

NDLA Financial Reports

June 2018

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North Dakota Library Association

BUDGET VS. ACTUALS: NDLA OPERATING BUDGET - FY18 - FY18 P&L

January - December 2018

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Income				
Auction Income		2,500.00	2,500.00	100.00 %
Cookbook Income		150.00	150.00	100.00 %
Dues	5,770.00	13,000.00	7,230.00	55.62 %
Total Income	\$5,770.00	\$15,650.00	\$9,880.00	63.13 %
GROSS PROFIT	\$5,770.00	\$15,650.00	\$9,880.00	63.13 %
Expenses				
ALA Councilor	1,181.60	2,500.00	1,318.40	52.74 %
Cookbook Expense	9.72	250.00	240.28	96.11 %
Executive Board	2,491.98	2,700.00	208.02	7.70 %
Good Stuff		300.00	300.00	100.00 %
Legislative Committee		175.00	175.00	100.00 %
Consulting Services		1,875.00	1,875.00	100.00 %
Total Legislative Committee		2,050.00	2,050.00	100.00 %
Memberships	571.00	525.00	-46.00	-8.76 %
MPLA Representative		1,430.00	1,430.00	100.00 %
New Members RT				
NMRT Grass Roots Grant		320.00	320.00	100.00 %
Total New Members RT		320.00	320.00	100.00 %
PayPal Fees	108.77	200.00	91.23	45.62 %
President-Elect ALA Attendance		2,500.00	2,500.00	100.00 %
Professional Development	1,074.90	6,000.00	4,925.10	82.09 %
Web Site	1,100.00	1,100.00	0.00	0.00 %
Total Expenses	\$6,537.97	\$19,875.00	\$13,337.03	67.10 %
NET OPERATING INCOME	\$ -767.97	\$ -4,225.00	\$ -3,457.03	81.82 %
Other Income				
Book Sales Income	3.00	150.00	147.00	98.00 %
Donations - Professional Dev	117.71	300.00	182.29	60.76 %
Interest - NDLA Bank MM RC	0.73	1.00	0.27	27.00 %
Interest - NDLA CD		165.00	165.00	100.00 %
Interest - Prof Dev Bank MM RC	0.51	0.50	-0.01	-2.00 %
Interest - Prof Dev CD		165.00	165.00	100.00 %
Total Other Income	\$121.95	\$781.50	\$659.55	84.40 %
NET OTHER INCOME	\$121.95	\$781.50	\$659.55	84.40 %
NET INCOME	\$ -646.02	\$ -3,443.50	\$ -2,797.48	81.24 %

North Dakota Library Association

BALANCE SHEET

As of June 30, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
NDLA Bank MM RC	15,322.26
NDLA Checking	24,625.48
Professional Dev Bank MM RC	9,656.08
Total Bank Accounts	\$49,603.82
Other Current Assets	
NDLA CD	15,000.00
Professional Development CD	17,000.00
Total Other Current Assets	\$32,000.00
Total Current Assets	\$81,603.82
TOTAL ASSETS	\$81,603.82
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	49,002.54
Retained Earnings	30,226.22
Net Income	2,375.06
Total Equity	\$81,603.82
TOTAL LIABILITIES AND EQUITY	\$81,603.82

North Dakota Library Association

PROFIT AND LOSS DETAIL

January - June, 2018

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Income								
Annual Conference Income 2018								
05/07/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	320.00	320.00
05/07/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	700.00	1,020.00
05/07/2018	Deposit			ACI:Sale of items:Extra Banquet Tickets	Banquet Tickets	NDLA Checking	70.00	1,090.00
06/03/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	320.00	1,410.00
06/03/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	350.00	1,760.00
06/03/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	1,810.00
06/29/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	350.00	2,160.00
06/29/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	50.00	2,210.00
06/29/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	2,260.00
06/30/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	700.00	2,960.00
Total for Annual Conference Income 2018							\$2,960.00	
Dues								
02/02/2018	Deposit			Dues:PayPal Transaction	Dues	NDLA Checking	780.00	780.00
02/22/2018	Deposit			Dues		NDLA Checking	752.50	1,532.50
03/29/2018	Deposit			Dues	Dues	NDLA Checking	872.50	2,405.00
04/12/2018	Deposit			Dues		NDLA Checking	552.50	2,957.50
05/04/2018	Deposit			Dues	Dues	NDLA Checking	600.00	3,557.50
05/07/2018	Deposit			Dues	Dues	NDLA Checking	1,352.50	4,910.00
06/03/2018	Deposit			Dues	Dues	NDLA Checking	385.00	5,295.00
06/29/2018	Deposit			Dues	Dues	NDLA Checking	60.00	5,355.00
06/30/2018	Deposit			Dues	Dues	NDLA Checking	415.00	5,770.00
Total for Dues							\$5,770.00	
Good Stuff Ads & Subscrip								
03/06/2018	Deposit					NDLA Checking	50.00	50.00
05/07/2018	Deposit				Full page ad in The Good Stuff (June 2018)	NDLA Checking	100.00	150.00
Total for Good Stuff Ads & Subscrip							\$150.00	
Total for Income							\$8,880.00	
Expenses								
ALA Councilor								
02/26/2018	Check	5713	Laurie McHenry	Travel	ALA Midwinter 2018: Lodging 5 nights = \$392.40; Airfare RT Grand Forks/Denver = \$417.00; 4 breakfasts, 3 lunches, 2 dinners = \$124.20; Transportation Airport/Hotel = \$18	NDLA Checking	951.60	951.60
02/26/2018	Check	5713	Laurie McHenry	Registration	ALA Midwinter 2018 Registration	NDLA Checking	230.00	1,181.60
Total for ALA Councilor							\$1,181.60	
Annual Conference Expense 2018								
05/07/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	25.78	25.78
06/03/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	16.74	42.52
06/30/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	16.00	58.52
Total for Annual Conference Expense 2018							\$58.52	
Cookbook Expense								
01/04/2018	Check	5220P	North Dakota Tax Commissioner	Sales Tax Paid		NDLA Checking	9.72	9.72
Total for Cookbook Expense							\$9.72	
Executive Board								
01/03/2018	Check	5219P	US Postal Service	Postage		NDLA Checking	236.00	236.00
01/03/2018	Check	129	United Fire Group	Fees		NDLA Checking	576.00	812.00
01/08/2018	Check	5221P	Secretary of State	Fees		NDLA Checking	10.00	822.00
01/22/2018	Check		SurveyMonkey	Fees		NDLA Checking	288.00	1,110.00
01/29/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	1,160.00
01/31/2018	Check	5712	Insure Forward, Inc. - GF	insurance		NDLA Checking	925.00	2,085.00
02/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,135.00
03/06/2018	Check	131	US Post Office	Postage		NDLA Checking	7.08	2,142.08
03/07/2018	Check		Amazon	Gifts		NDLA Checking	100.00	2,242.08
03/21/2018	Check	132	Zoom	Fees		NDLA Checking	99.90	2,341.98

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
04/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,391.98
05/29/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,441.98
06/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,491.98
Total for Executive Board							\$2,491.98	
Memberships								
01/17/2018	Check	130	American Library Association	Membership Dues		NDLA Checking	150.00	150.00
01/17/2018	Check	5710	Mountain Plains Library Association	Membership Dues		NDLA Checking	100.00	250.00
01/22/2018	Check	5711	Freedom to Read Foundation	Membership Dues		NDLA Checking	100.00	350.00
06/04/2018	Check	5714	Collaborative Summer Library Program	Membership Dues		NDLA Checking	221.00	571.00
Total for Memberships							\$571.00	
PayPal Fees								
02/02/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	22.87	22.87
03/29/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	24.04	46.91
05/07/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	40.36	87.27
06/03/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	11.17	98.44
06/30/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	10.33	108.77
Total for PayPal Fees							\$108.77	
Professional Development								
06/28/2018	Check		Bismarck Public Library	Continuing Education	MPLA Leadership Institute Registration	NDLA Checking	600.00	600.00
06/28/2018	Check		Bismarck Public Library	Travel	2018 MPLA Leadership Institute, Estes Park, CO: Airfare RT Bismarck/Denver = \$398.40; Shuttle RT Denver/Estes Park, CO = \$76.50	NDLA Checking	474.90	1,074.90
Total for Professional Development							\$1,074.90	
Web Site								
04/24/2018	Check	133	Star Chapter	Fees		NDLA Checking	1,100.00	1,100.00
Total for Web Site							\$1,100.00	
Total for Expenses							\$6,596.49	
Net Ordinary Income							\$2,283.51	
Other Income/Expense								
Other Income								
Book Sales Income								
05/04/2018	Deposit			Donations	Flicker Tale Donation	NDLA Checking	3.00	3.00
Total for Book Sales Income							\$3.00	
Donations - Professional Dev								
02/12/2018	Deposit			Donations		NDLA Checking	56.82	56.82
03/29/2018	Deposit			Donations:PayPal Transaction	Professional Development Donation	NDLA Checking	2.00	58.82
05/04/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	2.00	60.82
05/18/2018	Deposit			Donations		NDLA Checking	56.89	117.71
Total for Donations - Professional Dev							\$117.71	
Interest - NDLA Bank MM RC								
01/25/2018	Deposit					NDLA Bank MM RC	0.12	0.12
02/26/2018	Deposit					NDLA Bank MM RC	0.13	0.25
03/23/2018	Deposit					NDLA Bank MM RC	0.10	0.35
04/24/2018	Deposit					NDLA Bank MM RC	0.13	0.48
05/23/2018	Deposit					NDLA Bank MM RC	0.12	0.60
06/25/2018	Deposit					NDLA Bank MM RC	0.13	0.73
Total for Interest - NDLA Bank MM RC							\$0.73	
Interest - Prof Dev Bank MM RC								
01/25/2018	Deposit					Professional Dev Bank MM RC	0.09	0.09
02/26/2018	Deposit					Professional Dev Bank MM RC	0.09	0.18
03/23/2018	Deposit					Professional Dev Bank MM RC	0.07	0.25
04/24/2018	Deposit					Professional Dev Bank MM RC	0.09	0.34
05/23/2018	Deposit					Professional Dev Bank MM RC	0.08	0.42
06/25/2018	Deposit					Professional Dev Bank MM RC	0.09	0.51
Total for Interest - Prof Dev Bank MM RC							\$0.51	
Total for Other Income							\$121.95	
Other Expense								
Book Sales Expense								
05/03/2018	Check	134	US Post Office	Postage		NDLA Checking	15.20	15.20
05/10/2018	Check	135	US Post Office	Postage		NDLA Checking	15.20	30.40
Total for Book Sales Expense							\$30.40	
Total for Other Expense							\$30.40	
Net Other Income							\$91.55	

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Net Income							\$2,375.06	