



**NDLA Executive Board Meeting Minutes**  
**Monday, November 7, 2022**  
**Zoom meeting**

**NDLA Board Members:**

Kerriane Boetcher, President  
Tammy Kruger, President-Elect  
Will Martin, Past-President  
Tonya Palmer, Secretary  
Aaron Stefanich, Treasurer  
Randi Monley, MPLA Representative

Mary Soucie, State Librarian  
Virginia Bjorness, Bylaws and Policies Committee, Co-Chair  
Kristen Borysewicz, Bylaws and Policies Committee, Co-Chair  
Liz Mason, Membership Committee Chair

**Also Present:**

Josh Pikka, Web Editor  
Amanda Walch, New Members Committee Chair  
Tressa Graves, Legislative Committee Chair  
Zeineb Yousif, Equity, Diversity & Inclusion Committee Chair  
Kimberly Mosley, School Library & Youth Services Section Chair-Elect  
Tina Stockdill, Academic & Special Libraries Section Chair-Elect  
Traci Lund

**Absent:**

Sara Westall, ALA Councilor  
James Murphy, Academic & Special Libraries Section Chair/Finance Committee Chair  
Devon Olson, Health Science Info Section Chair  
Morgan Keyser, Public Library Section Chair  
Jennifer Hess, School Library & Youth Services Section Chair

Kerriane Boetcher called the meeting to order at 1:05pm

Minutes of the previous meeting have not been sent out to the board and have not been approved – approval has been moved to the next meeting.

The Treasurer's report was given by Aaron Stefanich. The budget is in the black for 2022. Will Martin questioned if NDLA should move money out of CDs due to low interest rates.

**Old Business:**

Conference Resolution follow-up – Kerriane Boetcher will send out the resolutions next week.

**Bylaw changes:**

Discussion of impact of changing election terms from conference-to-conference to annually January – December. Mary Soucie suggested eliminating the year-long section and roundtable chair-elect positions. Will Martin proposed the chair-elect positions could last from the time they are elected until their term starts in January. General consensus is that the chair-elect position causes confusion. Randi Monley moved to eliminate the section and roundtable chair-elect positions, Will Martin seconded. Discussion of how to implement the change. Virginia Bjorness suggested that elections for section chairs would not take place next year (as the current chair-elects would all become chairs next year); elections would resume for section/roundtable chairs the following year. Motion passed. Kerriane Boetcher, Tonya Palmer, Randi Monley, Tammy Kruger, Aaron Stefanich, Will Martin yes, none opposed or abstaining.

Mary Soucie questioned the inconsistent set-up of the sections. Virginia Bjorness and Kristen Borysewicz said that the Bylaws and Policies Committee has worked on streamlining many inconsistencies and still has more to work on in the coming year.

**New Business:**

United Against Book Bans – respond by Wednesday, November 9 to Sara Westall's email requesting feedback. Randi Monley motioned to partner with United Against Book Bans, seconded by Aaron Stefanich. Motion passed. Randi Monley, Will Martin, Kerriane Boetcher, Tonya Palmer, Tammy Kruger, Aaron Stefanich yes, none opposed or abstaining.

2023 Operating Budget – James Murphy will be sending out the budget requests email within the next week or two. The budget must be approved at the December meeting. Will Martin asked if conference budget requests are handled differently – they are, per Aaron Stefanich.

Onboarding of New Members and Policy Manual Review – Virginia Bjorness showed the board where to find NDLA information for new members on the website. New members – please read the policies and bylaws pertaining to your position and reach out to Virginia or Kristen with changes or questions.

2025 Tri-Conference – Nov. 15 is the due date for the deposit on the Alerus Center – let Kerriane know if anyone would like to look at the Alerus agreement, MPLA and SDLA are reviewing it now.

Aaron Stefanich asked about the 2024 hotels for the conference in Bismarck. Mary Soucie proposed a conference planner committee. Mary currently has documentation compiled by Traci Lund. Mary Soucie and Aaron Stefanich will serve on this committee, Kerriane will put out a call for more members.

NDLA mailing address for checks – The official mailing address is the ND State Library – membership checks have typically gone to the membership chair, which has changed constantly. Checks have been

sent to several different members of the board, there is confusion regarding who should receive checks for NDLA. Aaron does not have a specific recommendation – it isn't ideal to send money to a specific person in an elected position, since that changes regularly. Mary Soucie suggested all checks could be sent to the State Library and forwarded to the correct person. Discussion of feasibility of a PO Box. Motion from Randi Monley to send checks to NDSL, seconded by Will Martin. Discussion if a motion is needed – Kristen Borysewicz said yes, since a previous executive board vote had designated the State Library as the official NDLA address, but this motion applies specifically to the checks. Motion passed. Randi Monley, Aaron Stefanich, Kerrienne Boetcher, Tonya Palmer, Tammy Kruger, Will Martin yes, none opposed or abstaining.

January 2023 meeting date – The first Monday of the month is the observed New Year Holiday. Meeting will be moved to the second Monday, January 9, 2023.

Adjourned at 2pm

Respectfully submitted,  
Tonya Palmer  
Secretary