspend the residency requirements of the NMRT bylaws for the purpose of the 2003 election. Drayson seconded. Motion carried. Bratton also noted that the workplace of HSIS Chair-elect candidate TyRee Jenks should be Jamestown College vs. Jamestown State College. Podoll moved to approve the ballot as amended, except for the candidate for Secretary. Jensen seconded. Motion carried. The Board will vote to approve both candidates for Secretary after a second candidate is found.

Professional Development: Jeanne Narum, Professional Development Committee Chair, submitted a written report. 2002 grant recipients have completed the requirements and received their monetary awards. Narum asked for a review of the M. Vivian Hubbard Memorial Grant criteria. Anderson read the application requirements as printed in the March 2003 issue of *The Good Stuff*. Narum reminded everyone that Canoe Kudos pins are available.

Archivist/Historian: Kathy Waldera, Archivist/Historian, was unable to attend the meeting, but sent word that she had nothing to report at this time.

OLD BUSINESS

Leadership Institute: Ongoing funding of the MPLA Leadership Institute is an area of concern. Krenz presented the Finance Committee's recommendations (see written report for full details). Key issues include funding leadership vs. professional development; support for leadership training other than the MPLA Leadership Institute; how to provide funding to support leadership training; and developing guidelines for leadership training grant applications. Lengthy discussion followed. One Finance Committee recommendation was to establish a Mike Jaugstetter Leadership Grant fund to honor the memory of Mike Jaugstetter, who served as State Librarian from October 1996 until his unexpected death in July 2000. Narum made a motion to establish the Mike Jaugstetter Leadership Grant fund. Borysewicz seconded. Motion carried. Narum suggested that the Professional Development and Finance Committees collaborate to develop grant requirements and application procedures to present at the June meeting. Another Finance Committee recommendation was to add a fee to conference registration to raise money for a leadership training fund. Ott was concerned about raising the conference registration fee since some members already think it is too high. Another idea was to charge for a fun event at conference with the proceeds earmarked for the leadership fund. Drayson noted that conference evaluations indicate that members like one full conference registration charge because it eases reimbursement. Pupino tabled further discussion of the details until the June Board meeting to give the Professional Development and Finance Committees a chance to do their work and also give Board members more time to think about the issues. Krenz then asked the Board to make a decision at this meeting about how much of the 2002 Tri-Conference proceeds should be used to establish the Mike Jaugstetter Leadership Grant fund. Borysewicz noted that the Board should invest in itself and the future leadership of our organization. Borysewicz moved that 50% of the 2002 Tri-Conference income (approximately \$4,250) be used to establish the Mike Jaugstetter Leadership Grant fund and that the Finance Committee determine the best way to invest the money. Jensen seconded. Motion carried. The Finance Committee will report its findings and make a recommendation about investing the money at the June Board meeting.

Policies Handbooks: Liz Mason, CBPC Chair, presented revised policies handbooks for the Finance Committee, Past President, and Executive Board. The Board considered each handbook separately, beginning with the Finance Committee handbook. Under audits, Mason suggested adding a fifth point using this wording, "Recommends to the Executive Board an external audit be completed prior to a new Treasurer taking office." Mason recommended

approval as amended. Drayson so moved. Cone seconded. Motion carried. Drayson moved to approve the Past President Policies Handbook as presented. Chamberlain seconded. Motion carried. Several points on the Executive Board policies handbook were discussed and changed. Consensus was to use the word "list" instead of "listserv" throughout the document. In the NDLA Executive Board List section, the second bullet point was amended to read: "Any NDLA member may request to be subscribed as a read-only member to the NDLA-EXEC list by contacting the NDLA President." In the Official Business via NDLAEXEC List, the header was modified to read NDLA-EXEC vs. NDLAEXEC. Also in that section, under "Voting Members of the Executive Board," the wording was modified to read "All voting members of the Executive Board may participate in discussion; may make and second motions; and cast their votes." In the Duties section, under Budget, the fourth bullet was amended to read: "Arranges for an external audit upon recommendation of Finance Committee." In the Duties section, under Additional Duties, the word "Disbands" was substituted for "Discontinues" in the fourth bullet point. For consistency, periods will be added after each bullet point throughout the document. Safratowich moved to approve the Executive Board Policies Handbook as amended. Kuno seconded. Motion carried.

USA Patriot Act: At its midwinter meeting, ALA passed a resolution on the USA Patriot Act, which chapters have been asked to endorse. Bratton presented the resolution and moved that NDLA endorse it. Podoll seconded. Discussion followed about roving wiretaps, gag orders, secret tribunals, etc. Bratton asked if local libraries have updated their policies with regard to the Patriot Act. Drayson suggested posting the resolution on the NDLA website. Motion carried.

NEW BUSINESS

Recognition of Longtime Members: Pupino stated that the Board has been asked to consider the possibility of awarding certificates to longtime members. Consensus was to give certificates to members who have been part of NDLA for 20 or more years. Membership does not have to be consecutive. Thomas will coordinate the effort. Pupino will check with Langemo about preparing the certificates. Consensus was to publish awardees' names in *The Good Stuff*.

Distance Library Programs: Drayson reported that Fargo Public Library is serving as the host site for Emporia State University's School of Library and Information Management Distance Education Program. Things are working well and 18 students are currently enrolled. The group is thinking of starting an

ALA student chapter. Drayson also had dinner with Dr. Philip Turner of the University of North Texas School of Library and Information Sciences. Dr. Turner recently gave presentations in Bismarck and Fargo on UNT's distance programs. If we raise money for scholarships, UNT will provide a match of up to \$3000. Board members are asked to think about this and be prepared to discuss it at the June meeting. Kuno, a graduate of UNT's distance education program, spoke in support of the program and also in support of Herman Totten, a UNT faculty member who is running for ALA President. Drayson encouraged NDLA to be supportive of the distance education library programs. Ott noted that the Library Coordinating Council also has scholarship funds available.

Virtual Reference Desk: Ott suggested that NDLA consider sponsoring an "Ask Me" virtual reference desk at the next legislative session. It would be a unique project and would give NDLA and libraries high visibility. No action was taken.

Conference Auction: Anderson announced that Dean Moos of North Star Auction & Appraisal in Mandan will serve as the conference auctioneer at no charge. This year's auction will include both silent and live components.

June Meeting: The June meeting will be held in Bismarck on Monday, June 2, 2003 at the conference hotel, The Radisson (6th & Broadway), at 9:30a.m. CST. Pupino reminded the Board that reports are not needed for this meeting. The alternate meeting date will be Friday, June 6. Meeting adjourned at 3:20.

Respectfully submitted,
Marlene Anderson, Secretary

Minutes of Electronic (e-mail)
Discussion/Action NDLA Executive Board
December 10, 2002 - March 13, 2003

Corps of Discovery II: On December 19, 2002, President Kaaren Pupino posted a message stating that she signed a memorandum of understanding between multi-state library associations and the National Park Service. Library associations from Washington D.C., Virginia, West Virginia, Maryland, Pennsylvania, Ohio, Kentucky, Indiana, Illinois, Missouri, Iowa, Kansas, Nebraska, North Dakota, South Dakota, Montana, Idaho, and Oregon were asked to participate in the project "to create an alliance for the purpose and implementation of the CORPS OF DISCOVERY II Project for the National Lewis and Clark Bicentennial commemoration." Pupino stated that she felt strongly that this is something our Association can do to promote libraries and also to promote our state. As part of the project, each state was asked to

designate one person to act as liaison for communication between the Trail States Library Associations and the National Park Service representatives. Pupino indicated that Melody Kuehn was willing to serve in this capacity and asked for a motion from the Board. Konnie Wightman, School Library and Youth Services Section Chair, moved to designate Kuehn as NDLA's liaison for the Corps of Discovery II Project. Stella Cone, Government Documents Roundtable Chair, seconded. Motion carried.

Post-It Style Note Pads: At its December 9, 2002 meeting, the Board discussed the possibility of having our name and/or a message (e.g., conference theme) printed on post-it style note pads to give to members of the 2003 legislature and to include in our 2003 conference packets. Marlene Anderson, Secretary, volunteered to get price quotes. On January 6, 2003, Anderson made a motion to spend up to \$500 on post-it style note pads to distribute to members of the 2003 North Dakota Legislature and to include in 2003 NDLA Conference packets. Pamela Drayson, President-elect, seconded. In subsequent discussion, Michael Safratowich, Treasurer, agreed that the note pads are a good idea, but cautioned Board members to keep budget categories in mind when authorizing expenses. Motion carried.

On January 21, 2003, Anderson reported that Flash Printing of Bismarck delivered the note pads and that Marilyn Johnson, Nominations and Elections Committee Co-Chair, would distribute them to legislators. For 480 4 x 3 post-it notes (pads of 50 sheets), the total cost was \$431.26, which included \$11.85 for shipping & handling and \$24.41 for tax. The centered line at the top says "North Dakota Library Association" and the centered line at the bottom says "Successful Libraries, Successful Communities," which is the conference theme. The note pads are on white paper stock with blue reflex ink.

Treasurer's Report: Treasurer Michael Safratowich posted the December 31, 2002 (end of 4th quarter) Treasurer's report on January 8, 2003. Safratowich moved that the report be approved by the Board. Cone seconded. Motion carried.

Booth: On January 22, 2003, Marilyn Johnson, Nominations and Elections Committee Co-Chair, moved that NDLA sponsor an exhibit in the Great Hall of the Capitol on February 28, 2003. Phyllis Bratton, ALA Councilor, seconded. Discussion followed, including concerns about whether there would be enough time to organize a good booth presentation and whether there would be enough volunteers to staff the booth throughout the day. Motion carried. Cathy Langemo, Executive Secretary, was asked to make arrangements and set up a schedule of volunteers.

Policies Handbooks: On February 14, 2003, Liz Mason, Chair of the Constitution, Bylaws, and Policies Committee (CBPC) posted a message stating that all policies handbooks have been updated and placed on the web at <http://ndsl.lib.state.nd.us/ndla/policydoc.htm>. Each of the handbooks has a revised "Reimbursement" section. Mason asked Board members to update their Board manuals by printing out the handbooks.

Guidelines for Conducting Business on NDLA-EXEC Listserv: On February 28, 2003, Liz Mason, CBPC Chair, posted a draft of guidelines for conducting business on the NDLA-EXEC listserv. The CBPC had been charged with the task of preparing guidelines. Board members were asked to review the guidelines and be prepared to take action at the March Board meeting.

Legislative Updates: President Pupino sent several messages to the Board and the entire NDLA membership between December 2002 and March 2003 to alert members about a variety of legislative matters, including proposed legislation, hearings, and her testimony.

Board Meeting Re-scheduled: On March 6, 2003, President Pupino announced that the Board meeting would be held on the alternate date, Friday, March 14, instead of Friday, March 7 due to predictions of poor weather.

Respectfully submitted,
Marlene Anderson, Secretary

Written Report Summaries

March 14, 2003

Executive Board Meeting

Summarized by Marlene Anderson, Secretary

Editor's note: Copies of the full reports are available from the Secretary upon request. Some Board members did not prepare written reports.

President: Kaaren Pupino

I attended Library Coordinating Council meetings in January and February and also provided oral and written testimony to Senate and House committees. I sent numerous e-mail messages to the membership to inform them of legislative action and ask for their support. I worked with Treasurer Mike Safratowich on tax forms for Tri-Conference speakers and also met with the Finance Committee regarding the MPLA Leadership Institute. I wrote to Dr. Sean Snaith about the Board's decision regarding funding for the Statistical Abstract of North Dakota project, signed a memorandum of understanding with the National Park Service and Trail States Library Associations, appointed Melody

Kuehn as state coordinator of the Corps of Discovery II project, and wrote a letter of thanks and appreciation to First Lady Laura Bush for her concern and support for libraries. ALA organized a campaign to solicit thank you letters from all 50 state library associations. Once the 2003 legislative session is over, I plan to work with Karen Chobot on creating a task force for pay equity.

President-Elect: Pamela Drayson

Conference preparations are underway and a second planning committee meeting will be scheduled. One concern is that the hotel does not have high-speed internet access, only dial-up. Sally Reed and Norma Malcom are confirmed presenters. The exhibits will be open Thursday and Friday, Sept. 25 and 26. Attendees will have free parking in the hotel's parking garage.

Past President: La Dean Moen

Librarian of the Year and Major Benefactor Award Committees are in place and requests for nominations have been placed in *The Good Stuff* and *The Flickertale*. Letters to potential exhibitors have been prepared and policies handbook changes submitted to the Constitution, Bylaws, and Policies Committee (CBPC) for review. I testified before Senate and House Appropriate Committees, participated in Finance Committee conference calls, and conferred with Pupino and Drayson on the 2003 Conference.

ALA Councilor: Phyllis Bratton

I attended the ALA Midwinter meeting in Philadelphia in January. The bylaws and financial plan of the ALA Allied Professional Association were approved. I attended a meeting of the Task Force on Rural School, Tribal and Public Libraries. I am not an official member, but have been designated a resource person for the school group subcommittee. The Council passed a resolution on the USA Patriot Act, which state chapters have been asked to endorse. Council wrestled with whether or not to pass a resolution condemning a war with Iraq. The resolution was defeated, in large part because many councilors feel that ALA does not need to have a foreign policy. There is a wide range of opinion on what constitutes a library issue. Council accepted protocols for the participation of virtual committee members in the work of ALA.

MPLA Representative: Jeanne Narum

MPLA President Jean Hatfield's goals are: to expand continuing education opportunities for MPLA, increase membership and awareness of MPLA in the region, and

establish a scholarship fund. The *MPLA Newsletter* is live on the website: www.usd.edu/mpla Marilyn Hinshaw prepared a report on the MPLA Leadership Institute at Ghost Ranch, New Mexico. Fees for the 2003 Institute will be increased because an additional night is being added to the schedule.

**Academic & Special Libraries Section:
Darryl Podoll, Chair**

No written report submitted.

**Government Documents Roundtable:
Stella Cone, Chair**

The State Library has purchased a server and is now collecting electronic state documents.

**Health Science Information Section:
Eileen Chamberlain, Chair**

Candidates for 2003-2004 are in place. The Section's spring meeting will be held in Fargo on April 11. Kara Thompson, Communications and Outreach Coordinator from the National Network of Libraries of Medicine, Greater Midwest Region Office in Chicago, will be a special guest. The group will view "Reference Services: Virtual, Digital, and In Library: a New Model for Effective Delivery," a teleconference from the College of DuPage. North Dakota will be the site of the 2005 Midwest Chapter meeting of the Medical Library Association. HSIS will host the conference in Fargo, Sept. 17-20, 2005, at the Holiday Inn. Mary Markland will serve as local program chair.

New Members Roundtable: Kristen Borysewicz, Chair

The NMRT Executive Board manual has been updated and a subcommittee has been appointed to work on the policies handbook and to review the bylaws. Candidates for 2003-2004 have been found, although special approval is needed from the Board for Secretary candidate, Lori West. Though new to NDLA, she has been in the state longer than five years. I investigated the history of the Grassroots Grant in order to write a promotional piece for *The Good Stuff*. I discovered that the grant has not been awarded by NMRT for several years so I formed a subcommittee to determine if the award should be reinstated.

Public Library Section: Agnes Jensen, Chair

Monitoring legislative activities, contacting legislators, and providing testimony has been a priority for the Section in recent weeks. Candidates for 2003-2004 are in place.

School Library and Youth Services Section (SLAYS): Konnie Wightman, Chair

An article on the School Administrator of the Year Award was prepared for the March issue of *The Good Stuff*. Candidates for officer positions are in place. SLAYS and Library Media Association members will attend a workshop on the Big6 Problem Solving Process in Bismarck in May. The process was adopted into the ND Library Technology Standards, which are being introduced in schools around the state.

Technical Services Roundtable: Phyllis Kuno, Chair

Several programming ideas for the 2003 Conference have been discussed, including: disaster preparation and recovery, cataloging electronic resources, cooperative cataloging, technical services cooperation, updates on cataloging rule changes, searching hints, practical processing tips, and recognizing rare items and determining their value. Roundtable members are encouraged to send other ideas to the Chair. A TECHSERT list is in the works.

Constitution, Bylaws and Policies Committee: Liz Mason, Chair

The Committee reviewed proposed changes to the Past President and Finance Committee Policies Handbooks and prepared guidelines for conducting Association business electronically.

Finance Committee: Bonnie Krenz, Chair

Reviewed the policies handbook and forwarded suggested changes to CBPC for review. Learned that Form 1099 Misc must be issued to anyone to whom NDLA pays an honorarium of more than \$600 that does not include expenses. A request to submit a purchase order for a paid ad in *The Good Stuff* led to a need to develop procedures for handling purchase orders. Held conference call and in-person meetings to discuss continued funding of the MPLA Leadership Institute and prepared recommendations for the Board. Treasurer sent 2002 final reports to committee members to aid them in conducting an internal audit. Treasurer researched the need for an external audit and learned we are not awarded the amount of funding needed to meet the federal threshold requiring an OMB A-133 compliance audit. The Board can choose when and how often to conduct such audits. Finance Committee prepared a recommendation for the Board.

Intellectual Freedom Committee: Suzanne Morrison, Chair

No written report submitted.

Nominations and Elections Committee: Marilyn Johnson and Leeila Bina, Co-Chairs

Committee members Leeila Bina, Marilyn Johnson, and Cheryl Bailey began the process of finding candidates in January. The slate has been filled and the Committee has submitted the names for Board approval. The timetable for gathering biographical information and photos from candidates, mailing ballots, verifying the election results, and notifying candidates is in place.

Professional Development Committee: Jeanne Narum, Chair

2002 grant recipients have completed the grant requirements and been issued their checks. Application forms have been sent to interested persons. One Canoe Kudos pin has been awarded since the December Board meeting. Discussion of the M. Vivian Hubbard Memorial Grant has been requested.

The Good Stuff Editorial Committee: Marlene Anderson, Chair

The University of North Texas School of Library & Information Science took out a full-page ad in the March issue. Extra copies of back issues of *The Good Stuff* were distributed at the NDLA booth at the Great Hall on February 28.

Executive Secretary: Cathy Langemo

Responded to inquiries from potential exhibitors and began work on 2003 exhibits; coordinated NDLA booth at Great Hall; copy/edited membership brochure for Kathy Thomas, Membership Chair; prepared press release on 2002-2003 Board; prepared draft of Executive Secretary Policies Handbook; prepared expense reimbursement and vendor payment reports; checked NDLA mailbox; and made arrangements for March Board meeting.

State Librarian: Doris Ott

The State Library budget, state aid to public libraries, monies for Gale Group and ProQuest online resources, and legislative activities have been a priority for the past several months. The Coordinating Council has been working on updating Library Vision 2004 to Library Vision 2010. The State Library Long Range Plan is being updated and staff are preparing for the National Library Service Western Conference in Bismarck in May. The Documents Dept. is now running Teleport Pro software to retrieve electronic state documents from state agency websites. A Gates Staying Connected grant has been prepared. Stella Cone is working with public libraries that receive e-rate to get technology plans and Internet safety policies written. The State Library is planning an open house on June 11. The State Library has arranged for the First Lady of North Dakota to record public service announcements promoting libraries.

Treasurer's Report

As of March 31, 2003 (end of first quarter)

By Michael Safratowich, NDLA Treasurer

Editor's note: Approved by electronic vote of the Executive Board on April 15, 2003

	Beg. Balance	Income	Expense	End. Balance
CHECK BOOK 1/1/2002	\$2,616.24			
Pass-Through Funds				
Humanities Grant 2001-2002	0.00	6,250.00	2,121.90	4,128.10
Book Sales	2,601.91	1,417.65		4,019.56
Pass-Through Funds Subtotal	\$2,601.91	\$7,667.65	\$2,121.90	\$8,147.66
NDLA Funds	\$14.33			
Tri-Conference 2002 <i>(expected amount not yet received)</i>				
Annual Conference 2003				
Dues 2003		7,602.00	35.00	
Professional Dev / Canoe Kudos		10.00		
Investment Account Transfers		3,500.00		
Other income/expense		100.31	8,907.42	
NDLA Funds Subtotal		\$11,212.31	\$8,942.42	\$2,284.22
Check Book Balance 3/31/03				\$10,431.88

INVESTMENT ACCOUNTS	Beg. Balance	Income	Withdrawal	End. Balance
NDLA CD	\$10,000.00			\$10,000.00
NDLA CD Ready Cash	1,723.43			
Interest		228.82		
			1,000.00	\$952.25
NDLA Money Market	\$14,946.51			
Interest		24.13		
			1,050.00	\$13,920.64
Rudser CD	\$10,000.00			\$10,000.00
Rudser Money Market Ready Cash	\$4,702.61			
Interest		234.14		
Deposits		70.00		
			1,500.00	\$3,506.75
Hubbard Money Market	\$1,594.99			
Interest		2.76		
Deposits		130.00		
			50.00	\$1,677.75
TOTAL investment accounts	\$42,967.54			\$40,057.39
TOTAL EQUITY 3/31/03				\$50,489.27

North Dakota Library Association Membership Application

for the Year Ending December 31, 2003

Name _____
Institution _____
Position _____
Address _____
City _____ State _____ Zip _____
Telephone (Work) _____ (Home) _____
FAX _____ E-mail _____

Membership entitles you to join as many Sections and Roundtables as you wish! **Check ALL that apply**
(\$35 individual membership entitles you to vote in the sections and roundtables you indicate below):

- Academic and Special Libraries
- Government Documents
- Health Science Information
- New Members
- Public Library
- Technical Services
- School Library & Youth Services

Membership fees (includes subscription to NDLA's magazine *The Good Stuff*):

Individual Membership \$35
Trustee Membership \$20
Associate Membership \$20 (Non-voting membership category)
Associate Membership is available only to persons not employed in any North Dakota
Library. Includes students, friends, exhibitors/vendors.
Institutional Membership \$_____ (please calculate using formula below)

\$35 for the first \$5000 of operating budget or portion thereof,
AND \$1 per \$1000 of budget thereafter, to a maximum of \$200

My calculation for membership dues = \$_____

I would like to make a donation to the Ron Rudser Continuing Education Memorial Scholarship Fund in the amount
of: \$_____ A receipt will be mailed to you indicating the amount of any donations. Thank You!

I would like to make a donation to the M. V. Hubbard Bookmobile Fund in the amount of: \$_____ A receipt will
be mailed to you indicating the amount of any donations. Thank You!

Enclosed is my check (include both membership fees and/or donations) for: \$_____

Make check payable to NORTH DAKOTA LIBRARY ASSOCIATION.
Send check and this signed application to:

NDLA Membership Committee
Attn. Kathy Thomas
NDSU, PO Box 5599
Fargo, ND 58105-5599

RENEW or JOIN as early as
possible so you are included in the
NDLA MEMBERSHIP DIRECTORY

A membership card will be
mailed to you shortly!

2002-2003 North Dakota Library Association Executive Board

All phone numbers are Area Code 701

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New Members Roundtable

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Appointment Pending

Nominations and Elections Committee

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Public Relations Committee

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