

NDLA Financial Reports

November 2018

Table of Contents

Budget vs. Actuals: NDLA Operating Budget - FY183
Balance Sheet.....4
Profit and Loss Detail5

North Dakota Library Association

BUDGET VS. ACTUALS: NDLA OPERATING BUDGET - FY18 - FY18 P&L

January - December 2018

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
Income				
Auction Income	2,677.00	2,500.00	-177.00	-7.08 %
Cookbook Income		150.00	150.00	100.00 %
Dues	10,730.00	13,000.00	2,270.00	17.46 %
Total Income	\$13,407.00	\$15,650.00	\$2,243.00	14.33 %
GROSS PROFIT	\$13,407.00	\$15,650.00	\$2,243.00	14.33 %
Expenses				
ALA Councilor	2,716.15	2,500.00	-216.15	-8.65 %
Cookbook Expense	9.72	250.00	240.28	96.11 %
Executive Board	2,791.98	2,700.00	-91.98	-3.41 %
Good Stuff		300.00	300.00	100.00 %
Legislative Committee		175.00	175.00	100.00 %
Consulting Services	1,875.00	1,875.00	0.00	0.00 %
Total Legislative Committee	1,875.00	2,050.00	175.00	8.54 %
Memberships	571.00	525.00	-46.00	-8.76 %
MPLA Representative	1,658.96	1,430.00	-228.96	-16.01 %
New Members RT				
NMRT Grass Roots Grant	160.00	320.00	160.00	50.00 %
Total New Members RT	160.00	320.00	160.00	50.00 %
PayPal Fees	222.12	200.00	-22.12	-11.06 %
President-Elect ALA Attendance	1,647.36	2,500.00	852.64	34.11 %
Professional Development	3,822.40	6,000.00	2,177.60	36.29 %
Web Site	1,100.00	1,100.00	0.00	0.00 %
Total Expenses	\$16,574.69	\$19,875.00	\$3,300.31	16.61 %
NET OPERATING INCOME	\$ -3,167.69	\$ -4,225.00	\$ -1,057.31	25.03 %
Other Income				
Book Sales Income	28.00	150.00	122.00	81.33 %
Donations - Professional Dev	323.51	300.00	-23.51	-7.84 %
Interest - NDLA Bank MM RC	1.36	1.00	-0.36	-36.00 %
Interest - NDLA CD	119.45	165.00	45.55	27.61 %
Interest - Prof Dev Bank MM RC	0.84	0.50	-0.34	-68.00 %
Interest - Prof Dev CD		165.00	165.00	100.00 %
Total Other Income	\$473.16	\$781.50	\$308.34	39.45 %
NET OTHER INCOME	\$473.16	\$781.50	\$308.34	39.45 %
NET INCOME	\$ -2,694.53	\$ -3,443.50	\$ -748.97	21.75 %

North Dakota Library Association

BALANCE SHEET

As of November 30, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
NDLA Bank MM RC	9,322.89
NDLA Checking	28,113.10
Professional Dev Bank MM RC	9,791.71
Total Bank Accounts	\$47,227.70
Other Current Assets	
NDLA CD	21,119.45
Professional Development CD	17,000.00
Total Other Current Assets	\$38,119.45
Total Current Assets	\$85,347.15
TOTAL ASSETS	\$85,347.15
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	49,002.54
Retained Earnings	30,226.22
Net Income	6,118.39
Total Equity	\$85,347.15
TOTAL LIABILITIES AND EQUITY	\$85,347.15

North Dakota Library Association

PROFIT AND LOSS DETAIL

January - November, 2018

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Income								
Annual Conference Income 2018								
05/07/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	320.00	320.00
05/07/2018	Deposit			ACI:Sale of items:Extra Banquet Tickets	Banquet Tickets	NDLA Checking	70.00	390.00
05/07/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	700.00	1,090.00
06/03/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	320.00	1,410.00
06/03/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	350.00	1,760.00
06/03/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	1,810.00
06/29/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	1,860.00
06/29/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	50.00	1,910.00
06/29/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	350.00	2,260.00
06/30/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	700.00	2,960.00
07/16/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	3,010.00
07/16/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	350.00	3,360.00
07/16/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	480.00	3,840.00
08/14/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	1,400.00	5,240.00
08/14/2018	Deposit			ACI:Exhibitors/vendors:Tables	Exhibitor	NDLA Checking	150.00	5,390.00
08/14/2018	Deposit			ACI:Sponsorships	Sponsorship	NDLA Checking	1,000.00	6,390.00
08/14/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	400.00	6,790.00
08/14/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	2,110.00	8,900.00
08/17/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	150.00	9,050.00
08/17/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	800.00	9,850.00
08/17/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	50.00	9,900.00
08/28/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference: ALA Advocacy Bootcamp	NDLA Checking	50.00	9,950.00
08/28/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference: Future Ready Libraries	NDLA Checking	150.00	10,100.00
08/28/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	3,800.00	13,900.00
08/28/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	430.00	14,330.00
08/30/2018	Deposit			ACI:Exhibitors/vendors:Direct Sales		NDLA Checking	100.00	14,430.00
08/31/2018	Deposit			ACI:Registration:Full		NDLA Checking	1,120.00	15,550.00
08/31/2018	Journal Entry	4		ACI:Registration:Full	NDLA Conference Registration for Kari Stromme	-Split-	160.00	15,710.00
09/04/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	1,820.00	17,530.00
09/04/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	650.00	18,180.00
09/04/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	50.00	18,230.00
09/04/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	150.00	18,380.00
09/04/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	350.00	18,730.00
09/05/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	18,780.00
09/05/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	80.00	18,860.00
09/05/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	480.00	19,340.00
09/14/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	2,105.00	21,445.00
09/14/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	125.00	21,570.00
09/14/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	325.00	21,895.00
09/20/2018	Deposit			ACI:Sponsorships		NDLA Checking	250.00	22,145.00
09/21/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	1,630.00	23,775.00
09/21/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	495.00	24,270.00
09/21/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	100.00	24,370.00
09/21/2018	Deposit			ACI:Sale of items:Extra Banquet Tickets	Banquet Tickets	NDLA Checking	75.00	24,445.00
09/28/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	24,495.00
09/28/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	160.00	24,655.00
09/30/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	555.00	25,210.00
09/30/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	410.00	25,620.00
09/30/2018	Deposit			ACI:Exhibitors/vendors:Tables	Exhibitor	NDLA Checking	200.00	25,820.00
09/30/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	1,050.00	26,870.00
09/30/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	65.00	26,935.00
09/30/2018	Deposit			ACI:Sponsorships	Sponsorships	NDLA Checking	450.00	27,385.00
10/09/2018	Check	5232P	Grand Forks Public Library	ACI:Registration:Pre-Conference 2		NDLA Checking	-50.00	27,335.00

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10/09/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	2,740.00	30,075.00
10/09/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	575.00	30,650.00
10/22/2018	Check	5723	Val Stadick	ACI:Sale of items:Extra Banquet Tickets		NDLA Checking	-25.00	30,625.00
11/05/2018	Deposit			ACI:Registration:Half	Half Conference refund	NDLA Checking	-95.00	30,530.00
11/05/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	1,005.00	31,535.00
11/05/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor refund	NDLA Checking	-650.00	30,885.00
11/05/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	400.00	31,285.00
11/05/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference – Future Ready Libraries	NDLA Checking	200.00	31,485.00
11/05/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference – ALA Advocacy Bootcamp	NDLA Checking	50.00	31,535.00
11/05/2018	Deposit			ACI:Sale of items:Extra Banquet Tickets	Banquet tickets	NDLA Checking	25.00	31,560.00
11/20/2018	Deposit			ACI:Registration:Full		NDLA Checking	160.00	31,720.00
Total for Annual Conference Income 2018							\$31,720.00	
Auction Income								
10/09/2018	Deposit			Donations	2018 Auction Income	NDLA Checking	1,370.00	1,370.00
11/05/2018	Deposit			Donations	2018 Auction Income	NDLA Checking	1,307.00	2,677.00
Total for Auction Income							\$2,677.00	
Dues								
02/02/2018	Deposit			Dues:PayPal Transaction	Dues	NDLA Checking	780.00	780.00
02/22/2018	Deposit			Dues		NDLA Checking	752.50	1,532.50
03/29/2018	Deposit			Dues	Dues	NDLA Checking	872.50	2,405.00
04/12/2018	Deposit			Dues		NDLA Checking	552.50	2,957.50
05/04/2018	Deposit			Dues	Dues	NDLA Checking	600.00	3,557.50
05/07/2018	Deposit			Dues	Dues	NDLA Checking	1,352.50	4,910.00
06/03/2018	Deposit			Dues	Dues	NDLA Checking	385.00	5,295.00
06/29/2018	Deposit			Dues	Dues	NDLA Checking	60.00	5,355.00
06/30/2018	Deposit			Dues	Dues	NDLA Checking	415.00	5,770.00
07/06/2018	Deposit			Dues		NDLA Checking	60.00	5,830.00
07/16/2018	Deposit			Dues	Dues	NDLA Checking	747.50	6,577.50
07/17/2018	Deposit			Dues	Dues	NDLA Checking	160.00	6,737.50
08/14/2018	Deposit			Dues	Dues	NDLA Checking	482.50	7,220.00
08/17/2018	Deposit			Dues	Dues	NDLA Checking	85.00	7,305.00
08/28/2018	Deposit			Dues	Dues	NDLA Checking	1,932.50	9,237.50
09/04/2018	Deposit			Dues	Dues	NDLA Checking	330.00	9,567.50
09/05/2018	Deposit			Dues	Dues	NDLA Checking	205.00	9,772.50
09/14/2018	Deposit			Dues	Dues	NDLA Checking	330.00	10,102.50
09/21/2018	Deposit			Dues	Dues	NDLA Checking	260.00	10,362.50
09/30/2018	Deposit			Dues	Dues	NDLA Checking	267.50	10,630.00
10/09/2018	Deposit			Dues	Dues	NDLA Checking	35.00	10,665.00
11/05/2018	Deposit			Dues	Dues	NDLA Checking	65.00	10,730.00
Total for Dues							\$10,730.00	
Good Stuff Ads & Subscrip								
03/06/2018	Deposit					NDLA Checking	50.00	50.00
05/07/2018	Deposit				Full page ad in The Good Stuff (June 2018)	NDLA Checking	100.00	150.00
Total for Good Stuff Ads & Subscrip							\$150.00	
Total for Income							\$45,277.00	
Expenses								
ALA Councilor								
02/26/2018	Check	5713	Laurie McHenry	Travel	ALA Midwinter 2018: Lodging 5 nights = \$392.40; Airfare RT Grand Forks/Denver = \$417.00; 4 breakfasts, 3 lunches, 2 dinners = \$124.20; Transportation Airport/Hotel = \$18	NDLA Checking	951.60	951.60
02/26/2018	Check	5713	Laurie McHenry	Registration	ALA Midwinter 2018 Registration	NDLA Checking	230.00	1,181.60
07/09/2018	Check	5717	Laurie McHenry	Travel	ALA Annual 2018: Lodging 5 nights = \$317.75; Airfare RT Grand Forks/New Orleans = \$709.60; Meals = \$216.20; Transportation Airport/Hotel = \$36.00	NDLA Checking	1,279.55	2,461.15
07/09/2018	Check	5717	Laurie McHenry	Registration	ALA Annual 2018 Registration	NDLA Checking	255.00	2,716.15
Total for ALA Councilor							\$2,716.15	
Annual Conference Expense 2018								
05/07/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	25.78	25.78
06/03/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	16.74	42.52
06/30/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	16.00	58.52
07/16/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	20.56	79.08
08/08/2018	Check	5719	Sched	ACE:Publicity:Conference App		NDLA Checking	250.00	329.08
08/14/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	116.42	445.50
08/28/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	106.30	551.80
08/31/2018	Check			Misc		NDLA Checking	100.00	651.80
09/04/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	70.94	722.74
09/14/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	58.61	781.35
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Librarian of the year	1 Librarian of the Year plaque	NDLA Checking	26.87	808.22

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
09/27/2018	Check	5222P	Lesley Allan	plaque ACE:Prizes:President's plaque	1 Outgoing President's Award plaque and gavel	NDLA Checking	32.99	841.21
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Benefactor of the year plaque	1 Benefactor of the Year plaque	NDLA Checking	26.86	868.07
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Friendliest booth award plaque	1 Friendliest Booth plaque	NDLA Checking	26.86	894.93
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:GODORT winner plaque	1 GODART Notable Document plaque	NDLA Checking	26.86	921.79
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Youth Excellence Program of the Year plaque	1 Youth Excellence Program of the Year plaque	NDLA Checking	26.86	948.65
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes	Labor (\$35) and Shipping (\$33.30) for plaques	NDLA Checking	68.30	1,016.95
09/30/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	63.96	1,080.91
10/02/2018	Check	5228P	Paulette Nelson	ACE:Local Arrangements:Decorations	Reimbursement for conference decorations	NDLA Checking	131.09	1,212.00
10/02/2018	Check	5228P	Paulette Nelson	ACE:Local Arrangements:Supplies	Reimbursement for welcome reception supplies	NDLA Checking	37.45	1,249.45
10/03/2018	Check	5225P	Shannon Miller	Travel	Annual Conference Expense 2018 > Airfare = \$649.58 (SLAYS Partner Acct paid for \$51.23)	NDLA Checking	598.35	1,847.80
10/03/2018	Check	5226P	Janet Anderson	ACE:Local Arrangements>Welcome reception entertainment		NDLA Checking	100.00	1,947.80
10/04/2018	Check	5230P	Lesley Allan	ACE:Local Arrangements:Supplies		NDLA Checking	236.08	2,183.88
10/04/2018	Check	5227P	Wendelin Van Draanen	Travel	Meals = \$70 (\$35 per diem for 2 days)	NDLA Checking	70.00	2,253.88
10/04/2018	Check	5227P	Wendelin Van Draanen	ACE:Programming:Flicker Tale authors fees & exp	Honorarium; Non-employee compensation	NDLA Checking	1,500.00	3,753.88
10/04/2018	Check	5231P	Janet Anderson	ACE:Local Arrangements>Welcome reception entertainment		NDLA Checking	258.41	4,012.29
10/04/2018	Check	5229P	Maggie Townsend	ACE:Prizes		NDLA Checking	146.39	4,158.68
10/04/2018	Check	5223P	Encore Events	ACE:Programming:Banquet spkr and/or entertainme		NDLA Checking	500.00	4,658.68
10/05/2018	Check	5224P	Live4One	ACE:Programming:Closing Keynote spkr fees/expen		NDLA Checking	695.00	5,353.68
10/09/2018	Deposit			Misc	Start-up cash for registration and auction	NDLA Checking	-100.00	5,253.68
10/09/2018	Check	5721	Shannon Miller	Travel		NDLA Checking	284.00	5,537.68
11/05/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	61.09	5,598.77
11/26/2018	Check			ACE:Refreshments:2 Conference breakfasts	2 conference breakfasts	NDLA Checking	558.00	6,156.77
11/26/2018	Check			ACE:Refreshments	Gratuity	NDLA Checking	1,730.26	7,887.03
11/26/2018	Check			ACE:Site:Special guest sleeping room X 3	James Larue lodging: 1 night; Marcy Merola lodging: 1 night	NDLA Checking	163.80	8,050.83
11/26/2018	Check			ACE:Programming:Flicker Tale authors fees & exp	Wendelin Van Draanen lodging: 2 nights	NDLA Checking	163.80	8,214.63
11/26/2018	Check			ACE:Programming:Flicker Tale authors fees & exp	555.78 = State/Local sales tax; 277.97 = City/County tax; 9.84 = Occupancy tax	NDLA Checking	843.59	9,058.22
11/26/2018	Check	5233P	Office for Intellectual Freedom	ACE:Programming:Pre-conf 2 speaker fees & expense		NDLA Checking	366.00	9,424.22
11/26/2018	Check		Marci Merola	ACE:Programming:Pre-conf 2 speaker fees & expense		NDLA Checking	335.53	9,759.75
11/26/2018	Check			ACE:Site	Deposit for 2018 NDLA Conference	NDLA Checking	-913.80	8,845.95
11/26/2018	Check			ACE:Site:Venue meeting room fees	Meeting room rental	NDLA Checking	1,175.00	10,020.95
11/26/2018	Check			ACE:Refreshments:2 Luncheons	2 luncheons	NDLA Checking	5,905.75	15,926.70
11/26/2018	Check			ACE:Refreshments:1 Banquet	1 banquet	NDLA Checking	3,148.75	19,075.45
Total for Annual Conference Expense 2018							\$19,075.45	
Cookbook Expense								
01/04/2018	Check	5220P	North Dakota Tax Commissioner	Sales Tax Paid		NDLA Checking	9.72	9.72
Total for Cookbook Expense							\$9.72	
Executive Board								
01/03/2018	Check	5219P	US Postal Service	Postage		NDLA Checking	236.00	236.00
01/03/2018	Check	129	United Fire Group	Fees		NDLA Checking	576.00	812.00
01/08/2018	Check	5221P	Secretary of State	Fees		NDLA Checking	10.00	822.00
01/22/2018	Check		SurveyMonkey	Fees		NDLA Checking	288.00	1,110.00
01/29/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	1,160.00
01/31/2018	Check	5712	Insure Forward, Inc. - GF	insurance		NDLA Checking	925.00	2,085.00
02/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,135.00
03/06/2018	Check	131	US Post Office	Postage		NDLA Checking	7.08	2,142.08
03/07/2018	Check		Amazon	Gifts		NDLA Checking	100.00	2,242.08
03/21/2018	Check	132	Zoom	Fees		NDLA Checking	99.90	2,341.98
04/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,391.98
05/29/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,441.98
06/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,491.98
07/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,551.98
08/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,611.98
09/26/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,671.98

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10/26/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,731.98
11/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,791.98
Total for Executive Board							\$2,791.98	
Legislative Committee Consulting Services								
11/16/2018	Check		JM Strategies, LLC	Nonemployee Compensation		NDLA Checking	1,875.00	1,875.00
Total for Consulting Services							\$1,875.00	
Total for Legislative Committee							\$1,875.00	
Memberships								
01/17/2018	Check	5710	Mountain Plains Library Association	Membership Dues		NDLA Checking	100.00	100.00
01/17/2018	Check	130	American Library Association	Membership Dues		NDLA Checking	150.00	250.00
01/22/2018	Check	5711	Freedom to Read Foundation	Membership Dues		NDLA Checking	100.00	350.00
06/04/2018	Check	5714	Collaborative Summer Library Program	Membership Dues		NDLA Checking	221.00	571.00
Total for Memberships							\$571.00	
MPLA Representative								
11/01/2018	Check	5724	Paulette Nelson	Travel	Travel Reimbursement 2018 MPLA Conference: Airfare RT Minot / Wichita, KS: \$660.60; lodging (4 nights) = \$589.36; meals per diem (4 days) = \$184	NDLA Checking	1,433.96	1,433.96
11/01/2018	Check	5724	Paulette Nelson	Registration	MPLA Conference 2018 Registration	NDLA Checking	225.00	1,658.96
Total for MPLA Representative							\$1,658.96	
New Members RT NMRT Grass Roots Grant								
08/31/2018	Journal Entry	4		Registration	NDLA Conference Registration for Kari Stromme	-Split-	160.00	160.00
Total for NMRT Grass Roots Grant							\$160.00	
Total for New Members RT							\$160.00	
Partner Acct Expense - SLAYS								
10/03/2018	Check	5225P	Shannon Miller	Travel	Airfare = \$649.58	NDLA Checking	51.23	51.23
10/03/2018	Check	5225P	Shannon Miller	Nonemployee Compensation	Honorarium; Non-employee compensation (SLAYS Partner Acct paid for pre-conference & keynote speaker at 2018 NDLA Conference)	NDLA Checking	3,000.00	3,051.23
Total for Partner Acct Expense - SLAYS							\$3,051.23	
Partner Acct Expense- HSIS								
10/16/2018	Check	5722	Merete Christianson	Travel		NDLA Checking	900.00	900.00
Total for Partner Acct Expense- HSIS							\$900.00	
PayPal Fees								
02/02/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	22.87	22.87
03/29/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	24.04	46.91
05/07/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	40.36	87.27
06/03/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	11.17	98.44
06/30/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	10.33	108.77
07/16/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	20.95	129.72
08/14/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	13.92	143.64
08/28/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	50.04	193.68
09/04/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	9.66	203.34
09/14/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	9.06	212.40
09/30/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	7.69	220.09
11/05/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	2.03	222.12
Total for PayPal Fees							\$222.12	
President-Elect ALA Attendance								
07/02/2018	Check	5716	Maggie Townsend	Travel	ALA Annual Conference 2018: Airfare = \$494; Transportation = \$61.96; Lodging 5 nights = \$1017.80; Meals = \$73.60	NDLA Checking	1,647.36	1,647.36
Total for President-Elect ALA Attendance							\$1,647.36	
Professional Development								
06/28/2018	Check	5715	Bismarck Public Library	Continuing Education	MPLA Leadership Institute Registration	NDLA Checking	600.00	600.00
06/28/2018	Check	5715	Bismarck Public Library	Travel	2018 MPLA Leadership Institute, Estes Park, CO: Airfare RT Bismarck/Denver = \$398.40; Shuttle RT Denver/Estes Park, CO = \$76.50	NDLA Checking	474.90	1,074.90
07/31/2018	Check	5718	Randi Monley	Continuing Education	MPLA Leadership Institute Registration	NDLA Checking	600.00	1,674.90
07/31/2018	Check	5718	Randi Monley	Travel	2018 MPLA Leadership Institute, Estes Park, CO: Airfare RT Bismarck/Denver = \$663; Shuttle RT Denver/Estes Park, CO = \$76.50; Baggage Fee = \$50	NDLA Checking	789.50	2,464.40
08/13/2018	Check	5720	Anne Mostad-Jensen	Travel	American Association of Law Libraries Annual Conference: Airfare RT Mpls/Baltimore = \$166;	NDLA Checking	959.00	3,423.40

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
					Lodging (3 nights) = \$693; Meals = \$100			
08/13/2018	Check	5720	Anne Mostad-Jensen	Continuing Education	Registration	NDLA Checking	399.00	3,822.40
Total for Professional Development							\$3,822.40	
Web Site								
04/24/2018	Check	133	Star Chapter	Fees		NDLA Checking	1,100.00	1,100.00
Total for Web Site							\$1,100.00	
Total for Expenses							\$39,601.37	
Net Ordinary Income							\$5,675.63	
Other Income/Expense								
Other Income								
Book Sales Income								
05/04/2018	Deposit			Donations	Flicker Tale Donation	NDLA Checking	3.00	3.00
08/17/2018	Deposit			Donations	Flicker Tale Donation	NDLA Checking	25.00	28.00
Total for Book Sales Income							\$28.00	
Donations - Professional Dev								
02/12/2018	Deposit			Donations		NDLA Checking	56.82	56.82
03/29/2018	Deposit			Donations:PayPal Transaction	Professional Development Donation	NDLA Checking	2.00	58.82
05/04/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	2.00	60.82
05/18/2018	Deposit			Donations		NDLA Checking	56.89	117.71
07/17/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	10.00	127.71
08/13/2018	Deposit			Donations		NDLA Checking	88.32	216.03
08/17/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	40.00	256.03
08/28/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	20.00	276.03
10/29/2018	Deposit			Donations		NDLA Checking	47.48	323.51
Total for Donations - Professional Dev							\$323.51	
Interest - NDLA Bank MM RC								
01/25/2018	Deposit					NDLA Bank MM RC	0.12	0.12
02/26/2018	Deposit					NDLA Bank MM RC	0.13	0.25
03/23/2018	Deposit					NDLA Bank MM RC	0.10	0.35
04/24/2018	Deposit					NDLA Bank MM RC	0.13	0.48
05/23/2018	Deposit					NDLA Bank MM RC	0.12	0.60
06/25/2018	Deposit					NDLA Bank MM RC	0.13	0.73
07/25/2018	Deposit					NDLA Bank MM RC	0.12	0.85
08/23/2018	Deposit					NDLA Bank MM RC	0.12	0.97
09/26/2018	Deposit					NDLA Bank MM RC	0.14	1.11
10/24/2018	Deposit					NDLA Bank MM RC	0.11	1.22
11/27/2018	Deposit					NDLA Bank MM RC	0.14	1.36
Total for Interest - NDLA Bank MM RC							\$1.36	
Interest - NDLA CD								
11/30/2018	Deposit					NDLA CD	119.45	119.45
Total for Interest - NDLA CD							\$119.45	
Interest - Prof Dev Bank MM RC								
01/25/2018	Deposit					Professional Dev Bank MM RC	0.09	0.09
02/26/2018	Deposit					Professional Dev Bank MM RC	0.09	0.18
03/23/2018	Deposit					Professional Dev Bank MM RC	0.07	0.25
04/24/2018	Deposit					Professional Dev Bank MM RC	0.09	0.34
05/23/2018	Deposit					Professional Dev Bank MM RC	0.08	0.42
06/25/2018	Deposit					Professional Dev Bank MM RC	0.09	0.51
07/25/2018	Deposit					Professional Dev Bank MM RC	0.08	0.59
08/23/2018	Deposit					Professional Dev Bank MM RC	0.06	0.65
09/26/2018	Deposit					Professional Dev Bank MM RC	0.06	0.71
10/24/2018	Deposit					Professional Dev Bank MM RC	0.05	0.76
11/27/2018	Deposit					Professional Dev Bank MM RC	0.08	0.84
Total for Interest - Prof Dev Bank MM RC							\$0.84	
Total for Other Income							\$473.16	
Other Expense								
Book Sales Expense								
05/03/2018	Check	134	US Post Office	Postage		NDLA Checking	15.20	15.20
05/10/2018	Check	135	US Post Office	Postage		NDLA Checking	15.20	30.40
Total for Book Sales Expense							\$30.40	
Total for Other Expense							\$30.40	
Net Other Income							\$442.76	
Net Income							\$6,118.39	