

# **NDLA Financial Reports**

December 2018

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# North Dakota Library Association

## BUDGET VS. ACTUALS: NDLA OPERATING BUDGET - FY18 - FY18 P&L

January - December 2018

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
<b>Income</b>				
Auction Income	2,677.00	2,500.00	-177.00	-7.08 %
Cookbook Income		150.00	150.00	100.00 %
Dues	12,152.50	13,000.00	847.50	6.52 %
<b>Total Income</b>	<b>\$14,829.50</b>	<b>\$15,650.00</b>	<b>\$820.50</b>	<b>5.24 %</b>
<b>GROSS PROFIT</b>	<b>\$14,829.50</b>	<b>\$15,650.00</b>	<b>\$820.50</b>	<b>5.24 %</b>
<b>Expenses</b>				
ALA Councilor	2,716.15	2,500.00	-216.15	-8.65 %
Cookbook Expense	9.72	250.00	240.28	96.11 %
Executive Board	2,851.98	2,700.00	-151.98	-5.63 %
Good Stuff		300.00	300.00	100.00 %
Legislative Committee		175.00	175.00	100.00 %
Consulting Services	1,875.00	1,875.00	0.00	0.00 %
<b>Total Legislative Committee</b>	<b>1,875.00</b>	<b>2,050.00</b>	<b>175.00</b>	<b>8.54 %</b>
Memberships	571.00	525.00	-46.00	-8.76 %
MPLA Representative	1,658.96	1,430.00	-228.96	-16.01 %
New Members RT				
NMRT Grass Roots Grant	160.00	320.00	160.00	50.00 %
<b>Total New Members RT</b>	<b>160.00</b>	<b>320.00</b>	<b>160.00</b>	<b>50.00 %</b>
PayPal Fees	249.99	200.00	-49.99	-25.00 %
President-Elect ALA Attendance	1,647.36	2,500.00	852.64	34.11 %
Professional Development	3,822.40	6,000.00	2,177.60	36.29 %
Web Site	1,100.00	1,100.00	0.00	0.00 %
<b>Total Expenses</b>	<b>\$16,662.56</b>	<b>\$19,875.00</b>	<b>\$3,212.44</b>	<b>16.16 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -1,833.06</b>	<b>\$ -4,225.00</b>	<b>\$ -2,391.94</b>	<b>56.61 %</b>
<b>Other Income</b>				
Book Sales Income	28.00	150.00	122.00	81.33 %
Donations - Professional Dev	323.51	300.00	-23.51	-7.84 %
Interest - NDLA Bank MM RC	1.43	1.00	-0.43	-43.00 %
Interest - NDLA CD	119.45	165.00	45.55	27.61 %
Interest - Prof Dev Bank MM RC	0.91	0.50	-0.41	-82.00 %
Interest - Prof Dev CD	194.91	165.00	-29.91	-18.13 %
<b>Total Other Income</b>	<b>\$668.21</b>	<b>\$781.50</b>	<b>\$113.29</b>	<b>14.50 %</b>
<b>NET OTHER INCOME</b>	<b>\$668.21</b>	<b>\$781.50</b>	<b>\$113.29</b>	<b>14.50 %</b>
<b>NET INCOME</b>	<b>\$ -1,164.85</b>	<b>\$ -3,443.50</b>	<b>\$ -2,278.65</b>	<b>66.17 %</b>

# North Dakota Library Association

## BALANCE SHEET

As of December 31, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
NDLA Bank MM RC	9,322.96
NDLA Checking	29,237.73
Professional Dev Bank MM RC	9,791.78
<b>Total Bank Accounts</b>	<b>\$48,352.47</b>
Other Current Assets	
NDLA CD	21,119.45
Professional Development CD	17,194.91
<b>Total Other Current Assets</b>	<b>\$38,314.36</b>
<b>Total Current Assets</b>	<b>\$86,666.83</b>
<b>TOTAL ASSETS</b>	<b>\$86,666.83</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
Opening Bal Equity	49,002.54
Retained Earnings	30,226.22
Net Income	7,438.07
<b>Total Equity</b>	<b>\$86,666.83</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$86,666.83</b>

# North Dakota Library Association

## PROFIT AND LOSS DETAIL

January - December 2018

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Income								
Annual Conference Income 2018								
05/07/2018	Deposit			ACI:Sale of items:Extra Banquet Tickets	Banquet Tickets	NDLA Checking	70.00	70.00
05/07/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	700.00	770.00
05/07/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	320.00	1,090.00
06/03/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	1,140.00
06/03/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	350.00	1,490.00
06/03/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	320.00	1,810.00
06/29/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	350.00	2,160.00
06/29/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	50.00	2,210.00
06/29/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	2,260.00
06/30/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	700.00	2,960.00
07/16/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	3,010.00
07/16/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	350.00	3,360.00
07/16/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	480.00	3,840.00
08/14/2018	Deposit			ACI:Sponsorships	Sponsorship	NDLA Checking	1,000.00	4,840.00
08/14/2018	Deposit			ACI:Exhibitors/vendors:Tables	Exhibitor	NDLA Checking	150.00	4,990.00
08/14/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	1,400.00	6,390.00
08/14/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	400.00	6,790.00
08/14/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	2,110.00	8,900.00
08/17/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	800.00	9,700.00
08/17/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	50.00	9,750.00
08/17/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	150.00	9,900.00
08/28/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference: ALA Advocacy Bootcamp	NDLA Checking	50.00	9,950.00
08/28/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	430.00	10,380.00
08/28/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference: Future Ready Libraries	NDLA Checking	150.00	10,530.00
08/28/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	3,800.00	14,330.00
08/30/2018	Deposit			ACI:Exhibitors/vendors:Direct Sales		NDLA Checking	100.00	14,430.00
08/31/2018	Deposit			ACI:Registration:Full		NDLA Checking	1,120.00	15,550.00
08/31/2018	Journal Entry	4		ACI:Registration:Full	NDLA Conference Registration for Kari Stromme	-Split-	160.00	15,710.00
09/04/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	650.00	16,360.00
09/04/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	150.00	16,510.00
09/04/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	350.00	16,860.00
09/04/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	1,820.00	18,680.00
09/04/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	50.00	18,730.00
09/05/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	80.00	18,810.00
09/05/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	480.00	19,290.00
09/05/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	19,340.00
09/14/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	325.00	19,665.00
09/14/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	125.00	19,790.00
09/14/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	2,105.00	21,895.00
09/20/2018	Deposit			ACI:Sponsorships		NDLA Checking	250.00	22,145.00
09/21/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	495.00	22,640.00
09/21/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference - ALA Advocacy Bootcamp	NDLA Checking	100.00	22,740.00
09/21/2018	Deposit			ACI:Sale of items:Extra Banquet Tickets	Banquet Tickets	NDLA Checking	75.00	22,815.00
09/21/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	1,630.00	24,445.00
09/28/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	50.00	24,495.00
09/28/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	160.00	24,655.00
09/30/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	65.00	24,720.00

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
09/30/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	1,050.00	25,770.00
09/30/2018	Deposit			ACI:Exhibitors/vendors:Tables	Exhibitor	NDLA Checking	200.00	25,970.00
09/30/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	555.00	26,525.00
09/30/2018	Deposit			ACI:Registration:Half	Registration	NDLA Checking	410.00	26,935.00
09/30/2018	Deposit			ACI:Sponsorships	Sponsorships	NDLA Checking	450.00	27,385.00
10/09/2018	Check	5232P	Grand Forks Public Library	ACI:Registration:Pre-Conference 2		NDLA Checking	-50.00	27,335.00
10/09/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference - Future Ready Libraries	NDLA Checking	575.00	27,910.00
10/09/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	2,740.00	30,650.00
10/22/2018	Check	5723	Val Stadick	ACI:Sale of items:Extra Banquet Tickets		NDLA Checking	-25.00	30,625.00
11/05/2018	Deposit			ACI:Registration:Half	Half Conference refund	NDLA Checking	-95.00	30,530.00
11/05/2018	Deposit			ACI:Registration:Pre-Conference 2	Pre-Conference – ALA Advocacy Bootcamp	NDLA Checking	50.00	30,580.00
11/05/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor refund	NDLA Checking	-650.00	29,930.00
11/05/2018	Deposit			ACI:Sale of items:Extra Banquet Tickets	Banquet tickets	NDLA Checking	25.00	29,955.00
11/05/2018	Deposit			ACI:Registration:Full	Registration	NDLA Checking	1,005.00	30,960.00
11/05/2018	Deposit			ACI:Registration:Pre-Conference 1	Pre-Conference – Future Ready Libraries	NDLA Checking	200.00	31,160.00
11/05/2018	Deposit			ACI:Exhibitors/vendors:Booths	Exhibitor	NDLA Checking	400.00	31,560.00
11/20/2018	Deposit			ACI:Registration:Full		NDLA Checking	160.00	31,720.00
12/21/2018	Check	5728	City of Rolla	ACI:Registration:Full	Refund for Full Conference	NDLA Checking	-160.00	31,560.00
12/21/2018	Check	5728	City of Rolla	ACI:Registration:Pre-Conference 2	Refund for Pre-Conference	NDLA Checking	-50.00	31,510.00
<b>Total for Annual Conference Income 2018</b>							<b>\$31,510.00</b>	
Auction Income								
10/09/2018	Deposit			Donations	2018 Auction Income	NDLA Checking	1,370.00	1,370.00
11/05/2018	Deposit			Donations	2018 Auction Income	NDLA Checking	1,307.00	2,677.00
<b>Total for Auction Income</b>							<b>\$2,677.00</b>	
Dues								
02/02/2018	Deposit			Dues:PayPal Transaction	Dues	NDLA Checking	780.00	780.00
02/22/2018	Deposit			Dues		NDLA Checking	752.50	1,532.50
03/29/2018	Deposit			Dues	Dues	NDLA Checking	872.50	2,405.00
04/12/2018	Deposit			Dues		NDLA Checking	552.50	2,957.50
05/04/2018	Deposit			Dues	Dues	NDLA Checking	600.00	3,557.50
05/07/2018	Deposit			Dues	Dues	NDLA Checking	1,352.50	4,910.00
06/03/2018	Deposit			Dues	Dues	NDLA Checking	385.00	5,295.00
06/29/2018	Deposit			Dues	Dues	NDLA Checking	60.00	5,355.00
06/30/2018	Deposit			Dues	Dues	NDLA Checking	415.00	5,770.00
07/06/2018	Deposit			Dues		NDLA Checking	60.00	5,830.00
07/16/2018	Deposit			Dues	Dues	NDLA Checking	747.50	6,577.50
07/17/2018	Deposit			Dues	Dues	NDLA Checking	160.00	6,737.50
08/14/2018	Deposit			Dues	Dues	NDLA Checking	482.50	7,220.00
08/17/2018	Deposit			Dues	Dues	NDLA Checking	85.00	7,305.00
08/28/2018	Deposit			Dues	Dues	NDLA Checking	1,932.50	9,237.50
09/04/2018	Deposit			Dues	Dues	NDLA Checking	330.00	9,567.50
09/05/2018	Deposit			Dues	Dues	NDLA Checking	205.00	9,772.50
09/14/2018	Deposit			Dues	Dues	NDLA Checking	330.00	10,102.50
09/21/2018	Deposit			Dues	Dues	NDLA Checking	260.00	10,362.50
09/30/2018	Deposit			Dues	Dues	NDLA Checking	267.50	10,630.00
10/09/2018	Deposit			Dues	Dues	NDLA Checking	35.00	10,665.00
11/05/2018	Deposit			Dues	Dues	NDLA Checking	65.00	10,730.00
12/31/2018	Deposit			Dues		NDLA Checking	415.00	11,145.00
12/31/2018	Deposit			Dues	Dues	NDLA Checking	1,007.50	12,152.50
<b>Total for Dues</b>							<b>\$12,152.50</b>	
Good Stuff Ads & Subscrip								
03/06/2018	Deposit					NDLA Checking	50.00	50.00
05/07/2018	Deposit				Full page ad in The Good Stuff (June 2018)	NDLA Checking	100.00	150.00
<b>Total for Good Stuff Ads &amp; Subscrip</b>							<b>\$150.00</b>	
<b>Total for Income</b>							<b>\$46,489.50</b>	
Expenses								
ALA Councilor								
02/26/2018	Check	5713	Laurie McHenry	Registration	ALA Midwinter 2018 Registration	NDLA Checking	230.00	230.00
02/26/2018	Check	5713	Laurie McHenry	Travel	ALA Midwinter 2018: Lodging 5 nights = \$392.40; Airfare RT Grand Forks/Denver = \$417.00; 4 breakfasts, 3 lunches, 2 dinners = \$124.20; Transportation Airport/Hotel = \$18	NDLA Checking	951.60	1,181.60
07/09/2018	Check	5717	Laurie McHenry	Travel	ALA Annual 2018: Lodging 5	NDLA Checking	1,279.55	2,461.15

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
					nights = \$317.75; Airfare RT Grand Forks/New Orleans = \$709.60; Meals = \$216.20; Transportation Airport/Hotel = \$36.00			
07/09/2018	Check	5717	Laurie McHenry	Registration	ALA Annual 2018 Registration	NDLA Checking	255.00	2,716.15
<b>Total for ALA Councilor</b>							<b>\$2,716.15</b>	
Annual Conference Expense 2018								
05/07/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	25.78	25.78
06/03/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	16.74	42.52
06/30/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	16.00	58.52
07/16/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	20.56	79.08
08/08/2018	Check	5719	Sched	ACE:Publicity:Conference App		NDLA Checking	250.00	329.08
08/14/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	116.42	445.50
08/28/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	106.30	551.80
08/31/2018	Check			Misc		NDLA Checking	100.00	651.80
09/04/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	70.94	722.74
09/14/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	58.61	781.35
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:President's plaque	1 Outgoing President's Award plaque and gavel	NDLA Checking	32.99	814.34
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes	Labor (\$35) and Shipping (\$33.30) for plaques	NDLA Checking	68.30	882.64
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Youth Excellence Program of the Year plaque	1 Youth Excellence Program of the Year plaque	NDLA Checking	26.86	909.50
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Benefactor of the year plaque	1 Benefactor of the Year plaque	NDLA Checking	26.86	936.36
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Friendliest booth award plaque	1 Friendliest Booth plaque	NDLA Checking	26.86	963.22
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:GODORT winner plaque	1 GODART Notable Document plaque	NDLA Checking	26.86	990.08
09/27/2018	Check	5222P	Lesley Allan	ACE:Prizes:Librarian of the year plaque	1 Librarian of the Year plaque	NDLA Checking	26.87	1,016.95
09/30/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	63.96	1,080.91
10/02/2018	Check	5228P	Paulette Nelson	ACE:Local Arrangements:Decorations	Reimbursement for conference decorations	NDLA Checking	131.09	1,212.00
10/02/2018	Check	5228P	Paulette Nelson	ACE:Local Arrangements:Supplies	Reimbursement for welcome reception supplies	NDLA Checking	37.45	1,249.45
10/03/2018	Check	5226P	Janet Anderson	ACE:Local Arrangements>Welcome reception entertainment		NDLA Checking	100.00	1,349.45
10/03/2018	Check	5225P	Shannon Miller	Travel	Annual Conference Expense 2018 > Airfare = \$649.58 (SLAYS Partner Acct paid for \$51.23)	NDLA Checking	598.35	1,947.80
10/04/2018	Check	5223P	Encore Events	ACE:Programming:Banquet spkr and/or entertainme		NDLA Checking	500.00	2,447.80
10/04/2018	Check	5227P	Wendelin Van Draanen	ACE:Programming:Flicker Tale authors fees & exp	Honorarium; Non-employee compensation	NDLA Checking	1,500.00	3,947.80
10/04/2018	Check	5227P	Wendelin Van Draanen	Travel	Meals = \$70 (\$35 per diem for 2 days)	NDLA Checking	70.00	4,017.80
10/04/2018	Check	5230P	Lesley Allan	ACE:Local Arrangements:Supplies		NDLA Checking	236.08	4,253.88
10/04/2018	Check	5229P	Maggie Townsend	ACE:Prizes		NDLA Checking	146.39	4,400.27
10/04/2018	Check	5231P	Janet Anderson	ACE:Local Arrangements>Welcome reception entertainment		NDLA Checking	258.41	4,658.68
10/05/2018	Check	5224P	Live4One	ACE:Programming:Closing Keynote spkr fees/expen		NDLA Checking	695.00	5,353.68
10/09/2018	Check	5721	Shannon Miller	Travel		NDLA Checking	284.00	5,637.68
10/09/2018	Deposit			Misc	Start-up cash for registration and auction	NDLA Checking	-100.00	5,537.68
11/05/2018	Deposit			ACE:PayPal Fee	PayPal Fees	NDLA Checking	61.09	5,598.77
11/26/2018	Check	5727		ACE:Programming:Flicker Tale authors fees & exp	555.78 = State/Local sales tax; 277.97 = City/County tax; 9.84 = Occupancy tax	NDLA Checking	843.59	6,442.36
11/26/2018	Check	5233P	Office for Intellectual Freedom	ACE:Programming:Pre-conf 2 speaker fees & expense		NDLA Checking	366.00	6,808.36
11/26/2018	Check	5726	Marci Merola	ACE:Programming:Pre-conf 2 speaker fees & expense		NDLA Checking	335.53	7,143.89
11/26/2018	Check	5727		ACE:Site	Deposit for 2018 NDLA Conference	NDLA Checking	-913.80	6,230.09
11/26/2018	Check	5727		ACE:Site:Venue meeting room fees	Meeting room rental	NDLA Checking	1,175.00	7,405.09
11/26/2018	Check	5727		ACE:Refreshments:2 Luncheons	2 luncheons	NDLA Checking	5,905.75	13,310.84
11/26/2018	Check	5727		ACE:Refreshments:1 Banquet	1 banquet	NDLA Checking	3,148.75	16,459.59
11/26/2018	Check	5727		ACE:Refreshments:2	2 conference breakfasts	NDLA Checking	558.00	17,017.59

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
				Conference breakfasts				
11/26/2018	Check	5727		ACE:Refreshments	Gratuity	NDLA Checking	1,730.26	18,747.85
11/26/2018	Check	5727		ACE:Site:Special guest sleeping room X 3	James Larue lodging: 1 night; Marcy Merola lodging: 1 night	NDLA Checking	163.80	18,911.65
11/26/2018	Check	5727		ACE:Programming:Flicker Tale authors fees & exp	Wendelin Van Draanen lodging: 2 nights	NDLA Checking	163.80	19,075.45
<b>Total for Annual Conference Expense 2018</b>							<b>\$19,075.45</b>	
Cookbook Expense								
01/04/2018	Check	5220P	North Dakota Tax Commissioner	Sales Tax Paid		NDLA Checking	9.72	9.72
<b>Total for Cookbook Expense</b>							<b>\$9.72</b>	
Executive Board								
01/03/2018	Check	5219P	US Postal Service	Postage		NDLA Checking	236.00	236.00
01/03/2018	Check	129	United Fire Group	Fees		NDLA Checking	576.00	812.00
01/08/2018	Check	5221P	Secretary of State	Fees		NDLA Checking	10.00	822.00
01/22/2018	Check		SurveyMonkey	Fees		NDLA Checking	288.00	1,110.00
01/29/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	1,160.00
01/31/2018	Check	5712	Insure Forward, Inc. - GF	insurance		NDLA Checking	925.00	2,085.00
02/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,135.00
03/06/2018	Check	131	US Post Office	Postage		NDLA Checking	7.08	2,142.08
03/07/2018	Check		Amazon	Gifts		NDLA Checking	100.00	2,242.08
03/21/2018	Check	132	Zoom	Fees		NDLA Checking	99.90	2,341.98
04/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,391.98
05/29/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,441.98
06/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	50.00	2,491.98
07/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,551.98
08/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,611.98
09/26/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,671.98
10/26/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,731.98
11/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,791.98
12/27/2018	Check		QuickBooks.com	office supplies		NDLA Checking	60.00	2,851.98
<b>Total for Executive Board</b>							<b>\$2,851.98</b>	
Legislative Committee								
Consulting Services								
11/16/2018	Check	5725	JM Strategies, LLC	Nonemployee Compensation		NDLA Checking	1,875.00	1,875.00
<b>Total for Consulting Services</b>							<b>\$1,875.00</b>	
<b>Total for Legislative Committee</b>							<b>\$1,875.00</b>	
Memberships								
01/17/2018	Check	5710	Mountain Plains Library Association	Membership Dues		NDLA Checking	100.00	100.00
01/17/2018	Check	130	American Library Association	Membership Dues		NDLA Checking	150.00	250.00
01/22/2018	Check	5711	Freedom to Read Foundation	Membership Dues		NDLA Checking	100.00	350.00
06/04/2018	Check	5714	Collaborative Summer Library Program	Membership Dues		NDLA Checking	221.00	571.00
<b>Total for Memberships</b>							<b>\$571.00</b>	
MPLA Representative								
11/01/2018	Check	5724	Paulette Nelson	Travel	Travel Reimbursement 2018 MPLA Conference: Airfare RT Minot / Wichita, KS: \$660.60; lodging (4 nights) = \$589.36; meals per diem (4 days) = \$184	NDLA Checking	1,433.96	1,433.96
11/01/2018	Check	5724	Paulette Nelson	Registration	MPLA Conference 2018 Registration	NDLA Checking	225.00	1,658.96
<b>Total for MPLA Representative</b>							<b>\$1,658.96</b>	
New Members RT								
NMRT Grass Roots Grant								
08/31/2018	Journal Entry	4		Registration	NDLA Conference Registration for Kari Stromme	-Split-	160.00	160.00
<b>Total for NMRT Grass Roots Grant</b>							<b>\$160.00</b>	
<b>Total for New Members RT</b>							<b>\$160.00</b>	
Partner Acct Expense - SLAYS								
10/03/2018	Check	5225P	Shannon Miller	Travel	Airfare = \$649.58	NDLA Checking	51.23	51.23
10/03/2018	Check	5225P	Shannon Miller	Nonemployee Compensation	Honorarium; Non-employee compensation (SLAYS Partner Acct paid for pre-conference & keynote speaker at 2018 NDLA Conference)	NDLA Checking	3,000.00	3,051.23
<b>Total for Partner Acct Expense - SLAYS</b>							<b>\$3,051.23</b>	
Partner Acct Expense- HSIS								
10/16/2018	Check	5722	Merete Christianson	Travel		NDLA Checking	900.00	900.00
<b>Total for Partner Acct Expense- HSIS</b>							<b>\$900.00</b>	
PayPal Fees								
02/02/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	22.87	22.87



DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
03/29/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	24.04	46.91
05/07/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	40.36	87.27
06/03/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	11.17	98.44
06/30/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	10.33	108.77
07/16/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	20.95	129.72
08/14/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	13.92	143.64
08/28/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	50.04	193.68
09/04/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	9.66	203.34
09/14/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	9.06	212.40
09/30/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	7.69	220.09
11/05/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	2.03	222.12
12/31/2018	Deposit			PayPal Fees	PayPal Fees	NDLA Checking	27.87	249.99
<b>Total for PayPal Fees</b>							<b>\$249.99</b>	
President-Elect ALA Attendance								
07/02/2018	Check	5716	Maggie Townsend	Travel	ALA Annual Conference 2018: Airfare = \$494; Transportation = \$61.96; Lodging 5 nights = \$1017.80; Meals = \$73.60	NDLA Checking	1,647.36	1,647.36
<b>Total for President-Elect ALA Attendance</b>							<b>\$1,647.36</b>	
Professional Development								
06/28/2018	Check	5715	Bismarck Public Library	Continuing Education	MPLA Leadership Institute Registration	NDLA Checking	600.00	600.00
06/28/2018	Check	5715	Bismarck Public Library	Travel	2018 MPLA Leadership Institute, Estes Park, CO: Airfare RT Bismarck/Denver = \$398.40; Shuttle RT Denver/Estes Park, CO = \$76.50	NDLA Checking	474.90	1,074.90
07/31/2018	Check	5718	Randi Monley	Continuing Education	MPLA Leadership Institute Registration	NDLA Checking	600.00	1,674.90
07/31/2018	Check	5718	Randi Monley	Travel	2018 MPLA Leadership Institute, Estes Park, CO: Airfare RT Bismarck/Denver = \$663; Shuttle RT Denver/Estes Park, CO = \$76.50; Baggage Fee = \$50	NDLA Checking	789.50	2,464.40
08/13/2018	Check	5720	Anne Mostad-Jensen	Continuing Education	Registration	NDLA Checking	399.00	2,863.40
08/13/2018	Check	5720	Anne Mostad-Jensen	Travel	American Association of Law Libraries Annual Conference: Airfare RT Mpls/Baltimore = \$166; Lodging (3 nights) = \$693; Meals = \$100	NDLA Checking	959.00	3,822.40
<b>Total for Professional Development</b>							<b>\$3,822.40</b>	
Web Site								
04/24/2018	Check	133	Star Chapter	Fees		NDLA Checking	1,100.00	1,100.00
<b>Total for Web Site</b>							<b>\$1,100.00</b>	
<b>Total for Expenses</b>							<b>\$39,689.24</b>	
<b>Net Ordinary Income</b>							<b>\$6,800.26</b>	
Other Income/Expense								
Other Income								
Book Sales Income								
05/04/2018	Deposit			Donations	Flicker Tale Donation	NDLA Checking	3.00	3.00
08/17/2018	Deposit			Donations	Flicker Tale Donation	NDLA Checking	25.00	28.00
<b>Total for Book Sales Income</b>							<b>\$28.00</b>	
Donations - Professional Dev								
02/12/2018	Deposit			Donations		NDLA Checking	56.82	56.82
03/29/2018	Deposit			Donations:PayPal Transaction	Professional Development Donation	NDLA Checking	2.00	58.82
05/04/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	2.00	60.82
05/18/2018	Deposit			Donations		NDLA Checking	56.89	117.71
07/17/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	10.00	127.71
08/13/2018	Deposit			Donations		NDLA Checking	88.32	216.03
08/17/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	40.00	256.03
08/28/2018	Deposit			Donations	Professional Development Donation	NDLA Checking	20.00	276.03
10/29/2018	Deposit			Donations		NDLA Checking	47.48	323.51
<b>Total for Donations - Professional Dev</b>							<b>\$323.51</b>	
Interest - NDLA Bank MM RC								
01/25/2018	Deposit					NDLA Bank MM RC	0.12	0.12
02/26/2018	Deposit					NDLA Bank MM RC	0.13	0.25
03/23/2018	Deposit					NDLA Bank MM RC	0.10	0.35
04/24/2018	Deposit					NDLA Bank MM RC	0.13	0.48

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
05/23/2018	Deposit					NDLA Bank MM RC	0.12	0.60
06/25/2018	Deposit					NDLA Bank MM RC	0.13	0.73
07/25/2018	Deposit					NDLA Bank MM RC	0.12	0.85
08/23/2018	Deposit					NDLA Bank MM RC	0.12	0.97
09/26/2018	Deposit					NDLA Bank MM RC	0.14	1.11
10/24/2018	Deposit					NDLA Bank MM RC	0.11	1.22
11/27/2018	Deposit					NDLA Bank MM RC	0.14	1.36
12/28/2018	Deposit					NDLA Bank MM RC	0.07	1.43
<b>Total for Interest - NDLA Bank MM RC</b>							<b>\$1.43</b>	
Interest - NDLA CD								
11/30/2018	Deposit					NDLA CD	119.45	119.45
<b>Total for Interest - NDLA CD</b>							<b>\$119.45</b>	
Interest - Prof Dev Bank MM RC								
01/25/2018	Deposit					Professional Dev Bank MM RC	0.09	0.09
02/26/2018	Deposit					Professional Dev Bank MM RC	0.09	0.18
03/23/2018	Deposit					Professional Dev Bank MM RC	0.07	0.25
04/24/2018	Deposit					Professional Dev Bank MM RC	0.09	0.34
05/23/2018	Deposit					Professional Dev Bank MM RC	0.08	0.42
06/25/2018	Deposit					Professional Dev Bank MM RC	0.09	0.51
07/25/2018	Deposit					Professional Dev Bank MM RC	0.08	0.59
08/23/2018	Deposit					Professional Dev Bank MM RC	0.06	0.65
09/26/2018	Deposit					Professional Dev Bank MM RC	0.06	0.71
10/24/2018	Deposit					Professional Dev Bank MM RC	0.05	0.76
11/27/2018	Deposit					Professional Dev Bank MM RC	0.08	0.84
12/28/2018	Deposit					Professional Dev Bank MM RC	0.07	0.91
<b>Total for Interest - Prof Dev Bank MM RC</b>							<b>\$0.91</b>	
Interest - Prof Dev CD								
12/31/2018	Deposit					Professional Development CD	194.91	194.91
<b>Total for Interest - Prof Dev CD</b>							<b>\$194.91</b>	
<b>Total for Other Income</b>							<b>\$668.21</b>	
Other Expense								
Book Sales Expense								
05/03/2018	Check	134	US Post Office	Postage		NDLA Checking	15.20	15.20
05/10/2018	Check	135	US Post Office	Postage		NDLA Checking	15.20	30.40
<b>Total for Book Sales Expense</b>							<b>\$30.40</b>	
<b>Total for Other Expense</b>							<b>\$30.40</b>	
<b>Net Other Income</b>							<b>\$637.81</b>	
<b>Net Income</b>							<b>\$7,438.07</b>	