



North Dakota Library Association
Established 1926

Executive Board Meeting Minutes

06/06/22

Zoom

President Will Martin called the meeting to order at 1:05 p.m.

Present: NDLA Board Members

Will Martin, President

Kerrienne Boetcher, President-Elect

Rita Ennen, Past-President

Aaron Stefanich, Treasurer

Randi Monley, MPLA Representative

Brittany Fischer, Academic and Special Libraries Section Chair

Erika Johnson, Health Science Information Section Chair

Shari Mosser, School Library and Youth Services Section Chair

BreAnne Meier, Nominations, Voting, and Elections Committee Chair

Kristen Borysewicz, Bylaws and Policies Committee Co-Chair

Virginia Bjorness, Bylaws and Policies Committee Co-Chair

James Murphy, Finance Committee Chair

Mary Soucie, State Librarian

Absent: NDLA Board Members

Andrea Placher, Public Library Section Chair

Nicole Eckroth, Membership Committee Chair

Sara Westall, ALA Councilor

Trevor Martinson, Archivist

Also Present:

Josh Pikka

Karlene Clark

Shannon Yarbrough

Traci Lund

Emily Wros

Mary volunteered to take the minutes. She is not acting secretary and is a non-voting member of the Board.

President-elect: Mary asked the Board members if they were okay with an NDSL staff member being candidate for President-elect due to the number of NDSL staff that are on the board. The board did not have any concerns since only one NDSL staff member is currently a voting member.

Conference: Rita presented an updated budget with updated vendor prices. Aaron recommended taking out discounts for having two booths since booth prices are lower this year. Meal costs have not been finalized; breakfast will not be provided since the hotel includes breakfast. HB sound and light should be removed from the budget. We need to determine if there's a charge for electrical in a booth. Expenses estimate is at the higher end; there are some additional modifications to the expense side. We will not offer the virtual option for key notes. Aaron moved to approve budget as amended. Keri seconded.

Budget changes in the amended budget are:

- Remove virtual from the income side
- Remove electrical costs
- No breakfast
- No discount for two booths
- Remove HB Sound and Light
- Motion carried with unanimous vote.

Paul Amberg from Dickinson Area Public Library has volunteered to handle registration for this year's conference.

Rita stated that she realizes she is playing with an old playbook to plan conference. She has a draft of a previous conference planning manual which can be a starting place for a new manual. Randi commented that she thought Traci created something last year.

Conference Planner: Randi met Malinda Goodman from Full Tilt Tip Marketing at an event in Minot; Malinda is a conference planner and social media manager. She offers similar services to Amigos, who we used previously. Aaron will provide Will with financials from past conferences and so Will can follow up with her. He will request a presentation at a future board meeting or at a minimum, a written proposal.

Mary will reach out to Nicole to setup a conversation with Will regarding future of membership.

The next meeting will be held on July 11th instead of July 4th.

Meeting adjourned 1:50 p.m.