

NDLA MEMBER INFORMATION

Fall 2023

Welcome to the North Dakota Library Association!

Founded in 1906, NDLA's purpose is to exercise professional leadership and to promote library services and librarianship. Any person or organization interested in supporting the purpose of the Association may become a member. Our membership is diverse and includes librarians, library employees, trustees, and friends affiliated with all types and sizes of libraries.

Where people are few and distances are great, every person and every library is a valuable resource. We're confident you'll find that membership in NDLA is rewarding, fun, and a great way to get to know people from libraries across North Dakota.

We hope this information is helpful to you. If you have any questions, comments, or suggestions, please don't hesitate to reach out to the Membership Committee or any member of the Executive Board.



NDLA EXECUTIVE BOARD

***For a list of current Board members, see:
<https://ndla.info/Executive-Board>***

The executive board is comprised of the NDLA officers (President, Past-President, President-Elect, Treasurer, and Secretary); section and committee chairs; and the state librarian. Committee chairs and the state librarian are non-voting members. It transacts NDLA business; speaks for the NDLA membership on national, state, and local library issues; and sets goals and long-range plans for NDLA.

The board meets virtually once a month, and all Association members are welcome to attend.

The **president** directs the business of the Association; presides at executive board meetings and annual conference general sessions; acts as the official voice of the NDLA membership on national, state and local library issues; handles official correspondence; appoints committee chairs; and is a member of the North Dakota Library Coordinating Council.

The **past-president** coordinates the Conference Committee and planning for the annual conference.

The **president-elect** assumes the duties of the president in that officer's absence and is involved in annual conference planning (the Exhibit Hall and the Librarian of the Year and Major Benefactor awards). The president-elect moves into the position of president at the close of the general session of the annual conference.

The **secretary** prepares minutes of the meetings of the executive board and the general sessions held at the annual conference, and coordinates submission of resolutions brought forward at the conference.

The **treasurer** maintains the NDLA's financial records, banking and investment accounts, pays Association debts, and prepares financial reports.

The **State Librarian** is an ex-officio (non-voting) member and reports to the executive board on statewide and national library developments and issues.

SECTIONS & COMMITTEES

Opportunities to get involved

Four NDLA sections represent members interested in the same type of library; committees represent members interested in a specific library activity. Your membership entitles you to belong to as many as you wish. Section chairs are elected by the members of the section; committee chairs are appointed by the president. Some sections also elect a secretary. Consider running for a section or committee chair or secretary position – it's a good way to become involved in NDLA!

The **four sections** are:

- Academic and Special Libraries
- Health Science and Information
- Public Library
- School Library and Youth Services

Committees are:

- Bylaws & Policies
- Conference Planning
- Equity, Diversity & Inclusion
- Finance
- Good Stuff Editorial
- Intellectual Freedom
- Legislative
- LGBTQ2S+
- Membership
- Nominations, Elections & Voting
- Professional Development
- Technical Services/Government Documents
- Web Editors

ONLINE DISCUSSION GROUPS

Share news and ideas with other NDLA members

NDLA's discussion lists are intended to facilitate communication among members about Association business and library issues. Members are added to the All Members list upon joining NDLA. You must be a member of a list to post messages, and any member may post messages. Instructions on how to subscribe to a list, as well as guidelines for use, are available at <https://ndla.info/List-Servs>.

Listservs are maintained for the full association, for each of the four sections, and for the Executive Board:

- NDLA@listserv.nodak.edu - all NDLA members
- NDLA-ASL@listserv.nodak.edu - Academic and Special Libraries Section
- NDLA-HSIS@listserv.nodak.edu - Health Science Information Section
- NDLA-PLS@listserv.nodak.edu - Public Library Section
- NDLA-SLAYS@listserv.nodak.edu - School Library & Youth Services Section
- NDLA-EXEC@listserv.nodak.edu - Executive Board members (although any NDLA member can request to be added to this list as read-only)

PROFESSIONAL DEVELOPMENT GRANTS

Funding opportunities for NDLA members

NDLA believes that furthering an individual's skills is beneficial to the North Dakota Library community. An application form and requirements for each of the following grants are available on the web site. NDLA sets aside general fund dollars for and gratefully accepts donations to the professional development grant fund.

Grant options are:

- The **NDLA Professional Development Grant** may be used for college or university classroom work, independent study, workshops, conferences, or participation in any activity that will benefit libraries in North Dakota.
- The **Ron Rudser Memorial Continuing Education Grant** may be used for credit courses, workshops, seminars, or pre-conference programs that enhance the education of a practicing librarian in any type of library. Regular conference programs or conventions do not qualify.
- The **Mike Jaugstetter Leadership Memorial Grant** may be used for library leadership institutes or programs.
- The **M. Vivian Hubbard Memorial Bookmobile Grant** may be used for education, workshops, conferences, or participation in any other activity that will further the work of the bookmobile, including the purchase of books or other materials.

- **Grassroots Grant Awards** for annual conference attendance will be given to librarians or library students with less than 6 years of experience who are attending an NDLA conference for the first or second time.

You can access more information about these grants at:

- <https://ndla.info/grants-professionalism>
- <https://ndla.info/NMC-Grassroots-Grant/>

ANNUAL CONFERENCE

Network and learn with other NDLA members

We hope you'll participate in the annual conference (typically early October). The conference is a great way to meet people from other North Dakota libraries, to learn something new, to participate in your Association, and to have some fun. The conference location moves each year around the state. Every several years, a tri-conference is held jointly with the South Dakota and Mountain Plains Library Associations.

Prior to the conference

- The preliminary conference schedule and information on registration and lodging are published in the August issue of *The Good Stuff*, and also are available on the NDLA website. Check the web site regularly for updates.
- A discount is offered for "early-bird" registration. It's highly recommend that you register for the conference in advance.

When you arrive at the conference

- Stop at the conference registration table.
 - Pick up your name badge, receipt, and conference schedule, as well as maps and local information.
 - There is also an online schedule available if you'd prefer to go paperless. This will be noted on the conference website.
 - If you have any questions or concerns, ADA or EDI matters to address during the conference, stop back at the registration table – the staff will be happy to assist you.
- If you haven't already, go through the conference schedule, and highlight programs you'd like to attend.
 - Plan to attend the section and committee business meetings of which you're a member or in which you're interested.
- Attend the annual membership meeting at lunch on the Friday of the conference. Individual, student, and trustee members of NDLA are entitled to vote on any motions or resolutions of concern to the Association.

Meals and social events

- Opening-night dine-arounds and social time are usually held Wednesday evening, sometimes at a location away from the conference, such as a museum or library. Look for sign-ups and more information at the registration table and in the conference schedule.

- The awards banquet is held Thursday evening and is included in the full-conference registration fee. The banquet is followed by an auction of donated items, with proceeds usually going to NDLA's professional development grant fund. Be sure to sign up for a bidding number and join the fun.

Exhibits area

Companies that sell products of interest to librarians will have booths in the exhibits area. Time is set aside in the conference schedule to visit the vendors. They often have give-away items such as posters, pens, bags, or catalogs. Bring along a supply of business cards in case you wish to request additional information – and there often are door prizes to sign up for.

After the conference

- Be sure to fill out the conference evaluation form – your comments will be helpful for planning the next conference.
- Consider volunteering to give a presentation or take part in a panel discussion at a future conference, or volunteer for an elected or appointed position on the executive board. It's an excellent way to become an involved NDLA member.

SUMMARY

NDLA

- provides leadership for statewide planning;
- promotes resource-sharing efforts;
- provides continuing education opportunities and development grants for coursework, institutes, and workshops;
- coordinates intellectual freedom support;
- keeps members informed through its web site, discussion lists, and online quarterly newsletter *The Good Stuff*;
- represents North Dakota libraries on the Mountain Plains Library Association board and at the American Library Association;
- coordinates unified legislative efforts;
- provides opportunities to establish contacts with other librarians;
- affords opportunities for members to contribute to their profession;
- recognizes outstanding contributions to local and state library services; and
- provides forums for interaction among library community members and national leaders.

Members

- receive reduced registration rates at the annual conference;
- are listed in and can access the online membership directory;
- have Association voting rights (if an individual membership);
- may belong to sections and committees of their choice; and
- may participate in online discussion lists.